

BEAVER LAKE PARK COMMITTEE  
**DRAFT MEETING MINUTES**  
DATE April 21, 2025 at 4:30 p.m.  
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald MacArthur, Pamela Kirchoff and Kevin Osbourne  
Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT:

Chair MacArthur called the meeting to order at 4:33 p.m.

**MANAGER MONTHLY REPORT**

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

Managers have been working on tree clean up as weather permits. Have been staging brush piles and manageable pieces of logs. Large cedar in day park and some other branches and debris fell from storm. Once upper campground area cleared, will be ready to grind stumps and work on leveling lots 36 and 40. Might need to take another cedar or two down in the fall - look like they are pretty much dead. The lower campground still has quite a bit to clean up but steady work in progress.

Forks for bucket on tractor need to be leveled out. Will talk with Sumerix to see what costs on that will be.

Fire extinguishers have been checked and re-certified for the year

Managers inquired whether county was still offering free camping / clean-up weekend. Committee is not aware of any changes so okay to do; and, if seasonal comes out for that weekend, will be okay to leave their camper.

Managers will also be looking at the well soon to assess needed repairs prior to getting water turned on. Point Person MacArthur will bring mini excavator out to assist with well digging and leveling lot as well as bring dirt for that project.

Managers inquired about the new policy this year regarding campers having to park parallel on the long side of the lots. This policy seemingly was put in place because of an issue at Long Lake Park; however, Long Lake runs parallel to the lake whereas Beaver Lake runs deep away from the lake. If parallel parking to long side, then blocks view of lake for everyone else. Kevin Osbourne reminded everyone that state policy requires 4 1/2' clearance between campers.

**The Committee recommends that the policy regarding parking of campers on lots be revised to allow placement as camper / manager agree so long as state laws requiring 4.5 feet of clearance is maintained between campers and request agenda item to discuss same further with full Commission.**

Managers asked that in lieu of a change in policy, that managers be provided a copy of the written policy regarding placement of campers on the sites and asked for point of clarity regarding whether there were any restrictions on tent placement.

Dumpsters are scheduled to be dumped and moved

County truck – will be going in to get oil changed

## **OLD BUSINESS**

2025 Youth & Rec Grant - . No activity to report at this time

Managers will be looking at companies and trying to get an idea of what we can get for the amount approved and will follow-up accordingly as we will need to put together some specs and get it out to bid

Discussion regarding camp hosts. Background checks are being conducted. Additional camp hosts may still apply.

Discussion regarding liability and waivers. Managers requested clarity as it seems that campers are potentially protected but camp hosts, who are actually conducting work in the park, are not and are required to sign the waiver. County attorneys recommend for liability purposes that it be this way.

Managers inquired about getting CPR / AED training scheduled as well as AED pad replacement

**Committee requests this item be revisited on agenda**

## **BUDGET –**

No adjustments or other action required at this time.

Managers have previously inquired about fee sheets. Kevin to check with Kim @ Commissioner's office regarding this ?

\$6000 capital outlay allocated for lawnmower. Managers will need to get quotes

## **NEW BUSINESS**

Kevin Osbourne reported that camp license applications are pending. Apparently, they were misplaced at the state level even tho the check cashed.

Managers' inquired about status of policy books. Kevin Osbourne indicated he has not yet had an opportunity to review.

There was also some discussion regarding cost allocation; specifically what distribution is by departments and who responsible for doing what.

**Committee requests to have topic of cost allocation added to agenda for discussion**

Some discussion regarding getting generator hook-up, especially given the recent ice storm. Managers have purchased their own generator and are awaiting a call back from Gator Electric to get an estimate of cost to do hookup. Will bring back for further discussion.

Managers suggested that since the Commission was looking at requesting the Commissioners to revamp the local ordinance, perhaps it would be a good idea for all committees to review and then the Commission decide if there are any other proposed changes. Managers specifically noted that quiet time has always been 11:00 p.m.; however, when the current ordinance was drafted by the previous county administrator, due to the request of the previous Long Lake Park manager, park hours/quiet time were changed to 10:00 p.m. Committee discussed briefly - will review at next months' meeting.

#### **Seasonals –**

Managers reported that a replacement seasonal has been found for Richard & Diane Szymanski. New customer has paid Szymanski's their portion of what they paid and Managers will collect remaining portion to be turned in with their deposits.

Managers inquired regarding the May 1st deadline for seasonals to have their lots paid in full and the expectation at that time. Pam Kirchoff suggested that if not paid by May 1<sup>st</sup>, call the customers and then allow a few extra days for payment. There was also some discussion regarding that policy – why the deadline is May 1<sup>st</sup> versus May 15<sup>th</sup> when the parks open – potential to have policy changed to provide that balance is to be paid by time of check in at the beginning of the season?

#### **OTHER:**

Pam Kirchoff advised that she is not available for the next scheduled meeting on May 27<sup>th</sup>. Need to reschedule?

ADJOURNMENT: The meeting adjourned at 5:43 p.m.

**\*Next Meeting: DATE Currently set for Tuesday, May 27, 2025, at 4:30 p.m. in the Howard Male Conference Room**

Respectfully Submitted,

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Gerald MacArthur, Beaver Lake Point Person

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