

# Minutes of Facility Committee Meeting

## The Board of Education Waunakee Community School District

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A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Thursday, March 6, 2025, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

Chairperson Ensign called the meeting to order at 7:30am.

### **II. ROLL CALL**

Present: Ensign, Frey, Heinemann

Also Present: Summers, Cramer, Franz, Brown (virtually), Lybeck(virtually), Bauer, Lauderdale, Newton, Schell

### **III. APPROVE AGENDA**

A motion was made by Frey, second by Heinemann, to approve the agenda as posted. Motion carried 3-0.

### **IV. PUBLIC COMMENTS** There were no public comments for this meeting.

### **V. NEW MIDDLE SCHOOL**

Summers presented and answered questions regarding an update on the schedule and finances for the Middle School project. Information was shared that the conversations have started regarding holding summer school '26 in the new Middle School. This decision would allow work to begin that summer in the current Middle School for any construction needs.

### **VI. CONSIDERATION OF CAPITAL PROJECTS**

Summers presented and answered questions regarding four projects listed on the March capital maintenance request document. If these projects are not approved in March, they may not be done in time for the start of the school year. The committee members had questions for administration regarding the projects on the list. A motion was made by Heinemann, second by Frey, to recommend that the full board consider these four projects as presented. Motion carried 3-0.

### **VII. DRAFT OF SUMMER 2025 CAPITAL MAINTENANCE PROJECTS**

Summers presented and answered questions regarding a draft of 2025 summer capital maintenance projects. The draft has been created by building based on meetings that have taken place with each building/department as well as safety meetings that took place with each building. The list has been revised to be organized by priority. Administration is focusing in on priority 1 projects for the summer 2025. There is no action needed for this item at this time. This is information only so the committee is aware of the work being done to identify the funding available for these projects. This request will come back in April.

**VIII. FUTURE MEETINGS**

**IX. ADJOURN**

A motion was made by Frey, second by Heinemann, to adjourn this meeting at 8:24am.  
Motion carried 3-0.