

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves a contract for preventative and corrective maintenance for commercial kitchen equipment for the Culinary program and the Food Services Department with Arctic Air Heating and Cooling.

BACKGROUND

This contract provides preventative maintenance and repair services for the District's commercial kitchen equipment.

Request for Proposals (RFP) No. FY2026-RFP-042 was issued to procure preventative and corrective maintenance services for commercial kitchen equipment for the Culinary program and the Food Services Department. Three responses were received and evaluated by a team consisting of Culinary program and Food Services staff. Based on the evaluation scores, the proposal submitted by Arctic Air Heating and Cooling is recommended as the best value to the District.

IMPACT OF THIS ACTION

The purchase of preventative and corrective maintenance services for commercial kitchen equipment is essential to supporting both the Culinary program and the District's Food Services operations. These services help ensure instructional and operational kitchen equipment remains safe, functional, and compliant with applicable health and safety standards.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

- Total Authorization Requested: \$490,000
- Funding Source: the Culinary program and the Food Services Department's FY26 operating budgets and subsequent years' budgets
- Previous Contract Spend: \$450,071

MONITORING AND REPORTING TIMELINE

The contract term is April 1, 2026 through March 31, 2029

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
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