

## **Results from the Nutrition Audit / Administrative Review performed by ODE**

Date of the Audit: January 26 & 27, 2016

Number of Schools selected to visit: 2 - (Prescott and Middle School)

District's Corrective Action / Responses sent to ODE on 2/23/16 -- due date was 2/26/16

### **Commendations noted by the State:**

1. Staff was very warm and welcoming to reviewers and willing to answer questions and provide documentation when asked.
2. The kitchen and point of service staff provided excellent customer service. It was apparent they are passionate about the students having an inviting experience during meal times.
3. Meals served were visually appealing and well received by students. Cafeteria spaces were clean, pleasant and inviting.
4. The breakfast in the classroom program and organization was amazing at both schools. Very well thought out.

### **Recommendations noted by the State:**

1. Prescott is participating in the CEP (Community Eligibility Program) but still utilizing the meal time software to enter individual student meals. Recommend using a simple clicker system.  
*District response:* We will continue to utilize meal time system to ensure who eats or takes the meal. This has served the District well when parent call and inquire about child eating.
2. We currently have Fresh Fruit and Vegetable program at several sites they recommend looking at other idea around food.  
*District response:* We will review the website they provided and consider other options if viable.
3. At Prescott – maybe evaluate other options when it comes to breakfast in the classroom.  
*District response:* We appreciate their comments and will discuss them with the District's leadership staff.

**Administrative Review Findings noted by the State:**

1. During the review of applications for eligibility a one application showed reduced when it should have been free and one student should have been free due to homeless status.

*District response:* The applications were corrected and parents notified of change in benefit status.

2. Upon reviewing the CEP applications for our schools it was determined a couple of the total enrollment numbers at these sites were slightly different than those at ODE. After further evaluation the Districts current percentages will need to be adjusted which will result in possible fiscal implications.

*District response:* Per discussion with Nutritional Direction – Ellen C. the vendor Cherwell’s will cover any fiscal implications the District will have due to this finding.

3. Milk being offered at the schools need to be available in two required varieties during breakfast.

*District response:* Cartons of slim milk will be sent with each crate for student selection in the morning.

4. Need to display a poster “And Justice for All” in all classrooms serving meals.

*District response:* All schools were provided a poster and are posting them in the classrooms.

5. One student application needed the verification of income to be provided.

*District response:* Sent the request to parent and as of 2/22/16 parent had yet to reply to our request.

6. Required to post the most recent food safety inspection report in publicly visible location.

*District response:* Inspection report was moved to place specified – serving lines.