

Consider approval of PreK-3 Parent Notification Letter for ADA-Funded Instruction and Wrap-Around Care

1. Board Goals Alignment:

UCISD will provide all students with a high-quality education to improve the overall outcomes for student academic success.

UCISD will manage a fiscally responsible budget that supports strategic priorities. We will collaborate to support the goals of teaching and learning. Including regular meetings to solve complex issues, assistance with policies and procedures, and budget update meetings.

2. Background:

In preparation for the 2025–2026 school year, UCISD is implementing a structured protocol for the PreKindergarten 3-Year-Old (PK-3) program. In accordance with TEA ADA funding guidelines, eligible PK-3 students will be served during a 3-hour instructional day. Families will be offered an optional, tuition-based 6-hour wrap-around care service to extend the day and meet family needs. Clear communication is required to delineate the distinction between the ADA-funded instructional time and the fee-based extended care.

3. Process:

District leaders collaborated with Middle Rio, Texas Workforce Commission, Region 20 and Texas A&M to develop a standardized parent communication letter for PK-3 families. The protocol:

- Clearly communicate the ADA-funded 3-hour instructional day;
- Introduce the optional 6-hour wrap-around care;
- Establish the per-day cost of extended care (\$33.45);
- Establish the enrollment and payment process for wrap-around services;
- Meets TEA documentation expectations for differentiating funded and non-funded portions of early childhood programs.

4. Fiscal Impact:

The district receives ADA funding only for the 3-hour instructional day. The extended wrap-around care is tuition-based and will be managed locally for cost recovery (personnel, materials, and operational overhead). Communication of this structure is essential for accurate reporting, funding compliance, and family understanding.

5. Recommendation:

Board approval the dissemination of the PK-3 protocol outlining the ADA-funded instructional day and the optional tuition-based wrap-around care for the 2025–2026 school year.

6. Action Required:

Board Approval

7. Contact Persons:

Amy Graeber, Chief Instructional Officer

Sulema Ybarra, Early Childhood Coordinator