

Electrical Services Proposal #090521-E

June 9, 2009

SUMMARY:

This item requests the approval of a proposal to provide electrical services for a term of two fiscal years. This proposal will be used for jobs that cannot be handled by the district maintenance department.

BOARD GOAL:

VI a – review and adjust policies and procedures effectively to address the challenges of rapid growth and changing demographic characteristics while maintaining and enhancing our strong sense of community

PREVIOUS BOARD ACTION:

July 15, 2008

BACKGROUND INFORMATION:

Having an approved electrical service allows the maintenance department to complete all of the electrical requirements over the summer because the district staff is not large enough to complete all of the required jobs.

SIGNIFICANT ISSUES:

Proposals were received from C&G Electric @ \$50/technician with projector outlets @ \$110, Denton Electric @ \$55/technician with projector outlet \$190, and Fisk @ \$70/technician with projector outlet not to exceed \$500.

Paul Andress and Kathy Arrington reviewed and evaluated the three proposals. C&G received the highest ranking.

The contract will be for one term of two fiscal years beginning July 1, 2009 through June 30, 2011.

FISCAL IMPLICATIONS:

Costs will be borne by the maintenance department operating budget.

BENEFIT OF ACTION:

Passage will allow the maintenance department to contract electrical jobs that cannot be completed by the district staff.

PROCEDURAL AND REPORTING IMPLICATIONS:

None.

PUBLIC COMMENT RECEIVED:

None.

ALTERNATIVES:

The alternative would be to handle all electrical jobs in-house.

OTHER COMMENTS:

None

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the low bid submitted by C&G Electric be accepted for one term of two fiscal years.

STAFF PERSONS RESPONSIBLE:

Paul Andress, Director of Maintenance
Debbie Monschke, Executive Director of Administrative Services
Kathy Arrington, Purchasing Agent

ATTACHMENT:

Bid Ranking and Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____