



# Craig City School District

P.O. Box 800, Craig, Alaska 99921  
www.craigschools.com  
Phone (907) 826.3274  
FAX (907) 826.3322

Jackie Hanson, Superintendent  
David Harris, Elem./MS Principal  
Josh Andrews, HS Principal  
Heather Mendonsa, PACE Principal

## CCSD SCHOOL BOARD MEETING MINUTES

Wednesday, October 30, 2024

10/30/24

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdID9oVbCpba36q82xgae4tbSCmn.1>

Zoom URL

1. Call to Order  
The meeting was called to order at 7 pm.
2. Flag Salute  
A salute to the flag was given.
3. Roll Call

Board Members	Employees	Others Present
Hans Hjort	Heather Mendonsa	Amber Page
Julie McDonald	Veronica Dandurand	Trampus Conatser
Ben Page	Daniel Nelson	
Trish Conatser	Melinda Bass via zoom	
Arthur Frank	David Harris	
	Christy House	
	Nicole Nelson	
	Josh Andrews	
	Jackie Hanson	
4. District Mission & Vision Statements (recited by Julie McDonald)  
The District Mission & Vision Statements was read aloud by Julie McDonald
5. Agenda Approval  
M/S Page/McDonald  
A motion was made to approve the agenda as presented.  
Roll Call Vote  
Motion passes Unanimously
6. Consent Agenda
  - a. Approval of Minutes (from September 18, 2024)
  - b. Approval of Financials (September 7 – October 18, 2024)
  - c. Approval of Correspondence
    - Commissioner, Deena Bishop (re: Correspondence School Reporting)
    - Resolution, Alaska State Board of Education and Early Development (RESOLUTION 09-2024)M/S Page/Conatser  
A motion was made to approve the Consent Agenda as presented.  
Roll Call  
Motion Passes Unanimously
7. Public Comments None
8. Reports & Information
  - a. Board Member Reports

Our students will be compassionate, resilient, self-sufficient, engaged members of their community.  
CCSD will establish a community of learning that empowers the whole child to embrace life-long learning and a growth mindset.

Hjort – Congratulates cross-country state champion Aulis Nelson. Happy to see sports activities going on again.

Conatser – Attended Honor Band/Choir concert and is glad to see the community come together to support students. Thanked Rachael Balcom for her hard work on the Honor Band/Choir concert. Watched cross-country meet and was happy to see literacy night take place. Appreciates staffs' efforts for putting on events.

b. Principal Reports

- CEMS Principal Report (submitted by David Harris)
- CHS Principal Report (submitted by Josh Andrews)

Highlighted the fact that Ronnie Fairbanks was awarded a Virtual Artist in Residency from the Anchorage Museum. Students from the high school helped a lot with the haunted house at JS and it looked good in there. Region V Volleyball Tournament is to be hosted by CHS next month, it's an honor to host tournament. There was discussion between the Board and Andrews regarding required high school credits and if Andrews wanted the board to consider topic now. Andrews would like the Board to consider it but not now. Hjort and McDonald liked the idea of creating a work group to explore solutions and to educate the Board on the subject. Afterwards, work group can make suggestions to the Board Policy Committee. Andrews introduced Student Representative Arthur Frank to the meeting and offered the floor to him to say a few words. Frank mentioned Aulis Nelson winning State and that wrestling, basketball, cheer and drumline are starting soon.

- PACE Principal Report (submitted by Heather Mendonsa)

There was discussion between the Board and Mendonsa regarding total student count for PACE. Mendonsa is working on getting total student count figured out, it has been an issue in the past. McDonald asked if the Ketchikan and Anchorage Administrative Positions were full-time and if job sharing with the City was a possibility. Hanson replied that the positions are not full-time, they are part-time at 29 hours a week. The Ketchikan position is a temporary position and based on a grant. McDonald appreciated the work the Mendonsa is doing to bring PACE families together.

c. Maintenance Director Report (submitted by Daniel Nelson)

Page had a question regarding the sump-pump and how long it will last. Nelson replied that it's hard to say, might last a year or two. Hjort asked about the heating systems for the Middle School and High School. Nelson said he is implementing a three-year maintenance plan and is in the beginning stages of drafting the plan. McDonald is glad to see that the fire systems in the schools are being attended to and asked if the school had purchased a dishwasher last year and was told yes.

d. Business Manager Report (submitted by Melinda Bass)

