



## **BOND REPORT – OVERVIEW OF PROGRESS**

### **POLICY ISSUE/SITUATION**

In May 2014, voters approved a capital bond program for the students of the Beaverton School District. The Board of Directors established a Bond Citizen Accountability Committee (BAC) to assist in monitoring the progress of executing the bond program and requested that the Committee provide periodic reports.

### **BACKGROUND INFORMATION**

The Bond Citizen Accountability Committee report for the third quarter of 2016 will be presented to the School Board by the Chair and Vice Chair of the Committee.

### **RECOMMENDATION**

It is recommended that the Beaverton School District Board of Directors receive the Bond Program Review Report and provide comments and guidance to the Committee, the Superintendent and staff.

District Goal: WE empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

## Bond Citizen Accountability Committee Report for the Third Quarter of 2016

Section 4.f. of the Committee's charter specifies:

*The Committee Chair will draft and submit a written report quarterly, or more often if requested, to the Superintendent and School Board. The report will be structured to address the topics in Paragraph 1(a)–(g) and represent a consensus of committee members. The School Board may request reporting at a regular School Board Business Meeting or School Board Work Session. The committee reports are due from the chair to staff not later than seven days prior to the Business Meeting or Work Session.*

At their October 27, 2016 meeting the committee discussed the content of their report for the third quarter of 2016. The following comments reflect committee consensus regarding each element of the bond program of concern to the committee, as listed in Section 1 of their charter:

***a. Ensuring that the bond revenues are used only for the purposes consistent with the voter-approved bond measure ballot and consistent with state law;***

Based on information that has been provided to the committee on the bond program for the third quarter, committee members were satisfied that this is being done.

***b. Alignment with the Bond Program Goals approved by the School Board and Board policies;***

The Bond Program Goals approved by the School Board are lengthy, with numerous sub-goals. The Committee Chair reviewed the substance of the goals at the October 27 meeting and members generally agreed that the goals are being met by program staff.

***c. Reducing long term maintenance, construction costs and improving efficiency and longevity, and innovative practices that achieve these; consistent with district standards and best practices;***

Program staff have described technical, education and security standards that are being applied to projects under the bond program. The committee is assured staff has processes in place to meet this objective.

During their October 27 meeting the committee did receive a presentation on the status of the proposed *Bond Cost Management and Control Plan*. It was noted that staff is considering proposing changes to the present draft, and committee members, especially those who were recently appointed, were asked to contact the chair with ideas for changes. Possible changes will be further discussed at the committee's next meeting on November 21, 2016.

***d. Communicating key information related to the bond to District stakeholders.***

During the October 27 meeting the committee received a presentation from staff on their extensive outreach on the bond program using the district web site, the BSD Briefs e-newsletter, local media, social media and mailings, including the most recent district-wide mailing. Additionally, community meetings are held for each major project. Committee members were happy with this effort, although the chair did suggest consideration of presentations on the status of the bond program and projects to various community leaders and groups including the Beaverton City Council, the Washington County Board of Commissioners, the THPRD Board, the boards of directors for the Westside Economic Alliance and the Beaverton Chamber of Commerce, and the Washington County Public Affairs Forum. Staff were receptive to this suggestion.

Staff also noted that they intend to provide more information to the public on the \$98 million of bond funds set aside to address repair needs throughout the district, and how that money is being spent.

***e. The committee will receive and review copies of bond program performance and financial reports, and has the option to inspect school facilities and grounds related to bond activities when coordinated with and accompanied by District staff;***

The committee was satisfied with the quality of and the information in the reports they received from staff on the status of the bond program during the quarter. During their August meeting staff led the committee on a tour of the new high school, which was interesting and enlightening. The committee looks forward to tours of other projects.

During the October 27 committee meeting staff provided new information on the amount of project and program contingency money available as of the end of the quarter. The committee found this information to be valuable and helpful in better understanding the likelihood of success in completing all program projects within the program's budget.

***f. The committee will review monthly reports produced by the district in order to assess general compliance with the purposes set forth in the capital improvement program as approved by the voters;***

The committee received and reviewed each of the monthly status reports on the bond program prepared by staff for the quarter, and had an opportunity during each of their meetings to ask questions about the reports. The committee finds that, based on the information received, the program is in compliance with the purposes set forth in the information about the program provided to voters in advance of the 2014 election.

At their October 27 meeting the committee received a report from staff on the numerous security upgrades occurring at schools throughout the district under the bond program. The committee will be reviewing other elements of the bond program in the future.

***g. The committee will perform other reasonable duties requested by the School Board or Superintendent.***

The committee did not receive any requests from the School Board or Superintendent during the quarter to perform other reasonable duties.

#### Conclusion

The committee chair and vice-chair are willing to present this report to the School Board at an upcoming business meeting or work session if requested, and answer any questions the Board may have.