



UNITED INDEPENDENT SCHOOL DISTRICT

AGENDA ACTION ITEM

TOPIC: _____ Approval of Sale of Salvage Equipment _____

SUBMITTED BY: Mr. Hector G. Cavazos _____ **OF:** Fixed Assets Department _____

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: August 21, 2013 _____

RECOMMENDATION:

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, direct sale or to dispose of any property not sold.

RATIONALE:

Attached you will find a listing of items which are being requested for sale or other disposition.

BUDGETARY INFORMATION:

The current budget will not be impacted.

BOARD POLICY REFERENCE AND COMPLIANCE:

- CI (Legal) – School Properties Disposal
- CI (Local) – School Properties Disposal
- CBD (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property

RESOLUTION

WHEREAS, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

WHEREAS, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

WHEREAS, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

WHEREAS, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

BE IT RESOLVED by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on **August 21, 2013.**

Date

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

Memorandum

TO: United ISD Board of Trustees
FROM: Hector G. Cavazos, Fixed Assets Director *HGC*
DATE: August 21, 2013

Attached is a list of salvage equipment that is no longer serviceable by the School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable.

Surplus Sale November 2013

ACCESS POINT	1
AIR COMPRESSOR	1
APC	6
ART STAND	2
ATTIC STAIRS	2
AUDIOCARDS	9
AUDIOTRONICS TUTORETTE	11
AUGER	1
AV EQUIPMENT MISC (BOX)	1
BACK-UPS	9
BARCODE SCANNER	3
BEAM BALANCE	6
BED RAILS	1
BINDING MACHINE	2
BLADE (CPU)	7
BLOWERS	2
BOOK CASE	2
BOOKS (BOXES)	55
BOOKSHELF	2
BOOM BOX	10
BUCKETS (MOPS)	4
BUFFER MACHINE	3
BUILDING BLOCKS (BOXES)	10
BULLETIN BOARD	1
CABINET	13
CALCULATOR	5
CALIFONE BLUE CASES	2
CALIFONE CARD MASTER	19
CALIFONE SPEAKER	1
CAMERA	3
CARPET	20
CARPET EXTRACTOR	2
CARTRIDGE (INK)	6
CARTS	28
CASELOGIC (CASE)	1
CASSETTE PLAYER	17
CASSETTE RECORDER	45
CD PLAYER	1
CEMENT BAGS	5
CHAIRS	198
CHALKBOARD	5
CHARGER	13

CIRCULAR SAW	1
COMPUTER CABLES (VGA)	6
COMPUTER DESKS	6
COMPUTER SPEAKERS	24
COMPUTER TABLES	3
COPIER	3
CPU	203
CUBBY HOLES	12
DATAVAC PRO	1
DESK	3
DIVIDERS	4
DVD PLAYER	8
DVD/VCR COMBO	1
EASEL	4
EIKI PROJECTOR	47
ELMO	47
EQUALIZER	1
FAX MACHINE	2
FILING CABINET	1
FOLDING CHAIR	14
FURNITURE	80
GO VIDEO	1
GYM MAT (SET)	3
HAMMER DRILL	5
HEADPHONES	18
HEADPHONES (BOX)	1
HOLE PUNCHER	3
HYDRALIC LIFT	1
INK CARTRIDGES	6
KEYBOARDS	71
KEYBOARDS (BOXES)	1
KEYBOARDS (WIRELESS)	1
KIDNEY TABLES	3
LACIE	1
LAMINATING MACHINE	2
LANGUAGE MASTER	23
LAPTOP	235
LAPTOP CASES	4
LAPTOP PORT	1
LASER DISC PLAYER	26
LEGO TABLE	1
LOCKERS	32
MAGAZINE RACK	3
MAPS (ROLL UP)	2

