

Carmel Clay Public Library
 - Operating Fund Receipts & Expenses MTD & YTD
 From 11/1/2018 Through 11/30/2018

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended	
Revenue						
4000	Local Income Tax	333,199.00	3,665,180.00	3,998,388.00	333,208.00	91.66%
4010	Property Tax	190,663.67	2,262,609.43	3,810,311.00	1,547,701.57	59.38%
4020	License Excise Tax	124,045.65	297,975.80	292,120.00	(5,855.80)	102.00%
4030	Financial Institution Tax	0.00	822.78	1,553.00	730.22	52.98%
4040	Commercial Vehicle Excise Tax	0.00	1,742.19	3,569.00	1,826.81	48.81%
4100	Extra LIT Distribution	0.00	588,394.09	0.00	(588,394.09)	0.00%
4200	Fines & Fees	11,190.03	116,115.80	135,000.00	18,884.20	86.01%
4210	Copy Machine	607.50	12,388.71	16,000.00	3,611.29	77.42%
4220	Coffee Shop Rent	400.00	4,400.00	4,800.00	400.00	91.66%
4230	AMEX Rebate	0.00	6,570.47	0.00	(6,570.47)	0.00%
4240	Interest Earnings	90,610.98	326,603.37	175,000.00	(151,603.37)	186.63%
4530	Refunds	1,357.32	16,914.80	0.00	(16,914.80)	0.00%
4900	Miscellaneous Receipts	0.00	4,537.25	12,000.00	7,462.75	37.81%
4990	Transfer In	472,907.32	483,805.28	0.00	(483,805.28)	0.00%
	Total Revenue	1,224,981.47	7,788,059.97	8,448,741.00	660,681.03	92.18%
Personal Services						
6121	Full Time Regular	142,404.09	1,619,024.19	1,975,391.00	356,366.81	81.95%
6122	Full Time Overtime	2,872.68	22,639.20	34,385.00	11,745.80	65.84%
6125	Part Time Regular	87,476.99	897,127.71	1,043,949.00	146,821.29	85.93%
6126	Part Time Overtime	4,253.18	51,063.58	67,066.00	16,002.42	76.13%
6130	FICA	14,886.63	160,706.88	199,150.00	38,443.12	80.69%
6131	Medicare	3,481.52	37,584.61	46,714.00	9,129.39	80.45%
6132	PERF	20,629.34	233,116.53	246,956.00	13,839.47	94.39%
6133	Group Insurance	2,460.87	255,030.89	678,294.00	423,263.11	37.59%
6136	Moving Expense	3,100.00	3,100.00	0.00	(3,100.00)	0.00%
	Total Personal Services	281,565.30	3,279,393.59	4,291,905.00	1,012,511.41	76.41%
Supplies						
6213	Office Supplies	5,092.11	46,462.92	45,000.00	(1,462.92)	103.25%
6230	Repair & Maintenance Supplies	1,487.11	15,757.69	32,000.00	16,242.31	49.24%
6231	Fuel, Oil, and Lubricants	0.00	2,535.03	5,000.00	2,464.97	50.70%
6242	Print Processing (VAS)	3,347.43	16,584.98	23,000.00	6,415.02	72.10%
6243	Book Processing Supplies	356.37	9,433.88	16,168.00	6,734.12	58.34%
6244	Audio-Visual Processing Supplies	355.91	4,366.78	16,702.00	12,335.22	26.14%
	Total Supplies	10,638.93	95,141.28	137,870.00	42,728.72	69.01%
Other Services & Charges						
6311	Legal Services	295.00	6,657.54	6,000.00	(657.54)	110.95%
6312	OCLC	0.00	35,436.74	42,100.00	6,663.26	84.17%
6313	Consultants	2,374.49	92,363.32	56,925.00	(35,438.32)	162.25%
6314	Payroll Processing Fee	2,516.15	28,509.89	31,050.00	2,540.11	91.81%

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 From 11/1/2018 Through 11/30/2018

