



# DERBY PUBLIC SCHOOLS

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**Dr. Matthew J. Conway, Jr.**  
*Superintendent of Schools*

August 21, 2019

Olcay Yavuz, Ed.D.  
Assistant Professor  
Educational Leadership & Policy Studies Department  
Southern Connecticut State University  
501 Crescent Street  
New Haven, CT 06515


Dear Dr. Olcay Yavuz,

This letter is to confirm that Derby High School will be partnering with you on the project entitled “**Improving All Students’ Academic, Social, Emotional, College and Career Readiness through Implementing a Comprehensive School Counseling Program**”. On this project, as the principal investigator and project director, you will support Derby High School leadership team and school counselors to collaboratively develop, implement and monitor a Comprehensive School Counseling Program that includes four domains:

- **Program Foundation (DEFINE):** Conducting comprehensive need assessments to explore academic, career, social/emotional development needs of students. Aligned with the school’s vision, define the goals and priorities for the academic and counseling services.
- **Program MANAGEMENT:** Based on the ASCA National Model and CT Comprehensive School Counseling Program guidelines, creating a program management resources, tools, timeline and resources.
- **Program DELIVERY:** Designing and implementing targeted academic and counseling services to improve academic, career, social/emotional development of all students.
- **Program ACCOUNTABILITY:** Working collaboratively to demonstrate the effectiveness of the school counseling program in measurable terms. In terms of improving students’ academic, career, personal and social development, determine how students are different as a result of the school counseling program.

As the Derby School District, we are excited to have our students will benefit from a comprehensive school counseling program and explore any future opportunities to expand this research supported project across the district.

Sincerely,



Dr. Matthew J. Conway, Jr.  
Superintendent of Schools

cc: Derby Board of Education  
Martin Pascale, Principal, Derby High School  
Ray Coplin, Assistant Principal, Derby High School