

No. _____



UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC: _____ Approval of Sale of Salvage Computer Equipment

SUBMITTED BY: Hector G. Cavazos OF: Fixed Assets Department

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: June 17, 2014

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

CI (Legal) – School Properties Disposal

CI (Local) – School Properties Disposal

CBD (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

Memorandum

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Executive Director for Support Services

DATE: June 17, 2014

Attached is a list of salvage computer equipment that is no longer serviceable by the School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. It is the intention of staff, with the authorization of the Board of Trustees, to sell surplus items by sealed bids, direct sale or to dispose of any property not sold. Please let me know if you have any questions on this matter.

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:
 - (a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;
 - (b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;
 - (c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **June 17, 2014.**

Javier Montemayor, Jr.
President, Board of Trustees

ATTEST:

Ricardo Rodriguez
Secretary, Board of Trustees

TOTAL EQUIPMENT FOR DISPOSAL JUNE 17, 2014

Computers

Computer Type	Totals
OptiPlex GX620	3171
HP Compaq dc7900 Ultra-Slim Desktop	994
HP Compaq dc7800 Small Form Factor	385
HP Compaq dc7700 Small Form Factor	235
Gateway M255-E	56
OptiPlex 745	38
Gateway M285-E	28
HP Compaq 2710p	17
Precision WorkStation 690	16
Gateway E-295C	14
Latitude E5500	8
Gateway E-4500S	5
OptiPlex GX520	4
Gateway E4300	3
Gateway M275	3
Precision WorkStation 390	3
Gateway M285	2
Gateway M465	2
HP Compaq 6000 Pro SFF PC	2
Gateway M460	1
Inspiron 1470	1
OptiPlex GX260	1
OptiPlex GX270	1
SLIC-BPC	1
VGN-SZ120P	1
HP 2140	1
HP 3115m	1
Total Computers	4994
Total Dell and HP 17" and 19" flat panel monitors	4994