



BUSINESS SERVICE CONSORTIUM (BSC)

June 13, 2018

BOARD REPORT

The Business Office participated in a year-end fiscal year software webinar to help us gain an understanding of how the year-end process works for payroll. We will also be watching a pre-recorded webinar related to the financial fiscal year-end process.

I met with Tricia and Mike to review the 2017-18 budgets along with the 2018-19 budgets. I also met with Wendy to review the General Fund budget for 2017-18 along with the 2018-19 budgets for SE/TE. Casey and I also met on a few occasions to review the closing of the HS/EHS budget for 2017-18. I will be presenting the Special Education and Technical Education budgets at the board meeting. One of the agenda items is the approval of all department budgets for 2018-19 along with the tax resolution.

Casey and I met to work on the COLA amendment. The amendment will be submitted next week to Head Start.

I anticipate that our preliminary fieldwork for the audit will be performed in July and our actual audit will be scheduled for some time in mid to late August after we receive our August State Aid payment.

My staff has been extremely busy with working on year-end payrolls and ensuring that all items tie out, budgets and day-to-day operations. I am hoping that the summer will be a time that everyone can take some time off to enjoy the nice weather and regroup. Before we know it school will be starting again!