

Banner ID #	Last Name Fira, Sara	First	Middle Initial	Telephone
Address		City		State Zip

**Part I: Check all that apply**

Classification: <input checked="" type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input type="radio"/> Regular	<input type="radio"/> Full-Time <input type="radio"/> Part-Time	<input type="checkbox"/> New Employee <input checked="" type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input checked="" type="checkbox"/> Other (explain)  <b>Extension for temporary full time and updated budget number</b>
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**Part II: Assignment/Accounting** Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

**CURRENT** Division/Unit: Student Success Job Vacancy No.: (if applicable) n/a

Job Title/Position: GPS Campus Student Success Project Coordinator Specialized Area: GPS

Budgeted Position?  Yes  No Funded in which FY? FY21

Budget Number: 1110-14101-6093-503 Position No. (NBAPOSN): CRD18T

Compensation: \$ 58,736	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched AA Grade 1 Step 4	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 09/01/20	End Date: n/a	<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: 08/31/21

Position is funded for the following number of months/weeks:  
 9 months  10 1/2 months  12 months  Other (specify)

**PROPOSED** Division/Unit: Student Success Job Vacancy No.: (if applicable) n/a

Job Title/Position: GPS Campus Student Success Project Coordinator Specialized Area: GPS

Budgeted Position?  Yes  No Name of Replaced Employee: n/a Funded in which FY? FY22

Budget Number: 1110-14107-6093-503 501 130C Position No. (NBAPOSN): CRD18T

Compensation: \$ 58,736	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched AA Grade 1 Step 4	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 09/01/21		<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: 08/31/22

Position is funded for the following number of months/weeks:  
 9 months  10 1/2 months  12 months  Other (specify)

Explanation of Action:

**Part III: Position/Budget Authorization**

Recommended by Supervisor/Department Head <b>Lindsey McPherson</b> <small>Digitally signed by Lindsey McPherson DN: cn=Lindsey McPherson, ou=WCJC, ou=VPL, email=lmcpherson@wcjc.edu, c=US Date: 2021.07.19 14:45:48 -0500</small>	Date	Approved by Dean	Date
Approved by Division Chair	Date	Approved by Vice President <b>Leigh Ann collins</b> <small>Digitally signed by Leigh Ann collins DN: cn=leigh@wcjc.edu, ou=WCJC, ou=VPL, email=lacollins@wcjc.edu, c=US Date: 2021.07.13 07:38:45 -0500</small>	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval <i>[Signature]</i>	Date 8/3/2021	Approved by President <i>[Signature]</i>	Date 8/4/21