

# **MCSD #331 Board of Trustees**

## **Regular Board Meeting Minutes**

### **May 19, 2025 DRAFT**

#### **Executive Session**

EXECUTIVE SESSION: Idaho Code 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; (f) legal counsel

A motion was made to move to Executive Session by Trustee Claridge, seconded by Vice Chair Andersen. Motion carried. Chair Suchan – yes; Vice Chair Andersen – yes; Trustees Claridge , Perez and Kent – yes.

Executive Session was declared finished.

#### **Board Members Present**

The following trustees were present: Chair Suchan, Vice Chair Andersen, Trustees Kent, Perez and Claridge.

#### **Call to Order & Roll Call**

#### **Visitor Welcome and Pledge of Allegiance**

The pledge was led by Trustee Claridge.

#### **Agenda Approval (Action Item)**

A motion to approve the agenda as presented was made by Trustee Claridge, seconded by Vice Chair Andersen. Motion carried.

#### **Consent Agenda**

Vice Chair Andersen asked to remove summer school personnel to item 10B with summer school budget. With that item moved the consent agenda was approved by unanimous consent.

Trustee Perez stated to the audience the Board had extended Mr. Larsen's, Superintendent, contract for an additional year. The Board also authorized an increase in salary to \$150,000 with all addendums still in place.

#### **Student Representative Reports**

The new Minico rep was introduced for next year as Andrew Lopez. Minico senior projects went well, the school received a donation from Rupert rotary, students celebrated Teacher Appreciation week, Powderpuff football and then graduation.

#### **Good News – Migrant conference; Mt. Harrison**

Veronica Granillo and Mary Garcia shared many things they learned while attending the migrant ed conference. The Board asked them to report midyear as to how they implemented what they had learned.

Mt. Harrison – Maggi Spagnolo shared a presentation with the Board on the great things that have happened with Mt. Harrison.

#### **Patron Comments** – No comments

#### **Discussion**

Policy Review: 832.00 Health and Wellness, 844.00 Meals Charged by Students Both of these policies are to be reviewed annually. No changes in the policies were needed.

Community School Update – West Minico - Karlene Ashcraft shared a presentation on the great things and improvements that are happening at West Minico.

Bus Right: Coleen Jones and Carrie Martsch presented to the Board the idea of having student ID cards for students. When getting on the bus, the student would swipe their card. This will show who is on the bus and where they get off. Trustee Perez asked if there was a pilot program we could try out before spending the money for the program. Carrie Martsch will look into this. The cards would be 50% reimbursed by the State making it \$250 per bus.

Conference Report: Kresta George and Jennifer Borden shared information they received when attending a conference on trauma. They stated the information gained has helped them be better teachers.

Tamara Carter – Mrs. Carter recently completed her educational specialist degree. She shared a handout on ideas of what can help when school get out of school improvement. One of the suggestions was having instructional coaches. Trustee Perez asked her to get a proposal put together for the Board to review. Kim Kidd stated to the board Minico has an instructional coach. She uses one of her FTE allocations.

Administrator/Department/Committee Reports: There were no comments on these reports.

MCEA: Zelma Woodward shared they sent out a survey for ratification of the Master Agreement. She thanked the Board, Superintendent, admins for one of the best negotiations she has attended.

Katie Rogers acknowledged that school nutrition was further in debt. For the CEP, Community Eligibility Program, it would only be feasible to do Minidoka Jr. High, preschool and Mt. Harrison.

Superintendent Report: Mr. Larsen updated the Board with on negotiations and the insurance claim for hail damage. The claim should be almost complete. Levy projects should be completed by this summer.

## **Business**

College and Career Opportunities Job Description: A motion to approve the job description was presented was made by Trustee Claridge, seconded by Trustee Kent. Motion carried.

Approval of Summer School Budget: Vice Chair Andersen requested more discussion on the budget/personnel before or if a vote is to be taken. The budget was a lot more than last year and more personnel were hired where the enrollment was close to the same as the previous year. The board would like clarification as to why. There will be a special board meeting held to approve the budget and personnel.

New/Amended/Deleted Policies: There were no policies this month.

1. Policy 320.00 Attendance (First Reading)
2. Policy 380.00 Student Records (First Reading)
3. Policy 510.00 Personnel Hiring Process and Criteria (First Reading)
4. Policy 510.80 Supervision of Relatives (First Reading)
5. Policy 542.60 Employee Tuition Reimbursement (First Reading)
6. Policy 542.90 Vacation Full Time Personnel (First Reading)
7. Policy 544.00 Personal Leave (Second Reading)
8. Policy 544.20P Family Medical Leave Act Procedure (Second Reading)
9. Policy 544.30 Bereavement (Second Reading)

10. Policy 587.00 Rehiring Teachers and Administrators (Second Reading)

11. Policy 950.00 Safety Management (First Reading)

12. Policy 960.00 District Security (First Reading)

A motion was made to approve all of the above policies with the exception of 380.00 Student Records by Vice Chair Andersen, seconded by Trustee Perez. Motion carried.

**Adjournment**

A motion for adjournment was made by Vice Chair Andersen, seconded by Trustee Kent. Motion carried. Adjournment was 8:59 p.m.

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Russ Suchan, Chair of School Board

Attest: June 16, 2025

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Kerri Tibbitts, Board Clerk