

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

April 9, 2012



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: April 9, 2012 Personnel Report
DATE: April 5, 2012

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Donovan, Katie	MCS	Grade 3	6/4/12	1.0

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
4/26/12 - 6/4/12	Thompson, Kory (Tiffany Terry)	GHS	Physical Education	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Jorgenson, Tracy	FS	Special Education	8/20/12 - 10/30/12	.80
Young, Megan	GHS	Special Education	8/20/12 - 11/19/12	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
4/2/12	Nerad, Rachel	GMSS	Special Education Assistant - 7 hrs a day - Temporary position	9 month

II. Resignations

Effective Date	Name	School	Position	School Year
3/23/12	Tusken, John	GMSS	Special Education Assistant	9 month
4/20/12	Koffler, Jeff	HSS	2nd Shift Custodian	12 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Mercado, John	GMSS	2nd Shift Custodian	6/18/12 - 9/10/12	12 month

V. Retirement

None