

MARY S. VONCK

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EDUCATION

- 2018-2019 **IPEC (INSTITUTE FOR PROFESSIONAL EXCELLENCE IN COACHING)** Chicago, IL
Professional Coach Training Program
- Certified Professional Coach (CPC) Certification, February 2019
 - Completed 3-module training program March 2018-February 2019
 - Earned Energy Leadership Index - Master Practitioner certification
- 1989-1992 **THE UNIVERSITY OF MICHIGAN** Ann Arbor, MI
Graduate School of Business Administration
- Master of Business Administration, August 1992
 - Degree conferred with distinction
 - Concentration in Marketing with International Emphasis
- 1983-1987 **THE UNIVERSITY OF ILLINOIS** Champaign-Urbana, IL
College of Engineering
- Bachelor of Science in General Engineering, May 1987
 - Field of Concentration: Business Administration

CREDENTIALS

- 1993 **REGISTERED PROFESSIONAL ENGINEER** State of Michigan

EXPERIENCE

- 2004-2024 **FOREST HILLS PUBLIC SCHOOLS BOARD OF EDUCATION - TRUSTEE** Grand Rapids, MI
- Oversaw superintendent search effort, including coordinating board professional development, hiring an interim superintendent, and hiring an executive search firm
 - Trained in Restorative Practices and facilitated Restorative Circles
 - Completed Institute for Healing Racism and Global Learners Initiative Training
 - Launched and served on Communications Resource Team to improve community communications
 - Facilitated creation of and served on district Finance Task Force to discuss public education funding mechanisms
- 2016-2021 **President**
- Participated in the selection of the district's first Director of Educational Equity and Inclusion March 2021
 - Participated in the interview and selection of the district's Director of Communications
 - Participated in interviews for Executive Assistants to the Superintendent
 - Presided over student expulsion hearings, supported families during expulsion, and presided over readmittance hearings
 - Launched 21st Century Learning Task Force to better serve students in post-secondary pursuits
 - Created and Launched district's Student Advisory Council, September 2020
 - * Attended superintendent's monthly meetings with students
 - * Supported the council's leadership team with monthly planning meetings
 - Managed correspondence with over 1,000 concerned community members and initiated small-group conversations to address community concerns during the pandemic
 - Facilitated board involvement in creating and overseeing \$130,000,000 annual budget; the district annually received unmodified opinions in audits and the Certificate of Excellence in Financial Reporting from the ASBO
- 2013-2015 **Vice President**
- 2008-2012 **Secretary**
- 2011-2016 **Curriculum Committee Chair**
- Worked with Assistant Superintendent of Instruction to plan monthly board curriculum meetings, including identifying instructional highlights and action items for board approval

- Represented board in classroom visits and presentations to observe programs/curricula slated for board approval and participated in student projects, workshops and discussions

2011-2016 Forest Hills Public Schools Foundation Board Liaison

- Served on the Foundation Consolidation Task Force, recommending merging of the district's Fine Arts Center and Public Schools Foundations
- Participated in the interview and selection of the Foundation's first Director of Development

2021-present ST. THOMAS THE APOSTLE CATHOLIC SCHOOL - BOARD MEMBER

Grand Rapids, MI

- Participated in Strategic Planning
- Supported assistant principal in instruction planning
- Collaborated with Cardinal Newman Society to achieve Newman Guide recognition for upholding the standards of faithful Catholic Education

2017 DIOCESE OF GRAND RAPIDS - SUBSTITUTE TEACHER

Grand Rapids, MI

- Taught Spanish 1, 2, 4 and 5 at Catholic Central High School for two weeks
- Prepared lessons and demonstrated on-track progress through assessments

2015-Present FOREST HILLS PUBLIC SCHOOLS -

Grand Rapids, MI

PROJECT CHARLIE/CHUCK SUBSTANCE ABUSE PREVENTION PROGRAM COORDINATOR

- Proposed and facilitated transition from adult volunteer instructors to high school student instructors
- Oversee high school student facilitators, including selection, training, scheduling, and mentoring
- Coordinated student development of additional curriculum to support the program at teachers' urging

2015-Present FOREST HILLS PUBLIC SCHOOLS -

Grand Rapids, MI

COLLEGE ADMISSIONS PANEL CREATOR/COORDINATOR

- Select and invite college admissions representatives to participate in a panel discussion about the college preparation and admissions process with the Forest Hills community
- Support Academic Boosters Groups at three Forest Hills High Schools to plan event and generate format

1998-2016 FOREST HILLS PUBLIC SCHOOLS BOOSTER GROUPS – EXECUTIVE BOARD

Grand Rapids, MI

**Forest Hills Eastern and Northern High Schools
Academic, Athletic, Band, Orchestra, and Theater Booster Committees**

1998-2011 ST. ROBERT OF NEWMINSTER CHURCH

Ada, MI

2001-2011 Pastoral Council Member - Chairman (2004-2011)

2002-2007 Parish Memorial Garden - Creator and Fundraiser

1998-1999 Mothers' Group President

1996-2007 Catechist

WORK EXPERIENCE

1995-1998 PROCESS ENGINEERING & EQUIPMENT COMPANY

Comstock Park, MI

Product Manager, HVAC Product Group

- Managed transition from factory-direct to agency representation, including negotiations with corporate representatives, marketing/communications, training of staff, and oversight of sales force
- Identified by York International as a top performing agency in 1996-1998

1987-1995 YORK INTERNATIONAL CORPORATION

Phoenix, AZ/Troy, MI

Senior Sales Engineer, Applied Systems Products

- Established local representation in Western Michigan; increased sales volume over 600%
- Advised facility managers, engineers and mechanical contractors on the selection and application of mechanical equipment in new and retrofit construction projects

CREDENTIALS

MICHIGAN ASSOCIATION OF SCHOOL BOARDS

- Certified Board Member Award
- Award of Merit
- Award of Distinction

Functional knowledge of Spanish