

Derby Public Schools Business Manager's Report January 21, 2021

This financial detail provides the operating budget information as of January 4, 2021 as follows:

Line	Description	Pro	<u>j. Balance</u>
100	Salaries (Certified and Non-Certified)		\$91,284
200	Benefits		(\$70,563)
300	Professional Services		(\$42,162)
400	Property Services	;	\$198,817
500	Other Purchased Services		\$98,746
600	Supplies and Materials	;	\$182,771
700	Equipment		\$463
800	Dues and Fees		\$19,538
	Operating Financial Report		\$478,894
	Insurance waiver/unemploy reimb	\$	53,038
	School Security Officers	\$	34,301
	Operating Financial Report - Adjusted	,	\$566,233

Operating Budget

100 SALARIES – final encumbrance adjustments in process

200 BENEFITS – as reported

300 PROFESSIONAL SERVICES – as reported

400 PROPERTY SERVICES – as reported

500 OTHER PURCHASED SERVICES – as reported

600 SUPPLIES & MATERIALS – as reported

700 EQUIPMENT – as reported

800 DUES & FEES – as reported

State and Federal Grants Summary FY20 – FY21

Projected Balance \$1,538,511

Total Federal/State Grants

Derby has received grants for such purposes Title I, Title II, Title III, Special Education (IDEA), School Readiness, Alliance & Priority School District, Pre-School Development, Smart Start and Perkins. Each grant has spending criteria requiring careful monitoring to maintain the intention of each program.

Federal grants are typically two-year grants. Any grant noted with a C/O (carryover) is in its second year.

Noteworthy grant information:

- Title III grant application has been approved (\$4K)
- Perkins grant application in process (\$30K)
- Alliance Building grant application has been approved/funds released project planning in process (\$478K)
- Low-Performing Schools Bond Funding application has been approved funds to be released (DMS - \$151K)
- Expecting Grant application for Elementary and Secondary School Emergency Relief (ESSER) II funds to released...same funds use as ESSER I Funds but with "additional" LEA allowable uses of funds for:
 - learning loss
 - testing, repairing, and upgrading projects to improve air quality in school buildings

We have been advised to expect funding to be 3-4x greater than round 1 (\$379K).

Financial Summary

<u>Motion:</u> The Board of Education approve the financial report dated January 4, 2021 as recommended by the Superintendent of Schools.

The information contained on the following financial report includes:

- Object & Account Description A summary total of all object accounts and their descriptions as indicated in the school budget
- Budget The approved and adopted budget for the fiscal year 2020-2021
- Transfers Board of Education approved transfers (>\$5K) required to cover expenses not anticipated during budget deliberations
- Adjusted Budget Reflects approved transfers
- Expenditures Actual expenditures incurred through the date of the financial report
- Encumbered Purchase orders or contracts obligating funds but not yet processed for payment through the date of the financial report
- Balance The adjusted budget less expended and encumbered costs
- Estimated Adjustments Funding not encumbered but anticipated to be obligated on a later financial report or obligations expected to be released on a later financial report
- Grant Cash Received Found on the grant report (last page) and reflects the actual cash received from the state for this fiscal year through the date of the financial report

Other noteworthy information:

- FY20 financial audit complete; no significant issues.
- Continue search for new business manager.

Respectfully submitted, Mark G. Jzza

1/21/21

Derby Food Service

STATEMENT OF ACTIVITY

December 2020

	TOTA	AL
	DEC 2020	JUL - DEC, 2020 (YTD)
Revenue		
Income		
Catering Income		2,227.96
Intergovernmental		
Government - NSL	41,898.73	234,803.11
Government-Breakfast	22,697.88	126,411.77
Total Intergovernmental	64,596.61	361,214.88
Revenue	147.00	1,744.00
Revenue-Mealpay		152.00
Total Income	64,743.61	365,338.84
Total Revenue	\$64,743.61	\$365,338.84
Cost of Goods Sold		
Cost of Goods Sold		
Beverage Purchases	4,054.32	21,964.45
Food Purchases	10,452.45	99,641.29
Paper Supplies	1,021.16	10,739.03
Total Cost of Goods Sold	15,527.93	132,344.77
Total Cost of Goods Sold	\$15,527.93	\$132,344.77
GROSS PROFIT	\$49,215.68	\$232,994.07
Expenditures		
Computer Expense		4,772.13
Maintenance		580.50
Outside Services	112.50	112.50
Payroll		
Salaries & Wages	32,376.36	169,567.75
Total Payroll	32,376.36	169,567.75
Purchases	209.70	2,609.83
Repairs & Maintenance	178.84	703.02
Total Expenditures	\$32,877.40	\$178,345.73
NET OPERATING REVENUE	\$16,338.28	\$54,648.34
NET REVENUE	\$16,338.28	\$54,648.34

