

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
**SUBJECT: REQUEST FOR APPROVAL OF OUT-OF-STATE TRAVEL FOR ATC
BUSINESS PROFESSIONALS OF AMERICA STUDENTS**
DATE: March 23, 2010

The ATC Business Professionals of America students are requesting permission to travel to Anaheim, California on May 4-9, 2010. Teachers Dana Estep and Candy Thompson will accompany students on the trip. Additional information may be found on the attached copy of FMG (Exhibit 21).

It is recommended that the ATC Business Professionals of America students travel to Anaheim, California be approved as presented.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Dr. Steve Brown
Assistant Superintendent for
Secondary Operations