MATTRESS	2
MICE (BOX)	1
MICRO CASSETTE	4
MICROWAVE OVEN	4
MIMIO	3
MIRROR	1
MONITORS	170
MOTHERBOARDS (COMPUTER)	5
MOUSE	14
MULTIMETER	12
MUSIC STAND	4
NETWORK RACK	2
OVERHEAD PROJECTOR	32
PALM PILOT	155
PAPER CUTTER	1
PAPER HOLDER (CRATE)	1
PAPER HOLDER (DISPENSERS)	4
PING PONG TABLE	1
PLANTRONICS (HEADSET SYSTEM)	1
PLAY FURNITURE	11
POWER SUPPLY	2
PRESURE WASHER	1
PRINT SERVER	1
PRINTER	107
PROJECTOR (LAMP)	5
QUICK PADS	3
RANGE HOOD	1
RECORD PLAYER	1
RECTANGULAR TABLES	6
RECYCLE BIN	1
REFRIGERATOR	1
ROLLER STAND	1
ROUND TABLE	3
ROUTER	1
SCANNER	8
SCANNER STAND	1
SCREEN	2
SCREEN STAND	1
SCRUBBER MACHINE	1
SERVER	18
SHARPNER	3
SHELF	6
SHOWER CHAIR	1
SHREDDER	6

SMART BOARD	1
SOAP DISPENSER	2
SOFA	1
SPEAKERS	3
STAPLER	1
STEREO MIXER	1
STRIPPER MACHINE	4
STUDENT DESK	116
SURGE PROTECTORS	1
SWEEPER	1
SWITCH (Technology)	8
T.V.	37
T.V. CART	7
T.V. MOUNT	3
T.V./ VCR COMBO	9
T.V./DVD COMBO	1
TABLE	24
TEACHER CHAIR	13
TEACHER DESK	5
TELEPHONE	3
TIME CARD HOLDER	2
TOILET TISSUE/HAND TOWEL DISPENSERS (PALLETS)	21
TONI 3 TEST KIT	6
TOOL RACK	1
TRIPOD	1
TRUE MOBILE	1
TWO WAY RADIO	6
TYPEWRITER	5
VACUUM	10
VCR	32
WASHER	1
WATER COOLOER (DISPENSER)	1
WET/DRY VACUUM	13
WHITE BOARD	10
WINDOW UNIT	3
WOOD	20
WORLD GLOBE	2
ZIP DRIVE	25
TOTAL ITEMS	2460



UNITED INDEPENDENT SCHOOL DISTRICT

Raul Ramirez, Jr.
Director of Food Service

MEMORANDUM

TO : Mr. Mike Garza
Executive Director of Support Services
United ISD

FROM : Raul Ramirez, Jr. *Raul Ramirez, Jr.*
Director of Food Service

SUBJECT : SURPLUS FOOD SERVICE EQUIPMENT

DATE : August 02, 2013

We have reviewed the surplus equipment at the Food Service Department. The following equipment is recommended to be sold as surplus. Items in the following list have been declared either damaged and/or no longer usable.

DESCRIPTION EQUIPMENT:	QUANTITY
Cafeteria table no UISD tag	1
Carter Hoffmann Warmer UISD #50260 / 021166	1
Continental 2 door up right freezer UISD #500691	1
Vulcan stainless steel walk in door - USHS	1
Manitowoc ice bin Serial #990421492	1
Stainless steel hood UISD #500665	1
Carter Hoffman Steam Table 5 bin UISD #501634	1
Climate Control Evaporator Core no fan	1
Tecumseh Compressor unit with Core Serial #0C60690341	1
Copelametic Compressor only Serial No# 90F84347	1

Steam table bins only	7
Aluminum Pan Rack	1
State Industries Water Heater Serial #H07R000397	1
Rheem Water Heater Serial Number #BN1100RR0800E00554	1
Warehouse metal racking parts	1
Ford F350 Econoline 1999 Van VIN #IFTHE24H6RHB89395	1
Subal Bread Divider Model #PMC3P80 UISD #501623 Serial #9907123	1
3-compartment stainless steel cart (no wheels)	1
Mop buckets	3
Wringer	1
Trash can round base Rubbermaid (medium)	2
Coated Racks	7
Stainless Steel Rails	6
Square Plastic Fixture	5
Metal Halide Fixture	1
Warmer (elements only)	2
Grease Trap Cover and ring base	1
Coffee Thermo	1
Long Racks for Shelving	2
Copeland Scroll Compressor only Serial 08CC1401D & Serial 08CC1325D	2
Trane Compressor Serial 8G10M7190	1
Motor Fan Magnetek Serial BP06-07	1

