

**Purchase Request #6**  
**Regular Board Meeting December 6, 2016**

**Consideration of Approval of Additional Funds for Microsoft Campus Products**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the expenditure of additional funds to procure Microsoft campus products from ScholarBuys for the District.

**BACKGROUND**

This request will increase our current annual contract to cover the additional SQL Server licenses for O365 and Azure from a 40 count to a 45 count as well as cover the District throughout the remainder of the contract term which expires December 31, 2017.

An invitation to bid (ITB) Number 3761, was issued in October 2014 to procure Microsoft Campus products for the Academic Computing department. The Board approved a contract with ScholarBuys in December 2014.

**IMPACT OF THIS ACTION**

For the past sixteen months, the district has been successfully running on Microsoft Office 365. This not only includes email and online applications, but also includes the Azure/Active Directory authentication services. This contract supports functionality of Collin.edu email and the various Microsoft products for instruction to students and software used by support staff.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

In December 2014, the Board approved an estimated 3 year expenditure of \$478,912.44 for Microsoft Campus products. This request would increase the total amount approved by \$90,000 to a total of \$568,912.44. This expenditure will be funded by the Information Systems 2016-2017 operating budget and subsequent year's budgets, subject to Board approval.

**MONITORING AND REPORTING TIMELINE**

The initial contract term is January 1, 2015 through December 31, 2017.

**RESOURCE PERSONNEL**

Kimberly K Davison

SVP Org Effectiveness

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