Bank account balance as of 12/31/20 = \$51,732
Accounts Receivable = \$251,205
Estimated cash position (above less A/P) = \$252,619
*cash position decreased due to payment of full
staff during shutdown - \$95K impact

Derby Public Schools

Monthly Financial Report - December 31, 2020

January 4, 2021

	DI	DODE ANA	ŒĐ	ANGEEDG	 LDUDGET				VCIII (DEDED		NGE 2010	DOTAL A TERM	
OBJECT & ACCOUNT DESCRIPTION	BU	DGET 2019 - 2020		ANSFERS 019 - 2020	J BUDGET 019 - 2020	E	XPENDITURES	E	NCUMBERED 2019 - 2020	BA	LANCE 2019 - 2020	ESTIMATED ADJUSTMENTS	PROJECTED YEAR-END
	Φ					Φ	2019 - 2020	Φ		r.			•
Central Administration	\$	321,265	\$	100	\$ 321,265		158,790		167,504		(5,029)		\$ (5,029)
School Principals/Directors	\$	933,519	\$	100	\$ 933,619		458,940	\$	482,233	\$	(7,554)		\$ (7,554)
Teachers - Regular	\$	6,551,062	\$	(15.000)	\$ 6,551,062		2,559,563	\$	3,925,714	\$	65,785	\$ -	\$ 65,785
Teachers Substitutes	\$	75,600	\$	(15,000)	60,600		21,150	\$	30,285	\$	9,165	\$ -	\$ 9,165
Teachers - Special Education	\$	741,883	\$	-	\$,	\$	337,419	\$	535,666	\$	(131,202)	` ' /	· · /
Pupil Services	\$	736,927	\$	49,000	\$ 785,927	\$	349,136	\$	491,686	\$	(54,895)		\$ (54,895)
Library/Media	\$	66,449	\$	-	\$ 66,449	\$	25,557	\$	40,892	\$	-	\$ -	\$ -
Retirement	\$		\$		\$ <u> </u>	\$	-	\$	<u>-</u>	\$		\$ 22,000	\$ (22,000)
Sub-Total Certified Salaries	\$	9,426,705	\$	34,100	\$ 9,460,805	\$	3,910,555	\$, ,	\$	(123,730)		\$ (15,730)
Secretaries, Clerical	\$	498,652	\$	-	\$ 498,652		230,733	\$	-,	\$	(10,870)		\$ (10,870)
Technology	\$	67,686	\$	-	\$ 67,686	\$	40,142	\$	27,635	\$	(91)	\$ -	\$ (91)
Custodians/Facilities	\$	780,892	\$	-	\$ 780,892	\$	394,365	\$	334,009	\$	52,518	\$ -	\$ 52,518
Nurses	\$	214,432	\$	-	\$ 214,432	\$	102,819	\$	120,032	\$	(8,419)	\$ -	\$ (8,419)
Paraprofessionals	\$	4,280	\$	-	\$ 4,280	\$	-	\$	-	\$	4,280	\$ -	\$ 4,280
Spec. Educ.Paraprofess/Tutors	\$	811,112	\$	-	\$ 811,112	\$	342,252	\$	452,634	\$	16,226	\$ -	\$ 16,226
Coaching/Extra Curr. Stipends	\$	176,324	\$	-	\$ 176,324	\$	61,903	\$	-	\$	114,421	\$ -	\$ 114,421
Security	\$	17,472	\$	-	\$ 17,472	\$	34,301	\$	62,452	\$	(79,281)	\$ -	\$ (79,281)
Salaries, Miscellaneous	\$	36,548	\$	-	\$ 36,548	\$	4,912	\$	13,406	\$	18,230	\$ -	\$ 18,230
Sub-Total Non-Certified Salaries	\$	2,607,398	\$	-	\$ 2,607,398	\$	1,211,427	\$	1,288,957	\$	107,014	\$ -	\$ 107,014
Total Salaries	\$	12,034,103	\$	34,100	\$ 12,068,203	\$	5,121,982	\$	6,962,937	\$	(16,716)	\$ (108,000)	\$ 91,284
FICA	\$	456,000	\$	-	\$ 456,000	\$	15,797	\$	-	\$	440,203	\$ 440,203	\$ -
Medical Insurance	\$	5,000	\$	-	\$ 5,000	\$	2,393	\$	795	\$	1,812	\$ -	\$ 1,812
Life Insurance	\$	21,000	\$	-	\$ 21,000	\$	13,693	\$	7,307	\$	-	\$ -	\$ -
Workers Compensation	\$	-	\$	-	\$ -	\$	-	\$	-	\$	-	\$ -	\$ -
Unemployment Compensation	\$	-	\$	-	\$ -	\$	19,337	\$	-	\$	(19,337)	\$ -	\$ (19,337)
Other Employee Benefits	\$		\$	-	\$ 	\$	53,038	\$		\$	(53,038)	\$ -	\$ (53,038)
Total Benefits	\$	482,000	\$	-	\$ 482,000	\$	104,258	\$	8,102	\$	369,640	\$ 440,203	\$ (70,563)

