

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Tom Crowe, Superintendent of Schools  
**SUBJECT:** **REQUEST FOR APPROVAL OF SKILLS USA NATIONALS STUDENT  
OUT- OF- STATE TRAVEL TO WASHINGTON, D.C.**  
**DATE:** August 16, 2016

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The Career and Technical Education Department requests permission for 1 student and 1 sponsor to travel to Washington, D.C. September 17-24, 2016.

During the leadership training institute, the student will have the opportunity to develop leadership and employability skills. Additionally, there are scholarship opportunities for the student. This student completed a 40 hour training during the summer and earned the Statesman Award. From there, he was able to apply for the Washington Training Institute and was accepted. He and the welding teacher will meet with one of our state representatives and advocate for CTE.

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It is recommended that the Board of Trustees approve the Skills USA National Out-of-State travel to Washington, D.C. as presented.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**Roy Garcia**  
Assistant Superintendent for  
Secondary Education