Browning Public Schools Board Agenda Request Meeting to Be Held: 5/31/23



Recognit	ion: Students	Staff		Parents
Informat	ion: 📃 Building Report	Old Bus	iness	Superintendent's Report
Action:	Resignation	Hiring		Contract Service Agreements
	Travel Out-of-State	Travel I	n State	Approvals
	Termination	Legal M	atters	Other:
	This action request pertains to	Element	ary (only)	High School/District Wide
Date:	5/23/23			
To:	Corrina Guardipee-Hall		From: Ma	atthew Johnson
	Superintendent		Title: Di	rector of BHA
Subject:	21 st Century Tutoring Summ	ner Learnin	g Plan 2023-	-2024

Description: Heidi Bullcalf requests a contract service agreement for Genevieve Wilson, Certified Tutor for 21st Century Tutoring Summer Learning Plan (grades K-12).

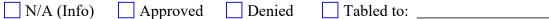
Financial Impact: \$2,688.00 + fringe "Per Temporary Compensation Salary Schedule 9/23/21"

Funding Source: 215.68.434.1700.120.424

Attachment(s):

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)

Comments:



Browning Public Schools CONTRACT SERVICE AGREEMENT (406) 338-2715 • (406) 338-2708

Date: <u>5/23/23</u>	Board Approval: <u>5/31/23</u>		
Contractor: Genevieve Wilson	Phone:		
Address: P.O. Box	Browning,	MT	59417
P.O. Box or Street Address	City	State	Zip

Type of Project/Service (be specific): <u>Certified Tutor for the 21st Century Tutoring Summer Learning Plan (grades K-12)</u>. Contractor will provide structured Activities and other duties during the tutoring hours for the 21st Century Learning Summer Plan. Contractor will be working 8:00 am – 4:30 pm Monday thru Thursday. Contractor will maintain daily sign-in logs to document tutoring activity. Employee is under the supervision of Heidi BullCalf, Supervisor of the 21st Century Tutoring Program and will be responsible for all standards of employment for continued employment with the district.

Contracted Dates: July 1, 2023 thru July 28, 2023			
Rate per hour/per day: <u>\$21.00 per hour x 128 hours</u>		=	\$2,688.00
Per Diem/per day: x # of Days		=	N/A
Mileage: miles @ per mile		=	N/A
Other costs (explain): Not to exceed total \$ amount		=	N/A
	Total Project Cost	=	\$2,688.00

Contract to be paid from:	Independent Contractor:
215.68.434.1700.120.424	Submit invoice on completion.
	Other
	Employee:
	Submit timesheet through payroll.

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

	Heidi BullCalf		
Contractor's Signature	Principal/Supervisor		
SSN/Federal ID Number/EIN	Superintendent		

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office