Derby Public Schools

Monthly Financial Report - December 31, 2020

January 4, 2021														
OBJECT & ACCOUNT	BUI	OGET 2019 -	TR	ANSFERS	AD	J BUDGET	E	XPENDITURES	E	NCUMBERED	BA	LANCE 2019 -	ESTIMATED	PROJECTEI
DESCRIPTION		2020	20	19 - 2020	20	019 - 2020		2019 - 2020		2019 - 2020		2020	ADJUSTMENTS	YEAR-END
Adult Education	\$	110,000	\$	-	\$	110,000	\$	-	\$	103,522	\$	6,478	\$ -	\$ 6,478
Homebound/Tutors	\$	27,029	\$	-	\$	27,029	\$	8,822	\$	18,207	\$	_	\$ -	\$
Professional Development	\$	3,000	\$	-	\$	3,000	\$	-	\$	-	\$	3,000	\$ -	\$ 3,000
Intern Program	\$	_	\$	15,000	\$	15,000	\$	15,000	\$	-	\$	-	\$ -	\$
Pupil Services	\$	161,150	\$	(49,000)	\$	112,150	\$	82,809	\$	123,154	\$	(93,813)	\$ (40,000)	\$ (53,813
Audit/Legal Services	\$	75,625	\$	-	\$	75,625	\$	25,966	\$	40,659	\$	9,000	\$ 5,200	\$ 3,800
Other Purchased Services	\$	212,500	\$	-	\$	212,500	\$	88,132	\$	125,995	\$	(1,627)	\$ -	\$ (1,627)
School Physician	\$	12,546	\$	-	\$	12,546	\$	2,200	\$	10,346	\$	-	\$ -	\$
Total Professional Services	\$	601,850	\$	(34,000)	\$	567,850	\$	222,929	\$	421,883	\$	(76,962)	\$ (34,800)	\$ (42,162
Water, Electricity, Natural Gas	\$	669,140	\$	-	\$	669,140	\$	199,835	\$	467,305	\$	2,000	\$ -	\$ 2,000
Repairs Instructional	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$
Contracted Services Office	\$	4,140	\$	(1,000)	\$	3,140	\$	2,550	\$	-	\$	590	\$ -	\$ 590
Repairs Maintenance of Buildings	\$	293,033	\$	-	\$	293,033	\$	95,594	\$	17,735	\$	179,704	\$ -	\$ 179,704
Lease/Rentals	\$	79,000	\$	-	\$	79,000	\$	25,717	\$	36,760	\$	16,523	\$ -	\$ 16,523
Total Property Services	\$	1,045,313	\$	(1,000)	\$	1,044,313	\$	323,696	\$	521,800	\$	198,817	\$ -	\$ 198,817
Pupil Transportation-Regular,504	\$	755,000	\$	-	\$	755,000	\$	300,546	\$	449,019	\$	5,435	\$ -	\$ 5,435
Pupil Transportation - Spec. Educ.	\$	670,448	\$	-	\$	670,448	\$	110,143	\$	334,760	\$	225,545	\$ -	\$ 225,545
Transportation-Fuel	\$	85,575	\$	-	\$	85,575	\$	17,420	\$	68,155	\$	-	\$ -	\$
Voc-Educ. Transportation	\$	18,490	\$	-	\$	18,490	\$	-	\$	-	\$	18,490	\$ -	\$ 18,490
Athletic/Student Act. Transport.	\$	73,328	\$	-	\$	73,328	\$	2,885	\$	56,693	\$	13,750	\$ -	\$ 13,750
Insurance-General Liability	\$	7,500	\$	-	\$	7,500	\$	5,940	\$	-	\$	1,560	\$ -	\$ 1,560
Communication Services	\$	214,401	\$	-	\$	214,401	\$	61,821	\$	85,891	\$	66,689	\$ -	\$ 66,689
Advertising	\$	535	\$	-	\$	535	\$	597	\$	-	\$	(62)	\$ -	\$ (62
Tuition-Out of District Regular	\$	194,000	\$	-	\$	194,000	\$	-	\$	67,500	\$	126,500	\$ -	\$ 126,500
Tuition - Out of District SPED	\$	2,251,993	\$	-	\$	2,251,993	\$	1,085,992	\$	1,554,053	\$	(388,052)	\$ -	\$ (388,052
Travel/Meetings	\$	30,000	\$	-	\$	30,000	\$	1,109	\$	-	\$	28,891	\$ -	\$ 28,89
Total Other Purchased Services	\$	4,301,270	\$	-	\$	4,301,270	\$	1,586,453	\$	2,616,071	\$	98,746	\$ -	\$ 98,740
Instructional/General Supplies	\$	42,991	\$	1,000	\$	43,991	\$	10,399	\$	4,131	\$	29,461	\$ -	\$ 29,461
Interscholastic Athletics	\$	118,692	\$	-	\$	118,692	\$	21,655	\$	37,952	\$	59,085	\$ -	\$ 59,085
Licensing/Software Maintenance	\$	159,050	\$	-	\$	159,050	\$	89,671	\$	64,969	\$	4,410	\$ -	\$ 4,410
Office Supplies	\$	24,325	\$	-	\$	24,325	\$	18,923	\$	1,396	\$	4,006	\$ -	\$ 4,000
Postage/Mailings	\$	13,020	\$	-	\$	13,020	\$	4,087	\$	1,160	\$	7,773	\$ -	\$ 7,773
Custodial/Maintenance Supplies	\$	166,169	\$	-	\$	166,169	\$	62,507	\$	34,033	\$	69,629	\$ -	\$ 69,629
School Health Supplies	\$	6,425	\$	-	\$	6,425	\$	3,681	\$	172	\$	2,572	\$ -	\$ 2,572
Heating Oil	\$	-	\$	-	\$	-	\$	-	\$	-	\$	_	\$ -	\$
Textbooks	\$	5,200	\$	-	\$	5,200	\$	1,206	\$	105	\$	3,889	\$ -	\$ 3,889
Library/AV Books and Supplies	\$	3,200	\$	-	\$	3,200	\$	49	\$	1,205	\$	1,946	\$ -	\$ 1,946
Total Supplies and Materials	\$	539,072	\$	1,000	\$	540,072	\$	212,178	\$	145,123	\$	182,771	\$ -	\$ 182,771