Motor Fan Marathon Electric Model AWL56T1105306EP	1
Executive Chair	1
Baldor Industrial Motor Serial W0412220021	1
Circulator Pumps B/G	2
Copeland Compressors Serial 95L03105 & Serial 00D29084	2
Motor Serial 36B01446	1
Aluminum Rolling Carts Long Handle	4
Coils	2
Double shaft blower motor Leading Edge Serial #2507960092 & Serial #2507960108	2
White plastic container with wheels	1
55 gallon trash can with dolly	1
Plastic racks with handle	18
Stainless steel mixing bowls	2
Sheet pans aluminum	15
3 compartment Rubbermaid cart	1
Cart Aluminum Serial #0896176353	1
Computer Monitors	50
CPU's	9
Time Clock	10
Cash Register	1
3 hole puncher	1
Food Processor	2
Paper Shredder	2

Cordless Telephone	5
Electric Can Opener	2
Microwave Oven	8
Printers	8
Electric Fly Zapper	1
Calculator	8
Computer Speakers	1
Keyboards	9
Electric Staplers	3
Electric Pencil Sharpeners	2
Polaroid Camera	1
Laptop Computer UISD #507007	1
Cash Boxes	3
Blender	3
Typewriter	1
Document Stands	2
Monitor Stand	1
Surveillance Camera Device	1
Scale	2
Iki Case	1
Chairs	15
VHS	1
Bypass valve – Steam Boilers	1
24 foot Extension Ladder Fiberglass	1
Aluminum Drain Pans for Coolers– 27 in. X 75 in.	2

If you have any questions or concerns, please do not hesitate to contact us at (956)473-6560 or e-mail us.

xc: Mr. Eduardo Zuñiga, Associate Superintendent
Mr. Hector Cavazos, Director of Fixed Assets
Ms. Cynthia Urbano, Fixed Assets Officer



UNITED INDEPENDENT SCHOOL DISTRICT

Clemente Camarillo
Interim Chief of Police

MEMORANDUM

Date: Monday, August 6, 2013

To: Mr. Hector Cavazos, Director of Fixed Assets

From: Joanne Jimenez, Office Manager

Thru: Clemente Camarillo, Chief of Police

Re: Sale/Auction of 1 Chevy Malibu, and 1 Chevy Impala

I recommend the sale/auction of Unit 6619, a 2003 Chevy Malibu - Vin# is 1G1ND52J23M720399 (estimated mileage 80,692) 2004 Chevy Impala – Vin# is 2G1WF55K849188917(estimated mileage 77,075) Based on the conditions of these vehicles, it has been stripped of all police equipment including stripping and is ready to be sold at the upcoming auction as is.

101 E. Del Mar Blvd. – Laredo, TX 78045 - (956) 473-6362 - Fax (956) 473-6366 email: raygarner@uisd.net

It is the policy of the United Independent School District not to discriminate on the basis of race, color, national origin, sex, or disability in its Educational programs, services or activities, as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.



UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos
Superintendent

Inter-Department Memorandum

TO: Mike Garza, Director of Support Services
Hector Cavazos, Fixed Assets Director
FROM: Joe E. Aranda, Director of Transportation *Aranda*
THROUGH: Eddie Zuñiga, Associate Superintendent for Student Support Services
DATE: August 5, 2013
SUBJECT: SURPLUS SALVAGE SALE

The following school buses and vehicles have been identified by this department as no longer usable and are disposable equipment occupying valuable yard parking space. Please proceed to include these listed items in the next surplus salvage sale.

<u>VEH #</u>	<u>YEAR</u>	<u>MAKE</u>	<u>BODY</u>	<u>VIN #</u>
#117	1999	International	Bus	1HVBBABN3XH699325
#141	2001	International	Bus (Sp. Ed.)	1HVBBABM91H355819
#145	2001	AMTR	Bus (Sp. Ed.)	1HVBRABM21A913210
#022	1999	International	Bus (Sp. Ed.)	1HVBBABM9XH209428
#056	1999	International	Bus (Sp. Ed.)	1HVBBABM7XG209430
#143	2001	International	Bus (Sp. Ed.)	1HVBBABM91H255822
#047	1999	International	Bus	1HVBBABN5XH699326
#090	1999	International	Bus	1HVBBABN1XH699324
#137	1999	International	Bus	1HVBBABNXXH209432

All of these buses have engines and/or transmissions that are very costly to maintain & repair. The buses are also high mileage units. All major usable parts have been removed and tires are worn out and dried up.

Other equipment/parts that have been identified as unusable or obsolete are listed below.

2 – 1997 T444E International used engines

These were spare engines that were never put to use. The Transportation Dept. no longer has these type of school buses in the fleet.