

The minutes presented within this document summarize the discussion of the Regular Finance and Operations Committee meeting. To view the meeting in its entirety and hear full reports, please click the following link: [11/12/25 - Regular Finance & Operations Meeting](#) Passcode: j=M*8xG2



BRISTOL BOARD OF EDUCATION
Bristol, Connecticut
Wednesday November 12, 2025 – 6:00pm
Regular Finance and Operations Committee Meeting Minutes

The Bristol Board of Education Regular Finance and Operations Committee Meeting was held on Wednesday, November 12, 2025 at 6:00pm in the Bristol Board of Education Auditorium located at 129 Church Street and via Zoom Meeting Platform

Present: Chair Shelby Pons, Commissioners Simmons and Ledger

Also, Present: Director of Finance Jodi Bond, Director of Pupil Personnel Services Amy Martino
Director of Information Technology Jeff Telke and Superintendent Iris White

1. Call to Order - Pledge of Allegiance

Commissioner Simmons called meeting to order at 6:00 p.m. and asked the audience to stand for the Pledge of Allegiance

2. Approval of Minutes - 10.08.25 Regular Finance & Operations Committee Meeting

Commissioner Simmons has moved the 10.08.25 meeting minutes to have a full quorum in order to be approved.

3. Public Comment

Commissioner Giantonio had comments regarding a letter that has to do with budget.

4. 2026 Meeting Dates

Jodi Bond, Director of Finance presented 2026 Regular Finance and Operations Committee Meeting Dates to the committee.

Commissioner Simmons agreed to postpone the approval of the dates to next Regular Finance and Operations Committee Meeting.

5. 2026 Budget update through 10/31/25

Jodi Bond, Director of Finance provided the 2026 Budget update through 10/31/25. Our Substitute line is currently trending over budget. However, this overage is being partially offset by savings in the certified teacher and paraprofessional salary lines. Special Education

expenditures are presently over by \$1,755,714, primarily due to the cost of outplaced tuitions. This deficit is expected to be covered through Excess Cost reimbursement. I continue to monitor all budget lines closely to ensure fiscal responsibility and to identify opportunities for realignment as needed.

Questions and discussion regarding the comparison of budget each year of substitute.

6. Cafeteria Report

Jodi Bond provided the Cafeteria Report. Our cafeteria snapshot at 10/31/25 shows a surplus of \$644,767. We served our scholars 53,528 breakfasts, 110,108 lunches, and 643 snacks in October.

No questions followed.

7. Appropriation transfers over \$10,000

Jodi Bond provided the Appropriation Transfers over 10,000. I reappropriated teacher salaries to the certified salary savings line.

No questions followed.

8. Pupil Personnel Services Report

Amy Martino presented the monthly Pupil Personnel Services Report. Mrs. Martino reported as of November 1, 2025, 1,769 of the 7,892 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.42% of the total BPS student population. As of November 1st, 122 students with disabilities required out-of-district placements at private special education school programs. There were 92 students requiring special education programming services at other public out-of-district schools, including magnet schools. During the month of October 2025, 37% of newly registered students were identified as students with special education programming needs at the time of registration with no student receiving their programming and services at an out-of-district special education school program. During the month of September, there were 33 211 calls and 6 911 calls.

Questions and discussions followed regarding the report.

9. Student Activity Accounts through 10/31/25

Jodi Bond provided the student activity accounts as of October 31, 2025

Bristol Central Athletics began this year with a balance of \$53,781.55. A total of \$9,816.95 in expenses and \$14,128.44 in receipts left a balance of \$58,093.04.

The BCHS Student Activity Fund began the year with \$155,105.57. They had \$26,156.10 in expenditures and \$18,379.02 in Receipts, leaving a month-end balance of \$147,328.49.

Bristol Eastern Athletics began this year with a \$18,572.98 balance. A total of \$14,289.46 in expenses and \$3,971.93 in receipts left a balance of \$8,255.45.

The BEHS Student Activity Fund began the year with \$147,122.42. They had \$25,453.82 in expenditures and \$44,306.01 in Receipts, leaving a month-end balance of \$165,974.61.

10. IT Task Force and Data Dashboard updates

Jeff Telke provided update on IT Task Force and Data Dashboard that it's still in progress. The team stopped using Google Looker Studio and is now looking at Microsoft Fabric instead. PowerSchool data is safely linked, and they are still working on connecting Munis. Jeff said they hope to have something to show in the next few months.

11. Operations Committee

There was no update from the Operations Committee

12. Old Business

There was no Old Business to come before the committee


13. New Business

There was no New Business to come before the committee

14. Adjournment

There being no other business before the committee, the Finance and Operations Committee Meeting should be adjourned. (7:02 p.m.)

Respectfully Submitted,



Recording Secretary
Bristol Board of Education