



**North Slope Borough School District Board of Education
Hyatt Place Hotel / ZOOM Video Communication
Anchorage, AK**

**Unapproved Minutes
Special Meeting
June 28, 2021
9:00 a.m.**

CALL TO ORDER AND MOMENT OF SILENCE: Qaiyaan Harcharek, Board President, called the Board of Education Special Meeting to order at 9:05 a.m. in Anchorage, Alaska at the Hyatt Place Hotel and on ZOOM Video Communications.

FLAG SALUTE: The Pledge of Allegiance was led by the Board of Education.

ROLL CALL:

Nora Jane Burns – Present
Madeline Hickman – Present
Frieda Nageak– Present
Robyn Burke- Present

Caitlin Montague – Present
Nancy Rock – Present
Qaiyaan Harcharek - Present

APPROVAL OF AGENDA: Robyn Burke MOVED to APPROVE the Agenda. Madeline Hickman SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

RECOGNITION OF VISITORS: District staff and Community members were present.

FISCAL YEAR 2021-2022 BUDGET APPROVAL is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, and in accordance with Board Policy 3100, the School Board shall establish and maintain a balanced budget. The Board shall adopt an annual budget by Board resolution that is compatible with district goals and objectives. The District budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Budget Assumptions and Considerations are as follows: Overall Operating Revenues from prior year has a net decrease of approximately \$2.1 million for Fiscal Year 2021-2022. This is mainly attributed to the following: Local Resources of Borough Appropriation has decreased by \$1.9 million as a result of overall reduction in Borough operating revenues; State of Alaska Intergovernmental Revenues overall net increase of \$750,000. The primary increase is Foundation Program Funding as a result of higher enrollment figures from prior years. PERS and TERS on behalf payments collectively increased by \$274,000 as a result of increased contributions rates and overall higher wages from prior year; Federal Intergovernmental Revenues overall net decrease of \$1.1 Million. The projection for Fiscal Year 2021-2022 is based on actual cash receipt of the impact aid funding in Fiscal Year 2020-2021; E-Rate projection for Fiscal Year 2021-2022 is the same as Fiscal Year 2020-2021. The eligibility for Fiscal Year 2021-2022 is expected at seventy percent. In consideration of the Global Pandemic, USAC and FCC have allowed for participants to utilize Fiscal Year 2020-2021 data to ensure there is no disruption in funding as a result of the pandemic; Investment Income is consistent with the prior year. This is attributed to a conservative modeling of the Districts Operating cash and the Equity Account with Charles Schwab; Operating Transfers over decrease of \$3.1 Million. This is mainly attributed to the reduction in funding available for the following operating transfers: Community Schools, \$125,000; Food Service, \$1 Million; RLC, \$1 Million; and the Charter School, \$1.5 Million; Operating Expenses overall net increase of \$963,000 or 1.4% from the prior year. Salaries and Benefits across the

board increased by \$750,000. All other operating expenditures including Professional and Technical, Travel, Utilities, Other Purchases Services, Supplies, and Equipment net increase of \$212,000; Special Revenue Funds Overall decreased by \$3.5 Million. The decrease is due to Food Service of approximately \$1.4 Million, RLC and Vocational Education is \$1 Million, and the Charter School is \$1.9 Million. Teacher housing increased by \$320,000 and Student Transportation by \$585,000.

Points of Discussion regarded the following: E-Rate Appeal; Grants; Added duty contracts; Standard Operating Procedures; Student Activities; Recruiting; Negotiated agreement committee meetings/next steps; housing information including designated department overview accountability; and hiring committees.

Board Members requested the following: Board approval for Added duty contracts; Professional Development regarding added duty contracts and Memorandum of Agreements; Provide process of Standard Operating Procedures for Human Resources and the Business Office; Provide list of Full-Time Equivalent (FTE), Positions, classification of positions, eliminated positions, added positions, and which positions were closed out rather than vacated; Administrative meeting including President Harcharek, Board Member Burke, Chief Financial Officer Limani, Superintendent, Human Resources Director, District Attorney, and Representative from Marsh & McLennan regarding Human Resources Standard Operating Procedures and Professional Development; Business Office and Human Resources reorganize FTE's and Added Duty Contracts by site; consideration of an added duty committee to evaluate the compensation for the amount of time spent as a coach; Provide list of total housing units the District has, total units the District owns, total units leased, and total units utilized; and consideration of Board members on the hiring committee regarding the Assistant Superintendent position.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Fiscal Year 2021-2022 Proposed Budget. Madeline Hickman SECONDED the motion. Discussion called. Question called. The motion carried in a roll-call vote of six yes, zero no, one unanswered.

Nora Jane Burns – Yes

Madeline Hickman – Yes

Frieda Nageak – Yes

Robyn Burke – Yes

Caitlin Montague – Yes

Nancy Rock – Unanswered

Qaiyaan Harcharek – Yes

PUBLIC COMMENTS ON AGENDA ITEMS: No comments were heard at this time.

SCHOOL BOARD COMMENTS: Board members thanked Fadil Limani, Chief Financial Officer and requested members in Utqiagvik attend the Special Meeting on Wednesday, June 30, 2021 in-person.

DATE & TIME OF NEXT MEETING: Wednesday, June 30, 2021 Special Meeting in Utqiagvik, AK at the Archie K. Brower Conference Room in North Slope Borough School District Central Office and on ZOOM Video Communications.

ADJOURNED AT 4:21 P.M. Nora Jane Burns MOVED to adjourn. The meeting stands adjourned.

Respectfully submitted for the August 10, 2021 Regular Meeting:

Chelsie Overby, Board Secretary

Qaiyaan Harcharek, Board President

Nancy Rock, Board Clerk

Date