



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, February 26, 2018, at 7:01 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Tim Baker, District Safety/Security Supervisor; Laura Sprague, Communications Coordinator; Shonette Sims, Director Learning & Teaching; Scott Nye, Director Facility Operations; Anne Giarrante, Director of Student Services; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Hannah & Martha Paschke, Valdis Slokenbergs, Wiebke Yovanovic, AnnMarie Gitchell, Brannon Anderson, Jenifer Haas, Jessica Breugelmans, Sarah Shkutovs, Lisa Oleson, Tom Scherschel, Dan Janis, Emma Cole, Susan Ryan, Amy Hamilton, Monica Olsen, Linnea Favela, Nancy Yi, Mark Fallinger.

Motion by Nowak, second by Stith, to approve the amended item 9.5 to add \$6,660 to be used for the baseball program on the consent agenda. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

2. APPROVAL OF MINUTES (Bylaw 0168.1)

- 2.1 Regular Session, February 12, 2018
- 2.2 Executive Session, February 12, 2018

Motion by McCormick, second by Juby, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence: GHS Students (Policy 5451)

Varsity Dance Team, Boys Wrestling

The awards were postponed this evening, so that staff and students could support the girls' basketball team as they compete to go to State.

4. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

A freshman at GHS shared with the Board that in conversations with peers, students feel safe yet realize there is the possibility that something could happen at any time. The student asked that the public and Board members reach out to our State legislators, on behalf of the students, to ask them to support common sense gun laws that would protect them. On Wednesday, the Senate will be voting on Senate Bill 1657, requiring gun laws to be more strict. This is just one small step that would help the student body feel safer.

An elementary parent shared that she recognizes student safety is number one for the district, but would like to know what the district is doing, or thoughts they might have for the future. When a parent buzzes to get into a building, can we ask for name and to see ID before letting them in? Could we add signage that would discourage people from holding the door open for others? It would be nice to see all doors locked at the secondary level. It is known that fire alarms trigger doors within the building to shut, but could this also be set up to happen in a lock down? Should the district consider purchasing door barricades? Are the locks on all doors sufficient? Has the district had any discussions about sending staff to an ALICE training? There is one taking place in Sugar Grove on March 13th. It would also be nice to have a high alert list, where all other schools in the district are made aware of an intruder in a building. We hope that the district will show their support for Senate Bill 1657 and encourage our families to as well. If there are things as a community that we can do to advocate for our student's safety, then we'd like to see the district send information out. Is the district aware of the ratio guidelines set forth by the National Association of School Psychologists, and do we meet the ratio? Administrators should allow peaceful protests, and the students should be encouraged. Has the district considered arming our teachers? We are thankful for our teachers and what they do, and hope that you would not think this would be a good decision.

Another parent shared that this is definitely a community effort and wondered what we are doing as a community in our schools. Are there experts that we could bring in? What are we getting from the authorities? Whom are we using to educate the staff, students and community? Arming our teachers would be absolutely crazy!

The Board President indicated that the Board does not usually engage with the public at this time but does recognize the concern. The district has had a security analysis done at the high school and both middle schools, and took corrective action based on the recommendations at that time. There have been additional follow-up analyses done, and we have been right on top, if not ahead of the curve. In 2013, the district hired a Safety/Security Supervisor for the district. Our buildings are used on an annual basis by first responders for training. All locks in our buildings have been changed. About the fire doors, we have to follow State law. We provide training to our staff on an annual basis, and new teachers go through an initial training when they are hired. A few years ago, we participated in a disaster drill and parent reunification with law enforcement and first responders from all over Kane County. We have Threat Assessment Teams at each building that are utilized when needed, and a police officer at GHS. Each building has FOB entry and the Raptor system. The district has spent over \$1 million over the last five years on safety. We talk to experts in and out of the district and will be sending staff to the ALICE training in Sugar Grove. There are a number of things on our website that can be very helpful to parents, and we encourage parents to look at these. We are always telling students to report to administrators if they see or hear anything that could potentially be dangerous to those around. It is our hope that this information will help put your minds at ease and hope you see that the safety of your children is first and foremost.

