

**Purchase Request #12  
Regular Board Meeting April 26, 2016  
Consideration of Approval to Renew Annual  
Contract for TSI Assessment Testing Materials**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve a renewal of the annual contract for Texas Success Initiative (TSI) Assessment Testing Materials from The College Board for the Testing department.

**BACKGROUND**

Reference (REF) Number 3560, was issued in April 2013 to procure TSI Assessment Testing Materials on behalf of the Testing department. The Board approved the original contract with The College Board in April 2013.

In August 2013, the Texas Higher Education Coordinating Board designated the new TSI Assessment as the only accepted test for meeting TSI requirements. This new assessment is built on the College Board's ACCUPLACER platform.

The College Board is the sole source provider of the TSI Assessment and is exempt from competitive bidding per Section 44.031(j) of the Texas Education Code.

**IMPACT OF THIS ACTION**

The TSI Assessment is a state mandated test that we must continue to utilize in order to fulfill state requirements. The current contract with The College Board covers testing units used for the TSI Assessments, as well as those for our ESL assessments and entrance assessments for Fire Science, EMS and the Police Academy.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated annual expenditure for this request is \$131,443.00. This expenditure will be funded by the District's Testing departments' 2015-2016 operating budget and subsequent year's budget, subject to Board approval.

**MONITORING AND REPORTING TIMELINE**

The term of contract will be May 1, 2016 through August 31, 2017

**RESOURCE PERSONNEL**

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
Susan Miller	Director of Testing/TSI Coordinator	972-758-3871
Cindy L. White, CPPO, CPPB	Director of Purchasing	972-758-3871