


Memo

To: Gilberto Gonzalez, Superintendent
From: Ana Laura Castellón, Career & Technical Education Director 
Date: July 18, 2017
Re: Memorandum of Understanding between EPISD and South West Texas Junior College
(Dual Credit Technical Program Partnership Agreement)

Attached is the renewal for school year 2017 – 2018 Memorandum of Understanding between Eagle Pass ISD and SWTJC to provide training for the Certified Nursing Assistant, Electrocardiography-EKG/Phlebotomy Technician and new course Certified Medical Assistant.

The Health Science students from both EPHS and CCWHS will be able to obtain a certification. This certification allows students to obtain employment with different entities such as hospitals, medical clinics, nursing homes and physician's offices.

I respectfully request that this item be presented to the EPISD Board of Trustees at the next regularly scheduled meeting for approval.

Please call me if you have any questions.

Approved by: _____


Samuel Mijares, Deputy Superintendent for Curriculum & Instruction

Southwest Texas Junior College | Uvalde

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MEMORANDUM

TO: Ana Laura Castillon, EPISD CTE Director
FROM: Michelle Torres, Director of Outreach
DATE: July 7, 2017
SUBJECT: Dual Credit Technical Program Partnership Agreement

Enclosed is the 2017-2018 Dual Credit Technical Partnership Agreement between SWTJC and your ISD. All changes are highlighted in yellow. Your Superintendent's signature will be required upon review of the agreement and can be mailed back in the enclosed self-addressed stamped envelope. Please review accordingly.

If you have any questions please contact my office at 830-591-7321 or email me at mvtorres@swtjc.edu.

Southwest Texas Junior College
Eagle Pass Independent School District – Dual Credit Technical Agreement
2017-2018

PURPOSE:

The purpose of the “Memorandum of Understanding” is to disclose all contract fees as well as to confirm and sustain a positive and mutually beneficial working relationship between the Eagle Pass Independent School District and Southwest Texas Junior College. Fundamental to this agreement is the belief that these two institutions working together can be a significant provider of career and technology education for the social and economic betterment of their service areas.

To this end, this agreement will set forth the operational plan for the delivery of contract courses in the following SWTJC certificate program areas for Eagle Pass High School Students:

1. *Certified Nursing Assistance*
2. *EKG/Phlebotomy*
3. *Medical Assistant*

PARTIES:

Southwest Texas Junior College (SWTJC)
Eagle Pass Independent School District (EPISD)

FUNDAMENTAL PRINCIPLES:

The parties agree to:

- I. SWTJC
 - A. Provide qualified instructors for the contract period of one academic school year, approximately 180 days as determined by the UCISD official calendar.
 - B. Provide curricular materials and instructional equipment as required to ensure student success rate is maximized.
 - C. Provide student evaluation and reporting as required by both EPISD and SWTJC.

- II. EPISD
 - A. Provide classroom and lab adequate for delivery of the courses for students.
 - B. Provide recruitment, assessment, and referral services for potential students in the course.
 - C. Limit the class size as indicated in each program.
 - D. Enroll only eligible students based on Texas Higher Education Coordinating Board dual credit rules as stated in “Dual Credit Partnerships Between Secondary Schools and Texas Public Colleges” Chapter 4, Subchapter D, A§4.85, (b) Student Eligibility.
 - E. Enroll students in the appropriate sequence of courses.
 - F. Notify SWTJC of any proposed changes to program offerings 6 months prior to beginning of the next academic school year.
 - G. Pay to SWTJC the following program contract fees:

1) CERTIFIED NURSING ASSISTANT-\$23,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Fall	Health Science Certified Nursing Assistant (1 Credits)	NURA 1301-Nurse Aid for Healthcare NURA 1307-Body System

2) EKG/ PHLEBOTOMY-\$27,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Spring	Health Science EKG/Phlebotomy (1 Credits)	ECRD 1211-Electrocardiography PLAB 1323-Phlebotomy

3) MEDICAL ASSISTANT- \$23,000 a cohort (20 students maximum per section)

Grade Level/Term	High School Course	College Course Equivalent
12 th – Fall/Spring	Health Science Certified Medical Assistant (1 Credits)	N/A

*Additional set up equipment cost for new program \$7500.00

- **Two cohorts of CNA requested total price- \$46,000**
- **Two cohorts of EKG/PHLEBOTOMY requested total price - \$54,000**
- **Two cohorts of Medical Assistance requested total price-\$46,000**
- **Program price includes:**
 - State Exam
 - Textbook
 - Uniforms
 - Supplies
- **Additional enrollment qualifications required for CNA/EKG/PHLEB program:**
 - Must graduate within 12 months of certification(PHLEB/EKG)
 - Current TB-Skin Test
 - Complete Hepatitis-B Series
 - Valid Photo identification
 - Social Security card
 - Signed Health Status/Physician Approval form
 - Signed Criminal History Authorization Form
 - Proof of medical insurance

PERIOD OF CONTRACT:

2017-2018 Academic School Year

SIGNING FOR THE PARTIES:

EPISD Superintendent

Date

SWTJC President

Date