5. SUPERINTENDENT'S REPORT (Policy 1210)

The Superintendent shared that there is a lot happening in the district, and that staff is already beginning to prepare for the 2018-2019 school year. Kindergarten Round-up will be on March 6th. We are wrapping up teacher and principal evaluations to comply with the State law deadline of March 1st. The approval of the staffing plan tonight is part of the preparation for next year. We are continuing work on our budget and are asking for approval on the facilities capital project plan tonight. As we move forward, you will see the pre-preliminary, preliminary and then final budget. We appreciate all of the hard work our Finance Committee puts into this.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 2018-2019 Staffing Plan (Policy 3120)

The staffing plan was presented at the last Board meeting, so tonight we are asking for approval.

Board comments, questions, concerns: Meeting with Ms. Giarrante and having one-on-one conversations with her about the staffing plan was extremely helpful. This plan shows the efforts our district is making to support our students. It speaks to emotionally supporting our students and providing the staff needed to meet their needs. This is a constant process of growth.

Motion by Juby, second by Stith, to approve the above-listed staffing plan, item 6.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

6.2 2018-2019 Facilities 7-Year Capital Projects

Scott Ney presented the Facilities 7-year Capital Improvement Plan to the committee. To date, completed capital improvement projects came in on target at \$423,050. Priorities for the 2018-2019 school year include:

- GHS – replace galvanized water piping, flooring replacement, track resurface
- GMSN – replace IT server room A/C unit
- GMSS – replace hot water make-up air unit
- FES/MCS/WAS/WES – parking lot maintenance
- CO – rebuild furnace fan
- District wide – replace access control system

The total estimated cost of priorities for 2018-2019 are \$1,063,631. All projects planned over the course of the 7-year plan total \$9,802,126.

Board comments, questions, concerns: We appreciate all of the planning Mr. Ney put into this plan. These numbers do not sound bad for our district. The Facilities Task Force has been pushing things back over the years, and unfortunately, we can no longer wait on several projects.

Motion by Juby, second by McCormick, to approve the above-listed capital projects, item 6.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

7.1 Board Meeting/Presentation Schedule

This schedule is on our agenda at every meeting to keep the community informed of what topics will be up for discussion at each meeting. Please know that this schedule can change at any time, and we encourage everyone to look at it. There will be no Board Retreat in May. Bonnie will poll the Board for possible dates in June or July.

8. INFORMATION

- 8.1 Suspension Report
- 8.2 FOIA Requests
- 8.3 Out-of-State Trip Request

9. CONSENT AGENDA (Bylaw 0166.1)

- 9.1 Monthly Financial Reports & Interfund Transfers
9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Resignations Certified Staff

Cowen, Paige, GMSN, Science, 1.0 FTE, effective 6/1/18

Long-Term Substitutes Certified Staff

Rowe, David (Michelle Dewald), MCS, Grade 4, 1.0 FTE, effective 2/22/18-4/2/18

Family and Medical Leave Certified Staff

Dewald, Michelle, MCS, Grade 4, 1.0 FTE, effective 2/22/18-4/2/18

Meeks, Janet, GHS, Learning Behavior Specialist, 1.0 FTE, effective 3/22/18-4/9/18