Derby Public Schools

Monthly Financial Report - December 31, 2020

	January 4, 2021															
OBJECT & ACCOUNT DESCRIPTION	BU	DGET 2019 - 2020		NSFERS 9 - 2020		OJ BUDGET 2019 - 2020	EX	XPENDITURES 2019 - 2020	E	NCUMBERED 2019 - 2020	BA	LANCE 2019 - 2020		ESTIMATED DJUSTMENTS		OJECTED EAR-END
New Equipment - Instructional	\$	1,500	\$	-	\$	1,500	\$	505	\$	388	\$	607	\$	-	\$	607
New Equipment - Support	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Replace Equipment - Instructional	\$	1,650	\$	-	\$	1,650	\$	678	\$	480	\$	492	\$	-	\$	492
Replace Equipment - Support	\$	26,350	\$	-	\$	26,350	\$	5,757	\$	21,566	\$	(973)	\$	-	\$	(973)
Security Enhancements	\$	4,000	\$	-	\$	4,000	\$	3,663	\$	-	\$	337	\$	-	\$	337
Total Equipment	\$	33,500	\$	-	\$	33,500	\$	10,603	\$	22,434	\$	463	\$	-	\$	463
Dues and Fees	\$	39,500	\$	-	\$	39,500	\$	18,852	\$	1,110	\$	19,538	\$	-	\$	19,538
Other Objects	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	=	\$	-
Total Dues and Fees	\$	39,500	\$	-	\$	39,500	\$	18,852	\$	1,110	\$	19,538	\$	-	\$	19,538
TOTAL ADOPTED BUDGET	\$	19,076,608	\$	100	\$	19,076,708	\$	7,600,951	\$	10,699,460	\$	776,297	\$	297,403	\$	478,894
City - unemployment/waiver	\$	-	\$	_	\$	-	\$	(53,038)	\$	-	\$	53,038	\$	-	\$	53,038
City - School Security Officers	\$	-	\$	-	\$	-	\$	(34,301)	\$	-	\$	34,301	\$	-	\$	34,301
											\$	-	\$		\$	_
TOTAL FINANCIAL REPORT	\$	19,076,608	\$	100	\$	19,076,708	\$	7,513,612	\$	10,699,460	\$	863,636	\$	297,403	\$	566,233

