



# Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

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**TO: Dr. Albert G. Roberts, Superintendent of Schools**

**FROM: Therese M. O'Neill, Assistant Superintendent for Finance & Operations**

**RE: Printing & Xerographic Paper**

**DATE: May 7, 2013**

Every three years, we prepare a Printing & Xerographic Paper bid document to insure we are deriving competitive prices for all types of printing and copier paper utilized throughout our District. Included in the April 11, 2013 issue of the Oak Leaves, a legal notice was published announcing a formal bid opening on April 25, 2013 at 11:00 a.m. (see attached legal notice). Eighteen firms (see attached list) were invited to bid and on Thursday, April 25, 2013, six bids were received – five complete and one a partial bid (see attached summary).

I am recommending award to Murnane Paper in the total amount of \$95,547.50, the low responsible bidder. Murnane has been the provider these previous past three years (2010-11, 2011-12 and 2012-13), and was one of two providers in the time sequence previous to the past three years. We have been extremely pleased with their service, response to added needs on short notice, and cooperation throughout the school year.

This will return to the Board for approval consideration at its May 28, 2013 meeting.

tmo

attachments (3)

## LEGAL NOTICE

### Invitation to Bid

Oak Park Elementary School District #97 will receive sealed bids at the Board of Education Office, 970 Madison Street, Oak Park, Illinois 60302, until 11:00 a.m. on Thursday, April 25, 2013 for **“PRINTING AND XEROGRAPHIC PAPER”**.

Only those bids complying with the provisions and specifications of the bid will be considered. Specifications may be obtained at the Business Office at the above address. The bid opening will be at 11:00 a.m. on Thursday, April 25, 2013 and presented to the Board of Education for approval.

The Board of Education reserves the right to waive any informalities, to reject any or all bids, or to accept any bid in whole or part, which in its judgment is in the best interest of the Board of Education.

Contracts awarded by the Board of Education require that bidders comply with the Prevailing Wage Act of the State of Illinois; and the general prevailing rate of wages shall be paid for each type of work required to execute the contract.

Therese M. O'Neill  
Assistant Superintendant of Finance and Operations  
Board of Education, School District #97

**FOR PUBLICATION IN THE OAK LEAVES ON April 11, 2013**



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## PRINTING & XEROGRAPHIC PAPER – VENDOR LIST

Standard Stationary Supply Company  
2251 Foster Avenue  
Wheeling, IL 60090

Alphie Marks  
Republic Paper  
3642 N. Seeley Avenue  
Chicago, IL 60618

Jerry Damascus  
Unisource Paper Company  
1141 N. Swift Avenue  
Addison, IL 60101

Gordon Caplan  
Marvin Envelope & Paper Company  
2040 W. North Avenue  
Chicago, IL 60647

Terry Murnane  
Murnane Paper Company  
345 Fischer Farm Road  
Elmhurst, IL 60126

Valerie Spedale  
Illinois Paper Company  
960 Oak Creek Drive  
Lombard, IL 60148

Charlie Sinnard  
Warehouse Direct Office Products  
1601 W. Algonquin Road  
Mt. Prospect, IL 60056

Laurie A. Dahler  
RIS Paper Co., Inc.  
1531 Boettler Road – Suite E  
Union Town, OH 44685

Elpi Economou  
Illinois Paper Company  
6 Territorial Court  
Bolingbrook, IL 60440

Elaine Maheras  
Office Depot  
515 Kehoe Boulevard  
Carol Stream, IL 60188

LaVerne bitts  
Midland Paper Company  
101 Palatine Road  
Wheeling, IL 60090

Stephanie Gold  
Quill  
100 Schelter Road  
Lincolnshire, IL 60069

Christopher Hoffman  
Prestige Office Products  
9801 S. 78<sup>th</sup> Avenue  
Hickory Hills, IL 60457

Graphic 3 Paper  
307 Eisenhower Lane  
Lombard, IL 60148

Robin Pugh  
OfficeMax Commercial  
2601 Technology Place  
Norman, OK 73071

David Cain  
CPI Office Products  
1301 Ridgeview  
Louisville, TX 75057

Bye-Mo'r, Inc.  
P. O. Box 107  
Kingsbury, IN 46345-0107

Crystal Brook Direct  
600 West Park Road  
P. O. Box 61  
Redwood Falls, MN 56283

Teacher Aide Negotiations  
April 10, 2013

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