



Memorandum

To: Michael Kapolka, Superintendent

From: Marcus Kaemming, Assistant Superintendent

Subject: Recommendation to hire Sarah Bentley as the Director of Early Childhood and Community Learning

Date: May 21, 2025

This new position has been created due to the resignation of our Enrichment Coordinator.

Four applicants applied for the position. Three applicants were selected for a panel interview with Noel Dean, Mathilde McDaniels, Claire Popovich, Nathan Peters, Lisa Nickel, and myself. We brought one candidate to a final round with you, Michelle Hilla, Lisa Nickel, and myself.

We are pleased to be able to recommend Ms. Sarah Bentley for the position. Ms. Bentley holds both a Bachelors and a Master's of Education from Capella University and Eastern Michigan University respectfully. She has worked as a building principal in multiple district and was most recently working for Ingham ISD and MEMSPA. She also holds and teaching and administrative certificate.

References for Ms. Bentley spoke very positively about her. She is extremely well rounded as an administrator with the ability to support staff, families, and students through the most difficult situations.

I recommend that Ms. Bentley be placed on Step 7 of the Director II scale.

Thank you for your consideration of this request.