

Facilities Management & Capital Project Status Report

March 2019

Facilities Management – Maintenance and Operations - General

- In the past month the Facilities maintenance crews have completed 286 work orders, and are currently working on 607 open work orders.
- Facilities maintenance trade crews are currently scheduled at Homecroft Elementary.
- Continuing to work with Human Resources and Firemen and Oilers Union to review and update position descriptions.
- Work continues to complete documents for MDE for the 2 awarded Safe Schools grant.

Capital Construction:

- The HOCHS audit work is underway.
- Bids have been received for the LTFM PSS track replacement project; recommendations will be forwarded.
- The LTFM Denfeld stairwell ceiling project is being designed and bid with two options for School Board review. One is removing plywood and damaged plaster and repairing similar in nature to original, and the second is to “cap” over the plywood with gypsum board. Once method of repair is determined, the project will be completed with Kraus Anderson utilizing Gordian / ezIQC. The needed cost information will be available this month along with the contractual agreement.
- Work has begun with our T & M contractor for the LTFM HOCHS Fire Alarm System replacement project. This system is antiquated and we have a citation to replace from the fire marshal.

Building Operations

- Operations have filled both Fireperson positions at Ordean East Middle School and Denfeld High School with external applicants. In addition, Operations has filled entry level custodian positions at Myers Wilkins Elementary, East High School, and Ordean East Middle School. Currently, all positions are filled district wide with no vacancies at this time.
- Summer months are right around the corner; Operations is looking ahead and preparing for deep summer cleaning in all areas of our buildings.

Health, Safety & Environmental Management

Environmental/Health/Safety

- Radon testing was completed March 4th-8th. Awaiting the final report.
- Annual hoist/auto lift inspections were completed.
- Minnesota Rural Water Association training was completed to maintain Class E Certification as required for Lakewood’s water system.

Workers’ Compensation Activities

- Met with RAS and Special Education Department to discuss the potential use of a Sensory Training that RAS is offering to help reduce employee/student related injuries.
- March
 - 36 First report of incidents
 - 3 OSHA recordable incidents
- 2019 YTD Incidents
 - 83 First report of incidents received
 - 5 OSHA recordable incidents
 - 5 Days away from work
 - 14 Days of restricted work