Dear Mr. Ryan Turner and QISD School Board,

Please accept this letter as the formal notice of my resignation from my current position as Reading teacher at Travis Middle School effective May 31 at the end of our work day.

I plan on retiring and letting God direct my life in the direction He wants. I do want to substitute at the schools, but I also want time to do some of the things that I have put on hold.

The three years as an elementary aide at Reagan and eighteen years as a teacher at Travis (plus six years teaching in Crowell) have given me a lifetime of memories. The students will always be in my heart.

Thank you.

Karen Lance 901 West 12th Street

Received and Accepted

Received 5-2018

Ryan Sum