

Conduct Annual Meeting

Background: According to Board Policy 210.1 and Iowa Code 279.1, an annual meeting must be held by the Board of Education after August 31 but before the seating of the new board. At the annual meeting, the board will examine the financial books and settle the secretary's and treasurer's statements for the fiscal year ending the preceding June 30. As part of the annual reports, the treasurer will present affidavits from depository banks. The board may also appoint the board's legal counsel at the annual meeting.

Recommended Action: At the meeting, the following action needs to be taken:

a. Board Treasurer's Report

Background:

At the annual meeting, the board will examine the financial books and settle the secretary's and treasurer's statements for the fiscal year ending the preceding June 30. As part of the annual reports, the treasurer will present affidavits from depository banks.

Recommended Action:

At the meeting, the Board Treasurer will present a statement of the bank balances as of the close of the business day on June 30. This report is still being prepared but should be available by meeting time. The Board may wish to move to accept the Report as submitted.

Board Treasurer Theresa Greenfield will have reports and further information the night of the meeting.

b. Resolution of Depositories

Recommended Action:

I recommend a motion to approve the Resolution Naming Depositories below to designate as depositories those institutions listed.

Resolution Naming Depositories

Resolved, that the Belmond-Klemme Community School District approve the following list of financial institutions to be depositories of the Belmond-Klemme Community School Funds in conformance with all applicable provisions of the Iowa Code Chapters 452 and 453 (1983) as amended by 1984 Iowa Acts, S.F. 2220. The school District treasurer is hereby authorized to deposit the Belmond-Klemme funds in amounts not to exceed the maximum approved for the financial institution as set out below:

<u>Depository Name</u>	<u>Location of Office</u>	Maximum Balance in effect under prior <u>Resolution</u>	Maximum Balance in effect under this <u>Resolution</u>
First State Bank	Belmond, Iowa	\$5,000,000	\$8,000,000
Green Belt Bank and Trust	Belmond, Iowa	\$500,000	\$500,000
The Iowa Schools Joint Investment Trust (ISJIT)	Des Moines, Iowa	\$8,000,000	\$8,000,000

CERTIFICATION. I hereby certify that the foregoing is true and correct copy of a resolution of the Belmond-Klemme Community School District adopted at a meeting of said public body, duly called and held on the 16th day of September, 2021.

c. Appoint School Board Attorney**Background:**

Although not required by law, yet cited in Board Policy 210.1, the annual meeting is an appropriate time to reappoint the Board's legal counsel.

I recommend we continue working with the Ahlers firm in Des Moines. Please keep in mind, with a large law firm like Ahlers Law, a school board has access to a number of attorneys that may specialize in various fields, e.g., personnel, bargaining, bonding, etc.

After the last *four* years of working with Ahlers Law, I recommend continuing to work directly with [Ann Smisek](#).

Ms. Smisek earned her J.D. (with Distinction) from the University of Iowa in 2007. She was admitted to the Iowa Bar that same year.

Ann Smisek joined the Ahlers firm in 2014 and works in the firm's Government Law and Education Law Practice Areas. Ann counsels clients on various personnel matters regarding hiring, disciplining, and terminating employees, as well as how to conduct workplace investigations. She advises on compliance with applicable state and federal regulations, and reviews handbooks to provide recommendations on legal compliance and best practices. Ann also advises clients on labor issues, representing employers in collective bargaining agreement negotiations, in cases before the Public Employment Relations Board, and in grievance arbitrations.



Prior to Ahlers & Cooney, she served as an Administrative Law Judge for the Iowa Public Employment Relations Board (IPERB). She conducted prehearing conferences and presided at contested case hearings concerning labor and employment disputes. She performed legal research and issued proposed rulings on pre-hearing motions and on the merits of cases. She handled administrative appeals before the district court, Iowa Court of Appeals and Iowa Supreme Court regarding negotiability disputes. She also acted as a mediator to help settle cases and assist in the negotiation of collective bargaining agreements.

Prior to the IPERB and upon graduation from law school, she worked 3-1/2 years as a Judicial Law Clerk for former Chief Judge Rosemary Shaw Sackett at the Iowa Court of Appeals. Before law school, Ann started her career in scientific publishing where she oversaw and managed the editorial review and publication process of academic medical research articles. Ann grew up in Mitchellville, Iowa and while at the University of Iowa College of Law, served on the Iowa Law Review.

Recommended Action:

I recommend the board move to approve Ann Smisek of Ahlers Law as its legal counsel.

d. Appoint Representative to the IASB Delegate Assembly

Background:

The IASB Delegate Assembly convenes annually for three important roles:

1. Annual Meeting
2. Set the Legislative Platform
3. Convene the nominating caucuses to select candidates for the IASB Board of Directors in selected regions.

IASB bylaws give each member school board a delegate who casts the district's votes on issues before the Delegate Assembly. School board members provide input on IASB's legislative platform and your priorities help influence legislators and the governor. By participating in this debate process, school, AEA and community college boards contribute to IASB's legislative program and ultimately the unified legislative interests of all Iowa school boards.

The Delegate Assembly and Annual Meeting will be held Wednesday, November 17. Please take time at your next board meeting to select a delegate, who must be a member of a board in good membership standing of the Iowa Association of School Boards. (A superintendent cannot be a delegate.)

Registration is open.

Date: Wednesday, November 17, 2021

Time: 9 a.m. – noon or upon completion. If we do not finish by noon, we will break for lunch and reconvene after lunch.

Location: Grand Ballroom, 4th Floor, Iowa Events Center

Note for Registering for Afternoon Events:

Delegates interested in attending an afternoon IASB pre-Convention workshop are advised to pre-register for the event to guarantee a seat. If the Delegate Assembly deliberation extends after lunch, you will not be invoiced for afternoon workshop registration fees.

Recommended Action:

The Belmond-Klemme Board is not required under the terms of our membership in IASB to have a delegate at the assembly; however, this is our opportunity to have a voice in the governance of the IASB organization and in state-wide policy.