Keller ISD will **educate** students to achieve,
inspire them to dream, and **challenge** them to grow,
so that they are prepared to be productive members of the
community in which they learn, live, and work.

DATE:	**November 21, 2024**
SUBJECT:	**ADOPTION OF REVISIONS TO LOCAL POLICIES: BBD, BBFA, BQA, CE, CQC, DCE, DEC, DGBA, EEH, EFA, FNG, GF**
DEPARTMENT:	**Governance**
5 OVER 5	☐ **Impactful Instruction** ☒ **Efficient Process & Systems** ☐ **Engagement for All** ☐ **Communication that Drives Clarity** ☐ **Fiscal Responsibility & Transparency**
FISCAL NOTE:	**N/A**

Background Information:

- TASB Released Update 123 with revisions to Legal policies to align with changes in law and policy, as well as proposed Local policy revisions to align with updates to Legal policies and recently adopted policy updates.

- Keller ISD administration also proposed updates to Local Policies BQA, CE, and DEC.

Code	Title	Change
BBD	Board Members: Training and Orientation	Addition of language to clarify that required Board training on the Public Information Act cannot be delegated to the district's PIA coordinator after a violation.
BBFA	Board Members: Ethics – Conflict of Interest	Addition of language to clarify that a Trustee's ethical duty to disclose a financial or other personal interest in Board transactions goes beyond the statutory conflicts of interest set out in state and federal law.
BQA	Planning and Decision-Making Process: District-Level	Revisions made to requirements for District Educational Improvement Committee to provide greater flexibility in assembling the committee.
CE	Annual Operating Budget	Additions directing the District to present the Board with a plan to reduce a budget deficit, should one occur at the end of a fiscal period, and establishing the composition of a Budget Committee.
CQC	Technology Resources: Equipment	New local policy to meet the legal requirement that the Board adopt a policy for the effective integration of digital devices in the district. The policy language adopts the model health and safety guidelines developed by TEA and the Health and Human Services Commission.
DCE	Employment Practices: Other Types of Contracts	Revisions at "Termination During Contract Term" specify that an employee may request a hearing before the Board to appeal discharge during the contract period and to differentiate between terminations during and at the end of the contract term.

DEC	Compensation and Benefits: Leaves and Absences	Revisions to reflect an increase from 10 to 12 the number of workdays missed to be considered excessive.
DGBA	Personnel-Management Relations: Employee Complaints/Grievances	Previously adopted revisions to CKE (Local) necessitated an update to the cross-references. References to DIA have also been updated to reflect planned restructuring of that policy.
EEH	Instructional Arrangements: Homebound Instruction	Updates to align with TEA's revisions to the Student Attendance Accounting Handbook (SAAH).
EFA	Instructional Resources: Instructional Materials	Revisions made to clarify that instructional materials must be chosen in accordance with stated objectives and administrative regulations and may include items from the State Board of Education list. The list of individuals who can submit a request for reconsideration was also updated to better align with EFB (Local).
FNG	Student Rights and Responsibilities: Student and Parent Complaints/Grievances	Previously adopted revisions to CKE (Local) necessitated an update to the cross-references. References to FFH have also been updated to reflect planned restructuring of that policy.
GF	Public Complaints	Previously adopted revisions to CKE (Local) necessitated an update to the cross-references.

Administrative Considerations:
- These policies were previewed at the October 2024 Regular Board Meeting.

Communication Deployment:
- Board Meeting Minutes
- Online Policy Manual

+++

The administration recommends that the Board of Trustees adopt these policies as presented.

Respectfully submitted,

Bryce Nieman, Chief Communications Officer