

# Action Sheet

**MEETING DATE:**

**November 18, 2020**

**AGENDA ITEM:**

**Consider Secondary TEAL (Texas Education Agency Login) approver status for Lea Walker**

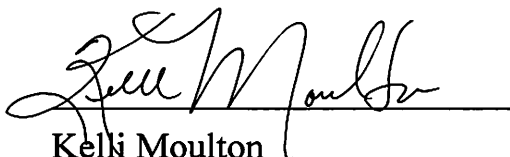
Approver Responsibilities When you approve a request for access to a TEA application, you confirm that:

- You know the identity of the requestor. Texas Education Agency TEAL Quick Reference for Organization Approvers v 2.3
- You agree this person needs access to the application and its data (including confidential data).
- You agree that the role requested is appropriate.
- You have reviewed the information (including email address, name, county-district or ESC number, etc.) and believe it to be accurate and appropriate.

In addition to reviewing staff requests for access, the Secondary Approver assists the Primary Approver (Superintendent) by conducting periodic reviews of TEAL access for the organization's users and remove access for users who are no longer employed there or no longer need the access.

**RECOMMENDATION:**

**I move the Galveston ISD Board of trustees approve Lea Walker-PEIMS Coordinator, Secondary TEAL approver status.**



Kelli Moulton  
Superintendent