

San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Executive Director for Child Nutrition Services
Subject: Purchase Order for 2025-2026 – Trejo Commercial Refrigeration
Date: June 11, 2025

HISTORY: Our school kitchens use many pieces of commercial equipment to produce thousands of meals to feed our students through various school nutrition programs. The equipment must be maintained and repaired throughout the year to ensure our kitchens are able to operate reliably.

RATIONALE: After a competitive bidding process conducted by the Region 19 Allied States Cooperative, Trejo Commercial Refrigeration was awarded the contract to supply maintenance and repair services to school districts. They were determined to provide the best value to participating school districts.

BUDGET IMPACT: \$65,000 - Contingent upon fiscal year 2026 budget adoption.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the Board to approve this purchase.

For Approval? ☒ Yes ☐ No

If no, please check one: ☐ Presentation ☐ Report ☐ Information

Please check if applicable: ☐ Attachment Included

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.

A Proud Community of Champions – Soaring to Excellence!