

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 24, 2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: May 11, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Napi Track Coach 2017-2018

Description: Tony Wagner, Director of Student Activities, is recommending the following individual for hire for the 2017-2018 sports season:

✚ Andrea Sangray, Track Coach, Napi Elementary School, \$430.00 (Exp: 0)

Financial Impact: Extra-Curricular Salary Schedule

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Track Coach		Applicant Recommended Andrea Sangray	
Department/Location Napi Elementary School		Supervisor Carson Bryant/Tony Wagner	
Type of Position Extra-Curricular	Starting Date TBD	Term 2017-2018 Sports Season	

Recruiting Date Posted: 2/28/2018 Closing Date: Open Until Filled

Comments: Emergency Hire. Please refer to board agenda request for rational

No interview needed per district policy #5120: **Selection Process, section C**. Exceptions: The competitive selection process may be unnecessary in the following circumstances:

A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).
 B. **Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**
 C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work. The superintendent is directed to establish and implement procedures to carry out this policy.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Sangray, Andrea			

Interview Committee	Title	Name	Title
N/A			

Recommendation: Andrea Sangray has excellent behavior management skills and has proven to be a reliable and hardworking coach during our girls' basketball season. Because of the large turnout for our track team we must have another coach to ensure proper supervision and instruction of skills. Andrea has shown she is a valuable asset to our coaching staff and I would like to employ her for our track and field season.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	On file	yes	Ok
Tribal background check	On file	yes	Ok
TB documentation	on file	Yes	Ok

Salary: \$430.00 Placement: Exp: 0 Contract Days: 1/8/18-2/17/18

Prepared by: Sherie Blue Date 5/11/18 Approved by: _____ Date: _____