

Introduction

Artificial Intelligence (AI) is a rapidly-advancing set of technologies for capturing data to detect patterns and automate decisions. AI has become an increasingly important and accepted part of our lives. Many of us use forms of AI daily in the forms of spell-check, predictive text tools, speech-to-text and facial recognition among other things.

“Generative AI” is a type of AI that can be used to create various types of content including new text, images, video, audio, code or artificially generated data as well as creative writing and essays. One example of generative AI is called ChatGPT. While generative AI’s ability to produce new content can be incredibly helpful, it also raises potential concerns that include plagiarism, ethics, bias and spreading of misinformation.

In order to help students acquire new knowledge and skills, as well as to build knowledge and skills progressively over time, teachers must have access to students’ authentic demonstrations of learning. Sometimes, those skills can be ethically and productively enhanced in positive ways using generative AI. At other times, teachers will require that students complete assignments without the assistance of generative AI. This will likely depend upon the skills/knowledge being assessed.

It is essential for learners of all ages to understand when and how to use generative AI effectively and ethically. AI tools can enhance classroom learning and implementation of these should be guided with proper training, ethical considerations and responsible oversight.

Student Responsibilities

When utilizing generative AI tools to create or support the creation of texts or creative works, students are expected to adhere to these guidelines as well as any additional guidance provided by their classroom teacher.




1. **Use AI responsibly:** Students should use AI tools and techniques in a responsible and ethical manner. This includes not using AI to cheat, plagiarize or gain unfair advantage. For school related work, generative AI tools should *only* be used when given approval or guidance from a classroom teacher.
2. **Understand the limitations of AI including potential biases:** Students should understand the limitations of AI and recognize that it is not a substitute for critical thinking, creativity and problem solving skills.
3. **Maintain data privacy:** The use of AI should be done in a way that protects personally identifiable information (PII). Students should not share any PII (their own or that of anyone else) with AI technologies including name, birth date, address, financial or confidential information.

Student AI Code of Conduct

4. **Check sources generated by AI:** AI is not perfect. It has been known to create inaccurate information and can be used to create misinformation and disinformation. The SIFT strategy can help with the accuracy of your research (Stop, Investigate the Source, Find Better Coverage & Trace to the Original Context). Use SIFT to help you check sources and find independent facts to confirm AI-generated content.
5. **Provide attribution:** When using AI tools and techniques, students must provide proper attribution and credit to the source of the tool or technique.
6. **Seek guidance when in doubt:** If a teacher has not specifically indicated whether generative AI is recommended or permitted - and students are unsure whether the use of AI is appropriate for a particular assignment or project - students should ask before using generative AI.

AI Levels

These levels may be used by teachers to communicate their expectations for students' use of AI to complete various creative assignments both in and out of the classroom.

 AI Recommended	 AI Permitted	 AI Restricted
Generative AI is recommended for use in completing this assignment or project. Students are encouraged to explore AI tools and techniques to enhance their works. Properly cite any AI-generated work products.	Generative AI is permitted but not required for completing this assignment or project. Students can choose to use AI tools and techniques if they believe it will improve their work. Properly cite any AI-generated work products.	Generative AI use in completing this assignment or project is restricted. Students are expected to complete the work using only their own knowledge and skills.

Conclusion

This code of conduct is intended to guide students in using Artificial Intelligence (AI) responsibly and ethically in their academic work and projects. Teachers may choose to use the AI Levels to classify assignments or projects as needed and should provide students with clear expectations for when AI is appropriate, permitted or restricted. Generative AI must be used **ONLY** in a manner that is consistent with Medford School District expectations regarding academic integrity. Misuse of generative AI may be considered cheating or plagiarism.