		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended
6315	Other Professional Fees	2,314.61	36,785.69	38,709.00	1,923.31	95.03%
6321	Telephone	1,013.06	10,216.89	14,000.00	3,783.11	72.97%
6322	Postage	800.00	7,200.00	9,000.00	1,800.00	80.00%
6323	Travel Expense	559.89	10,010.17	13,907.00	3,896.83	71.97%
6324	Meetings	2,825.68	15,464.67	53,365.00	37,900.33	28.97%
6331	Legal Notices & Employment Ads	0.00	499.06	1,500.00	1,000.94	33.27%
6332	Printing	0.00	3,214.60	12,000.00	8,785.40	26.78%
6340	PLAC	0.00	65.00	0.00	(65.00)	0.00%
6341	Official Bonds	0.00	435.00	1,000.00	565.00	43.50%
6342	Other Insurance	0.00	44,685.00	58,000.00	13,315.00	77.04%
6351	Natural Gas	2,566.63	29,493.41	51,000.00	21,506.59	57.83%
6352	Electricity	13,150.68	164,017.36	258,750.00	94,732.64	63.38%
6353	Water	1,029.27	16,056.41	17,000.00	943.59	94.44%
6354	Trash Removal	259.41	2,664.94	3,000.00	335.06	88.83%
6355	Internet	0.00	1,237.85	45,100.00	43,862.15	2.74%
6361	Building Maintenance	24,921.80	307,119.14	563,706.00	256,586.86	54.48%
6362	Equipment Maintenance	1,670.49	105,865.30	203,533.00	97,667.70	52.01%
6363	Vehicle Maintenance	129.00	6,500.36	6,000.00	(500.36)	108.33%
6368	Rent	2,475.00	26,725.00	29,498.00	2,773.00	90.59%
6371	Databases (Staff)	0.00	6,777.90	5,250.00	(1,527.90)	129.10%
6372	Databases (Patrons)	3,245.00	160,270.34	213,075.00	52,804.66	75.21%
6373	Downloadable Audio/Video	17,904.36	151,007.62	156,600.00	5,592.38	96.42%
6374	E-Books	13,186.65	84,840.47	99,891.00	15,050.53	84.93%
6381	Dues	951.63	4,816.06	19,145.00	14,328.94	25.15%
	Total Other Services & Charges	<u>94,188.80</u>	<u>1,358,935.73</u>	<u>2,009,104.00</u>	<u>650,168.27</u>	67.64%
	Capital Outlays					
6410	Equipment	23,418.44	229,237.34	363,280.00	134,042.66	63.10%
6411	Furniture	341.70	8,792.66	22,000.00	13,207.34	39.96%
6422	Periodicals	16,279.69	21,394.09	20,000.00	(1,394.09)	106.97%
6423	Nonprinted Materials	11,307.17	99,349.79	140,168.00	40,818.21	70.87%
6424	Nonprinted Standing Orders	485.14	5,724.12	18,145.00	12,420.88	31.54%
6430	Books - Fiction	32,963.09	235,850.31	323,331.00	87,480.69	72.94%
6431	Books - Nonfiction	11,086.83	60,007.23	95,039.00	35,031.77	63.13%
6432	Books - Standing Orders	3,099.93	20,534.27	76,764.00	56,229.73	26.74%
6433	Books - Reference	1,607.26	8,091.43	19,670.00	11,578.57	41.13%
	Total Capital Outlays	<u>100,589.25</u>	<u>688,981.24</u>	<u>1,078,397.00</u>	<u>389,415.76</u>	63.89%
	Transfers					
6990	Transfer Out	0.00	0.00	150,000.00	150,000.00	0.00%
	Total Transfers	<u>0.00</u>	<u>0.00</u>	<u>150,000.00</u>	<u>150,000.00</u>	0.00%
	Total Operating Fund	<u>486,982.28</u>	<u>5,422,451.84</u>	<u>7,667,276.00</u>	<u>2,244,824.16</u>	70.72%

CARMEL CLAY PUBLIC LIBRARY
2018 FUND BALANCES
FOR THE MONTH ENDED NOVEMBER 30, 2018

NAME OF FUND	BALANCE	November	November	BALANCE
	<u>October 31, 2018</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>November 30, 2018</u>
OPERATING FUND	9,537,755.29	1,224,981.47	486,982.28	10,275,754.48
CHANGE FUND	880.00			880.00
PETTY CASH FUND	200.00		-	200.00
FRIENDS FUND	70,926.28	8,086.99	1,993.41	77,019.86
FOUNDATION FUND	290,753.73	-	11,941.76	278,811.97
LTRF FUND	1,500,654.47	-	-	1,500,654.47
PLAC FUND	715.00	261.00	-	976.00
STATE TECHNOLOGY FUND GRANT	-	-	-	-
LEASE RENTAL FUND	1,069,676.13	156,720.07	-	1,226,396.20
CAPITAL PROJECTS FUND	630,929.48	-	-	630,929.48
RAINY DAY FUND	7,932,716.12	-	-	7,932,716.12
2018 BOND FUND	3,042.36	1,412,872.50	543,066.72	872,848.14
TOTAL ALL FUNDS	<u>21,038,248.86</u>	<u>2,802,922.03</u>	<u>1,043,984.17</u>	<u>22,797,186.72</u>

Carmel Clay Public Library
 Summary Encumbrance Ledger - 2017 Encumbrances
 From 1/1/2018 Through 11/30/2018

Vendor Name	Enc Number	Beginning Balance	Current Balance	Net Change
Book Processing Supplies	018	3,168.05	3,168.05	0.00
Polyline, LLC	019	3,701.76	3,701.76	0.00
eBooks	020	81.95	49.97	(31.98)
Books	023	62,303.68	29,398.79	(32,904.89)
Non-Print	024	8,255.34	1,659.29	(6,596.05)
Central Technology	31953	1,785.68	0.00	(1,785.68)
Presidio Networked Solution...	31954	62,579.49	0.00	(62,579.49)
Irish Mechanical Services, Inc.	31956	32,207.00	0.00	(32,207.00)
CDW Government	31962	3,531.94	0.00	(3,531.94)
Dell Marketing L.P.	31968	54,343.80	0.00	(54,343.80)
Dell Marketing L.P.	31976	3,654.95	0.00	(3,654.95)
CDW Government	31977	5,177.56	0.00	(5,177.56)
Report Balance		240,791.20	37,977.86	(202,813.34)