

DERBY BOARD OF EDUCATION
Meeting Minutes

Derby Middle School
10 Nutmeg Avenue, Derby, CT 06418
6:30 p.m.
September 18, 2014

I. CALL TO ORDER

a. Opening Ceremonies

b. Roll Call

Present were Ms. Harris, Ms. Robinson, Mr. Marcucio, Mr. Stadt (excused himself at 9:37 PM), Mr. Kurtyka, and Mr. Drezek. Ms. O'Hara arrived at 7:47 PM. Mr. Gildea and Mr. Mancini were absent..

II. PUBLIC PARTICIPATION

Joy Cabezas of 102 Dirienzo Heights - wanted to address a problem with her son being bullied. Mr. Marcucio stated only agenda items can be discussed. Dr. Conway said he would contact her after the meeting.

III. EXECUTIVE SESSION

Ms. Harris motioned that the Board of Education enter into executive session for discussion of personnel matters, and that Superintendent Dr. Conway and Assistant Superintendent Dr. Chambers be invited. Mr. Stadt seconded and the motion carried at 6:47 pm.

The meeting reopened to the public at 7:59 PM.

IV. PERSONNEL

Ms. Harris motioned to approve the appointment of Matthew Spar as Dean of Students at Derby Middle School. Ms. Robinson seconded and the motion carried.

Ms. Harris motioned to approve the appointment of Joseph Kuntz as Assistant Business Manager. Mr. Kurtyka seconded and the motion carried.

Ms. Harris motioned to approve the appointment of Holly Smith as long term substitute teacher, seconded by Kurtyka and the motion carried.

Ms. Harris motioned to approve the appointment of Tracy Hayden as the Building Assessment Coordinator at Irving School. Mr. Kurtyka seconded and the motion carried.

Ms. Harris motioned that the Board of Education approve the appointment list as recommended by the Superintendent of Schools. Mr. Kurtyka seconded and the motion carried.

Ms. Harris motioned that the Board of Education accept the resignation of Wendy Montei, Reading Tutor, Irving School, with regret and best wishes. Ms. O'Hara seconded and the motion carried.

V. CHAIRMAN’S REPORT

Mr. Marcucio is trying to coordinate a meeting with CABA and the Board members to review the online meeting system they utilize.

VI. SUPERINTENDENT’S REPORT

Dr. Conway stated that all schools have opened and there were no major incidents. The grant for School Readiness was submitted. He also reviewed the organizational chart and updated the Board on miscellaneous projects, training, and meetings.

October 15th will be the ribbon cutting ceremony for the fitness center.

VII. PRE-K PROGRAM UPDATE

Dr. Conway stated that the permits have all been submitted and the project is ongoing. They expect the project to be completed by October 1st.

Ms. Conway discussed the curriculum for the preschool program and reviewed High Scope. They are working on accreditation for National Association for the Education of Young Children which is required within two years in order to receive grant funding for the Readiness Program and Smart Start Program.

VIII. FRESHMEN ACADEMY

Several freshman teachers were in attendance and discussed the status of the academy.

IX. APPROVAL OF MINUTES

Ms. Harris motioned that the Board of Education approve the following minutes:

- a. August 21, 2014-Board Meeting
- b. September 2, 2014 –Committee of the Whole.

Mr.. Stadt seconded and the motion carried.

X. SECOND / ADOPTION READ OF POLICES 3295/5118 TUITION STUDENTS

Ms. Harris motioned that the Board of Education adopt Policy 3295/5118 regarding Tuition Students. Mr. Stadt seconded and the motion carried.

XI. FINANCIAL REPORT

Ms. Harris motioned that the Board of Education approve the financial report for the period ending August 31, 2014, as recommended by the Assistant Superintendent and Business Manager. Mr. Kurtyka seconded and the motion carried.

XII. EXPRESSIONS MATH CURRICULUM

Ms. Harris motioned that the Board of Education approve the purchase of the Math Expressions program, as recommended by the Superintendent of Schools. Mr. Kurtyka seconded and the motion carried.

XIII. REQUEST FOR UPDATED FEE SCHEDULE FOR DERBY PHYSICALS/DERBY PHYSICIAN

Ms. Harris motioned that the Board of Education approve the \$200 a month raise for the School’s Physician, as recommended by the Superintendent of Schools. Ms. Robinson seconded and the motion carried.

XIV. FOOD SERVICES UPDATE

Dr. Conway updated the Board on the new food service. Several minor issues have been resolved.

XV. 2014-2015 EDUCATOR EVALUATION AND SUPPORT PLAN

Ms. Harris motioned that the Board of Education approve Derby School District's 2014-2015 Educators Evaluation and Support Plan as recommended by the Superintendent of Schools. Ms. Robinson seconded and the motion carried.

XVI. EXECUTIVE SESSION

Executive Session was not needed.

XVII. ADJOURNMENT

Ms. Harris motioned to adjourn at 9:46 PM, Mr. Kurtyka seconded and the motion carried.

Respectfully submitted,

Terri Kuskowski
Recording Secretary

These minutes are subject to the Board's approval at their next scheduled meeting.