



**Prospect Heights School District 23
Finance Committee
Information Item**

Date: January 3, 2022

Subject: Recommendation for Student Fees for the 2022-23 School Year

Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND:

On an annual basis, the Administration reviews the current fee structure and its alignment with District expenditures.

During the 2021–22 school year, based on the recommendation of Administration, the Board approved a one-time, 50% adjustment to the current registration fee amount. At that time, we felt it to be the most financially responsible and beneficial to both our families and larger community. For the coming year, based on the current environment, the Administration is supportive of reinstating the assessment of the full fee, with no additional increase.

PROPOSED 2022-23 STUDENT FEES:

Student Registration Fees

GRADE(S)	AMOUNT
Kindergarten	\$ 75
Grades 1 - 3	\$150
Grades 4 - 5	\$195
Grades 6 - 8	\$250

Student 1:1 Device Technology Fees

The 1:1 Device Protection Plan Fee proposed for the 2022-23 school year will remain \$35 per student. As all students are now fully 1:1, the fee will be assessed to all students (K-8) that are issued devices and will allow for a level of coverage in the event of any unintentional damage. The fee will be included in the total cost of registration but charged as a separate line item.

Student Lunch Fees

During the past year, breakfast and lunch have been offered to every student at no cost, as these meals have been fully reimbursed by the Federal Government under the Summer Food Service Program. The current waivers are extended through June, 2022. To date, a determination has not yet been made regarding the 2022-23 school year and we do not know if this rate of

reimbursement will continue. Once the determination has been made, Administration will bring forth a recommendation for student lunch fees.

Fee Payment Incentive

Fee collection shall be July 1st - July 31st with no increase. Beginning August 1st, the District will charge a 20% fee for late payment. For families who register new to the District beyond the July 31st window, no late charge will be applied if fees are paid within 30 days of registration.

As has been the case, the Business Office will continue to offer a payment plan for all families. They will also maintain the available fee waiver process and continue to create an automatic waiver of school fees for those students who have been directly certified through the State or have qualified for a fee waiver based on the waiver application process.

CONCLUSION

The Administration recommends the approval of the fees proposed above for approval for the 2022-23 school year.