



**ADVISORY COMMITTEE
REGARDING HIGH SCHOOL INSTRUCTIONAL SCHEDULING
AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **August 2, 2016**

TITLE: **Review of Norms**

BACKGROUND:

At the May 23, 2016 organizational meeting of the Advisory Committee Regarding High School Instructional Scheduling, committee norms and procedures were discussed and approved. The approved norms are listed below.

Advisory Committee Norms

1. Begin and end on time.
2. If you are unable to attend, or will be late, call or email Ms. Gardiner as soon as possible.
(696-5158 / kgardiner@amphi.com)
3. Raise your hand to speak.
4. Be present. No cellphones or sidebar conversations.
5. Respect each other and the process of the Committee.
6. Understand there is no rank among Committee Members.
7. Contribute perspectives and interests openly.
8. Keep an open mind and accept alternative points of view.
9. Check for impact on students, learning and the organization.
10. We do not have the equipment necessary to provide interactive, telephonic participation in a large group setting.
11. A quorum (13 out of 24) of the Advisory Committee is required if there is a vote on a recommendation. For receiving and discussing information, a quorum is not required.

RECOMMENDATION:

The established norms are presented for the Advisory Committees' review and information.

INITIATED BY:

Karen S. Gardiner

Karen S. Gardiner, Administrative Assistant to the Governing Board

Date: July 20, 2016

Tassi Call

Tassi Call, Facilitator

Wendy BiallasOdell

Wendy Biallas-Odell, Facilitator