Leave of Absence Certified Staff

Lindsay, Molly, GMSS, Language Arts, 1.0 FTE, 2018-2019 1st year

McAvoy, Kristen, HES, Grade 5, 1.0 FTE, 2018-2019 2nd year

Mejia, Sarah, GHS, Math, 1.0 FTE, 2018-2019 1st year

Murrey, Katelyn, GMSN, Math, 1.0 FTE, 2018-2019 2nd year

Simmons, Brianne, HSS, Grade 2, 1.0 FTE, 2018-2019 1st year

Leave of Absence Certified Staff – not returning

Seidita, Laura, GMSS, Language Arts, 1.0 FTE

White, Theresa, GHS, Social Worker, 1.0 FTE

Retirement Certified Staff

Carlson, Meredith, WES, Librarian, 1.0 FTE, effective 6/1/18

Curtis, Roxanne, GHS, Music, 1.0 FTE, effective 6/1/18

Educate, Rosemary, GMSN, Learning Behavior Specialist, 1.0 FTE, effective 6/1/18

Gregait, Lucinda, WAS, Physical Education, 1.0 FTE, effective 6/1/18

Hack, Stephanie, WES, Certified Nurse, 1.0 FTE, effective 6/1/18

Landau, Ellen, GMSN, Language Arts, 1.0 FTE, effective 6/1/18

Monaghan, Maureen, GMSN, Math, 1.0 FTE, effective 6/1/18

Nippert, Jill, HES, Grade 3, 1.0 FTE, effective 6/1/18

Page, Carol Ann, GMSN, Physical Education, 1.0 FTE, effective 6/1/18

Rabe, Deborah, GMSS, Learning Behavior Specialist, 1.0 FTE, effective 6/1/18

Tait, William, GMSS, Physical Education, 1.0 FTE, effective 6/1/18

Weiler, Maureen, GMSS, Math, 1.0 FTE, effective 6/1/18

New Hires Support Staff

Abraham, Jamie, HSS, Reading Tutor, 9 month, effective 2/20/18

Ryan, Susan, Garage, Bus Driver, 9 month, effective 2/13/18

Retirement Support Staff

Cefalu, Deborah, WES, Special Education Assistant, 9 month, effective 6/1/18

Johnson, Michelle, HSS, Special Education Assistant, 9 month, effective 6/1/18

Rynn, Gail, WES, Kindergarten Assistant, 9 month, effective 6/1/18

Tatlock, Karen, HSS, Special Education Assistant, 9 month, effective 6/1/18

9.3 Bid Summary/Award: \$90,612, Midwest Track Builders, GHS Track Resurfacing

9.4 Contract Between Geneva CUSD 304 & Suicide Prevention Services of America

9.5 Gifts, Grants, Bequests: \$25,060, Hanson Family, \$18,400 for GHS Baseball Scoreboard and \$6,660 (as amended) for baseball training and field equipment

Motion by Egan, second by Lamb, to approve the above-listed items 9.1-9.5. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

A reminder that the IASB Kishwaukee dinner meeting will be held this Thursday at GHS. We have

checked with the high school, and they are ready for us. We are asking that the Board be there around 4:40-4:45. The Communications Task Force met today. Tomorrow is the first of their community engagement workshops with area realtors. This is a great place to start and to get feedback on how to better communicate with the community. The Facilities Task Force also met today and had an opportunity to talk with Tim Baker, our new Safety/Security Supervisor. One Board member will be in Chicago for the quarterly IASB meeting. Through IASB, there are lobbyists in Springfield that lobby for schools and some are on an advisory panel with Senator McConnaughay. The Policy Committee met tonight for two hours with their PRESS consultant in an effort to transition their policies from NEOLA to PRESS. Moving to PRESS will allow our district to speak to other districts within Illinois. Committee members were able to get through the first half of the policies, and will continue to meet with the consultant during this transition. All policies will be online when the transition is complete. The Geneva Academic Foundation is having a Chicago Steel Hockey event this Friday at 7:30 p.m. This event should be a lot of fun, and all funds will go back into the classrooms in our district through GAF grants. Thank you to everyone who attended our meeting tonight. We have a great community with great parent involvement.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 7:55 p.m., motion by McCormick second by Lamb, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 8:57 p.m., the Board returned to open session.

14. ADJOURNMENT

At 8:58 p.m., motion by Juby, second by Egan, and with unanimous consent, the meeting was adjourned.

APPROVED _____ PRESIDENT
(Date)

SECRETARY _____ RECORDING
SECRETARY