

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE PASADENA INDEPENDENT SCHOOL DISTRICT
DESIGNATING DISTRICT NONBUSINESS DAYS FOR
PURPOSES OF RESPONDING TO PUBLIC INFORMATION ACT REQUESTS**

WHEREAS The Pasadena Independent School District Board of Trustees (the “Board”) is aware of House Bill 3033 (“H. B. 3033”) which was passed during the 88th Texas Legislative session in 2023 and Texas Government Code Section 552.0031 found in the Texas Public Information Act. Now, “business days” is defined by the Texas Public Information Act to mean a day other than:

- Weekends — Saturday or Sunday;
- National holidays under Texas Government Code Section 662.003 (a) (i.e., New Year’s Day, Martin Luther King, Jr. Day, President’s Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day);
- State holidays under Texas Government Code Section 662.003 (b) (i.e., Confederate Heroes Day, Texas Independence Day, San Jacinto Day, Texas Emancipation Day, Lyndon Baines Johnson Day, the Friday after Thanksgiving, and the 24th and 26th of December);
- Optional holidays of Rosh Hashanah, Yom Kippur, or Good Friday if the public information officer of the governmental body observes the holiday; and
- Friday or Monday before or after a national or state holiday if the holiday falls on the weekend and the governmental body observes the holiday on that Friday or Monday.

WHEREAS, Under Section 552.0031 of the Texas Government Code, the TPIA provides the Board of Trustees of a school district may designate up to 10 days in each calendar year as nonbusiness days, on which the governmental entity’s administrative offices are closed or operating with minimum staffing but are not national or state holidays.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Pasadena Independent School District Board of Trustees designates the following dates in calendar year 2026 as nonbusiness days in compliance with Texas Gov’t Code Section 552.0031 as set forth below:

March 11, 2026	December 23, 2026
March 12, 2026	December 28, 2026
March 13, 2026	December 29, 2026
November 24, 2026	December 30, 2026
November 25, 2026	December 31, 2026

Adopted by the vote of the majority of members of the Board of Trustees of the Pasadena Independent School District present and voting at an open meeting of the Board on the 24th day of February 2026, at which a quorum was present.

ATTEST:

By: _____
President Board of Trustees
Pasadena ISD

By: _____
Secretary Board of Trustees
Pasadena ISD