Derby Public Schools

Monthly Financial Report - December 31, 2020

January 4, 2021													
	GRANT		ANT CASH						AVAILABLE	ESTIMATED	YEAR END		
GRANT DESCRIPTION `	AWARD	RF	ECEIVED	E	EXPENDITURE	E	ENCUMBERED		BALANCE	ADJUSTMENT	BALANCES		
STATE OF CT GRANTS													
Adult Education	126,718	\$	84,479	\$	84,479	\$	42,239	\$	-	\$ -	\$ -		
School Readiness	101,511	\$	40,604		21,755	\$			-	\$ -	\$ -		
Alliance	1,974,734		941,000	\$	758,370	\$	998,748	\$	217,616	\$ 10,178	\$ 207,438		
Alliance C-O * S	306,942	\$	165,000	\$	48,149	\$	111,894	\$	146,899	\$ -	\$ 146,899		
AD After School	-	\$	-	\$	3,393	\$	6,785	\$	(10,178)	\$ (10,178)	\$ -		
Commissioner's Network	550,000	\$	235,000	\$	137,683	\$	194,918	\$	217,399	\$ -	\$ 217,399		
Smart Start	5 153,400	\$	75,000	\$	58,448	\$	86,622	\$	8,330	\$ -	\$ 8,330		
In Service Training Competitive	3,881	\$	-	\$	-	\$	-	\$	3,881	\$ -	\$ 3,881		
FEDERAL GRANTS	-			\$	-	\$							
1 8	529,651		107,000	\$	160,913	\$	290,885	\$	77,853	\$ -	\$ 77,853		
Title I Improving Basic Education C-O *	109,078	\$	109,078	\$	2,293	\$	-	\$	106,785	\$ 41,676	\$ 65,109		
Title I Improving Basic Ed. C-O (SIG -234) *	71,842	\$	71,842	\$	52,563	\$	60,955	\$	(41,676)	\$ (41,676)	\$ -		
Title I Improving Basic Education (SIG - 240)	276,577	\$	91,000	\$	5,787	\$	23,666	\$	247,124	\$ -	\$ 247,124		
Title I Improving Basic Education C-O (SIG - 238) * 3	13,898	\$	13,898	\$	837	\$	-	\$	13,061	\$ -	\$ 13,061		
Title II Part A Teachers	65,194	\$	36,000	\$	3,453	\$	-	\$	61,741	\$ -	\$ 61,741		
Title II Part A Teachers C-O *	5,945	\$	5,945	\$	4,230	\$	-	\$	1,715	\$ -	\$ 1,715		
Title IV - Student Sppt & Enrichment	32,911	\$	-	\$	100	\$	1,186	\$	31,625	\$ -	\$ 31,625		
Title IV - Student Sppt & Enrichment C-O *	28,739	\$	28,739	\$	-	\$	7,955	\$	20,784	\$ -	\$ 20,784		
IDEA Part B - Section 611	349,055	\$	188,000	\$	144,863	\$	248,401	\$	(44,209)	\$ (25,594)	\$ (18,615)		
IDEA Part B - Section 611 C-O *	45,764	\$	45,764	\$	20,170	\$	-	\$	25,594	\$ 25,594	\$ -		
IDEA Pre-School - Section 619	15,390	\$	10,000	\$	9,362	\$	6,991	\$	(963)	\$ -	\$ (963)		
McKinney-Vento Homeless C-O	11,303	\$	-	\$	-	\$	-	\$	11,303	\$ -	\$ 11,303		
Project ExecEL C-O *	1,881	\$	-	\$	-	\$	-	\$	1,881	\$ -	\$ 1,881		
Carl Perkins	25,313	\$	-	\$	2,809	\$	-	\$	22,504	\$ -	\$ 22,504		
Carl Perkins C-O *	2,129	\$	2,129	\$	1,885	\$	115	\$	129	\$ -	\$ 129		
ESSER Funds (CARES Act)	378,589	\$	195,000	\$	109,577	\$	129,907	\$	139,105	\$ -	\$ 139,105		
Coronavirus Relief Funds	283,627	\$	255,836	\$	3,419	\$	-	\$	280,208	\$ -	\$ 280,208		
TOTAL - STATE & FEDERAL GRANTS	5,464,072	\$	2,701,314	\$	1,634,538	\$	2,291,023	\$	1,538,511	\$ -	\$ 1,538,511		

^{*} Grants so-marked have not been awarded

Note: CO denotes carryover funding from the prior year