

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
November 14, 2022 - 7:00 PM
Tobey Elementary
Vicksburg, MI 49097**

M I N U T E S

Members Present: Jennifer Buikema, Tina Forsyth, Carol Lohman, David Schriemer, Dan Grabowski, Stephanie Willoughby, and Virgil Knowles

Members Absent: None

Board Secretary Amy Manchester

Admins Present: Keevin O'Neill, Steve Goss, Gail VanDaff, Adam Brush, Matt Hawkins, Allison Dygert, Joe Werkema, Amie McCaw, Sarah Bacalia, Lourdes Puzevic, Alyssa Thompson, Jessica Wheeler, Sarah Bacalia, Sarah Dyer, Karen McKinstry, Rick Place, Alyssa Thompson

Guests Present: Lisa Coe, Deb Schnepf, Deb McClouth, Michele Wolthuis, Anna Roach, Deb Thomas, Julie Skrzypek, Lyndsey Foote, Heather Fenwick, Kathy Halladay, Katie Ruhley, Jason Fletter, Rachel Hunt, Josh Wolfe, Ken Simonds, Nicole Stephens, Brandon Wagner, Jessica Zantjer, Norma Slange, Krystal Witherell, Josh Burrell, Alicia VanMaanen, Kelsey Myers, Jenny Myers, Cecil Myers, Kristin Middaugh, Raelynn Middaugh, Rodney Middaugh, John Stears, Joanne & Craig Culver, Kristy Klusan, Randy Gorman, Chelsea Hopwood, Jenny Hopwood, Dave Hopwood, Elisabeth Kaltenbach, Brent Powers, Karie Powers, Bill Johnson, Lisa Johnson, Nathan Gagley, Jeff Sedlak, John Stears, Tobey Elementary PTO members, Mike Foster and Kristen King.

President Knowles called the meeting to order at 7:02 pm.

I. SUPERINTENDENT'S REPORT

A. Recognitions

Supt. O'Neill recognized the Transportation Department and presented a certificate of Excellence for School Bus safety from the Michigan State Police to Transportation Director Karen McKinstry.

B. Legislative Update

All remains quiet in Lansing. There have been a few bills introduced, but no discussion yet at that level.

C. Important Dates

Supt. O'Neill directed the board to upcoming important dates including the HS play coming up this Friday. Thanksgiving Break starts on Wednesday, November 23, 2022.

II. REPORTS AND PUBLIC INQUIRY

A. June 30, 2022 Audit Presentation – Plante Moran

Mike Foster and Kristen King from Plante Moran presented the VCS audit report. Plante Moran issued an Unmodified Opinion on the financial statements and the single audit. VCS continues to be a low risk auditee.

B. Budget and Finance Report for month ending October 31, 2022 - Steve Goss

Asst. Supt. Goss presented the monthly budget progress report for month ending October 31, 2022 showing total revenues of \$4,286,301; total expenditures of \$6,370,657; and deficiency of revenues over expenditures of \$(2,084,356).

C. Investment Portfolio Update - Steve Goss

Asst. Supt. Goss provided an update on the investment portfolio.

D. School Nutrition Annual Report – Sarah Dyer

Director of the School Nutrition Department, Sarah Dyer, presented the department's annual report including the total number of meals served, supply changes and cost increases since the pandemic.

E. Tobey Elementary Annual Report – Mike Barwegen

Principal Barwegen presented his annual report to the Board including highlights from the past year, community service, and staff and student recognitions. He also recognized the PTSO for their support.

III. AUDIENCE

John Stears addressed the Board with concerns regarding the School Visitor policy.

IV. BOARD ACTION REQUIRED

A. Approval of the following Board Meeting Minutes

1. October 10, 2022 - Regular Meeting Minutes: A motion for approval was made by Willoughby and supported by Forsyth.

Motion carried unanimously.

2. October 18, 2022 - Special Meeting Minutes: A motion for approval was made by Buikema and supported by Forsyth.

Motion carried unanimously.

B. Approval of General Fund Invoices Totaling \$410,485.28 - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.

Motion carried unanimously by roll-call vote.

C. Approval of Purchase Card Disbursements for September 2022 Totaling \$115,385.21 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Grabowski.

Motion carried unanimously by roll-call vote.

D. Approval of the 2022-23 Tentative Agreement Between the Board of Education of Vicksburg Community Schools and the Vicksburg Education Support Personnel Association - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Buikema.

Motion carried unanimously by roll-call vote.

E. 1st Reading Approval of VCS Policies: 0144.1, 6108, 6460, 7440.03, and 9150 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Lohman.

Motion carried unanimously by roll-call vote.

1. PO 0144.1 - Compensation
2. PO 6180 - Electronic Fund Transfers (New)
3. PO 6460 - Vendor Relations
4. PO 7440.03 - Unmanned Aircraft
5. PO 9150 - School Visitors

There being no further business to come before the Board, President Knowles adjourned the meeting at 8:50 pm.