

LIVONIA PUBLIC SCHOOLS

Cindy Scott, Director of Elementary Programs and District Services

To: Andrea Oquist, Superintendent

From: Cindy Scott, Director of Elementary Programs and District Services

Date: April 9, 2019

Subject: Flexible Furniture Purchase for Coolidge Elementary, Rosedale Elementary, Cooper Upper Elementary, Johnson Upper Elementary, and Webster Elementary

I am requesting that the flexible furniture plans created by Coolidge Elementary, Rosedale Elementary, Cooper Upper Elementary, Johnson Upper Elementary, and Webster Elementary be placed on the agenda for the April 15, 2019 Committee of the Whole meeting. This is a follow up from the Study Session of December 3, 2018.

For review, these purchases are a Phase III item targeted for elementary furniture to supplement the student furniture previously purchased using the 2013 Bond funds. Each elementary school received a base amount, along with a per student allocation to be used specifically for the students.

All five elementary schools formed a school committee, gathered input from staff and worked with vendors to create a flexible furniture plan to enhance the learning spaces for students and provide a variety of seating options. Four schools consulted with Interior Environments and one consulted with Business Interiors by Staples.

Areas in Coolidge that will be impacted by this purchase include their Little Theater, Collaboration Room, Lobby and Art Room. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$38,822.07 for Coolidge Elementary School.

Rosedale furniture options will be used in classrooms for student storage and flexible seating options. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$25,259.57 for Rosedale Elementary School.

Areas in Cooper that will be impacted include their Maker Space, Lobby, and creating a collaboration room. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$42,956.63 for Cooper Upper Elementary School.

Areas in Johnson that will be impacted by this purchase include their Large Group Room, commons area, vestibule and office lobby. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$38,784.24 for Johnson Upper Elementary School.

Areas in Webster that will be impacted by this purchase include common areas located in different parts of the school and shared by Family 1, 2, and 3 and Act 18. There are also purchases that will be used within the existing classrooms. We are proposing the purchase of specified furniture as detailed in the attached invoice which totals \$28,035.83 for Webster Elementary School.

The attached quotes from Interior Environments in the amount of \$145,822.51 and Business Interiors by Staples in the amount of \$28,035.83 utilize the National Intergovernmental Purchasing Alliance (IPA) discount program available to educational institutions. This satisfies the District's bidding requirements. The total of all five quotes is \$173,858.34.

Please contact me if you have questions.

Attachments