

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 31, 2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: January 23, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Teacher Assistant – KW Vina

Description: Tonia Tatsey, KW-Vina Principal, would like to recommend the following individual for hire for the 2017-2018 school year:

✚ Ashley Burd, Teacher Assistant, KW Vina (L2/SP), \$14.19/hr.

Financial Impact: Classified Labor Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Ashley Burd	
Department/Location KW-Vina		Supervisor Tonia Tatsey	
Type of Position Classified	Starting Date 2/2/2018	Term 2017-2018 School Year	

Recruiting	Date Posted: 1/2/2018	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Burd, Ashley	1/15/18	Yes	1/22/18
	Davis, Eileen	1/17/18	Yes	1/22/18
	Deswood, Cheryl	1/19/18	Yes	1/22/18
	Vaile, Raquel	1/15/18	Yes	No Show
	Wellman, Kami	1/10/18	Yes	1/22/18

Interview Committee			
Name	Title	Name	Title
Tonia Tatsey	KW-Vina Principal		
Jimi Champ	BES Librarian		
Sydney St. Goddard	Family Engagement Coordinator		

Recommendation: Ashley is working towards obtaining her BA in Education and is currently in the 2+2 Program through BCC. She is very motivated and puts children first. She stated she always wanted to come back to teach the children as she is a Native role model.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$14.19/hr	Placement: <u>L2/SP</u>	Contract Days: 189 days
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Prepared by: Sherie Blue Date 1/23/18 Approved by: _____ Date: _____