Hjort tells Bass good job on the report, McDonald concurs. McDonald had a question on the report and Bass gave clarification regarding notes on the side of the report. Page mentioned that in past meeting there was discussion of obtaining an Alaska Airlines card, has anything happened with this? Bass replied that the last time she attempted to acquire an Alaska Airlines card she was on hold for over two hours. Bass also mentioned that someone would have to be an owner of the card and provide their social security number. Hjort remarked that the City of Craig uses an Alaska Airlines card.

e. Superintendent Report (submitted by Jackie Hanson)

Hanson gives thanks to the Indigenous Committee and mentioned upcoming meetings. Hanson thanks Shaan Seet and the Craig Tribal Association (CTA) for the t-shirts donated to the school and mentioned the design was done by teacher Ronnie Fairbanks. Hanson mentioned the student count is less than what was projected last year; 631 actual vs. 671 projected. The district will have a deficit due to decreased count. Hanson mentioned vacant positions and the decision made to cut the Maintenance/Bus Driver position to reduce costs. Conatser asked if any progress had been made regarding the use of wood chips for the wood chip fire boiler. Hanson replied yes, she has been in contact with Viking Lumber and Oliver Lewis at the City of Craig and hopes to be burning wood chips this winter. Hanson mentioned the costs savings of \$2,500.00 over the last two months just by turning off lights when rooms are not in use.

9. Old Business (N/A)

10. New Business

a. Personnel Report

M/S Page/McDonald

A motion was made to approve the Personnel Report as presented.

Roll Call

Motion approved unanimously.

b. CCSD Board Policy & Administrative Regulation Updates (re: Policy Committee Meeting 10/14/24)

M/S Page/Conatser

A motion was made to approve the CCSD Board & Administrative Regulations Updates.

Roll Call

Motion approved unanimously.

Discussion: McDonald had concerns regarding the amount of time, 30 days, for a homeless student to show evidence of immunization. Hanson replied that there are options for students and families that need them such as religious and medical exemptions.

c. CCSD Administrative Regulation & Exhibit 1250

M/S Page/Conatser

A motion was made to approve the CCSD Administrative Regulation & Exhibit 1250

Roll Call

Motion approved unanimously

Discussion: Hanson noted to the board that there is no AR for BP 1250 and would like more input from the public. There is discussion between the board and Hanson regarding who should pay for background checks and how much the charge should be. Page recommended using the Alaska State Troopers for background checks as they are cheaper than our current vendor. Hjort mentioned people who volunteer to help with the sports teams and questioned whether they should go through the background checks as well. Conatser asked Page how often a background check should be done; Page replied once a year. Morris reminded the board that we are doing this for the protection of the children. Hjort would like Hanson to follow up on the Troopers performing the background checks.

d. Stagnant Student Fundraising Accounts

M/S Conatser/Page

A motion was made to amend option two to reflect the funds be spent solely on sports equipment.

Roll Call

Motion Denied

Discussion: There was discussion amongst the board regarding what student groups should receive the funds and how much each group should receive. Conatser recommended that the money go to student athletic groups, McDonald agreed. Page is in favor of option three but would like to see the money go to any student fundraising activity; not exclusive to sports activities. Conatser recommended the money should be spent on sports equipment and not travel fees. Hjort recommended the money be spent on sport activities, Morris concurred. Frank mentioned that the wrestling team would have liked to have gone to Anchorage to attend ACS, but the wrestling team currently has a negative balance. Andrews said that historically fundraising accounts have been used for travel expenses.

M/S Conatser/McDonald

A motion was made to approve option two as it was presented originally.

Roll Call

Motion approved.

e. Next Level Speech Therapy (NLST) Contract & Service Agreement Addendums

M/S Page/McDonald

A motion was made to approve Next Level Speech Therapy (NLST) Contract & Service Agreement Addendums.

Roll Call

Motion approved unanimously

Discussion: McDonald applauded Hanson for renegotiating contract with Next Level Speech Therapy

f. Board Committee Assignments

M/S Page/McDonald

A motion was made to approve the board committee assignments.

Roll Call

Motion approved unanimously

- Board Policy Committee: Bonnie Morris, Art Frank
- Budget Committee: Julie McDonald
- Indigenous Education Committee: Bonnie Morris, Art Frank
- Facilities Committee: Hans Hjort
- Nutrition & Wellness Committee: Trish Conatser

- Emergency Operations Committee: Ben Page
- Curriculum & Programs Committee: Bonnie Morris, Ben Page
- Negotiations Committee: Hans Hjort, Julie McDonald
- Sick Bank Committee: Ben Page

g. Next Meeting Date  
December 11, 2024, for the next regular meeting.

h. Adjournment