



OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

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## Minutes of Special Called Meeting

### The Board of Trustees South San Antonio ISD

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, February 13, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:03 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		7:02 PM
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Jennifer Suniga-Collier, Community Relations Officer.

Section end time: 6:05 PM.  
2 Minutes

Change Order of the Day to move Discussion and Possible Action Items 3&4 to before the Presentation section by Connie Prado, Board President. No Objections by the Board of Trustees.

#### DISCUSSION AND POSSIBLE ACTION

Section start time: 6:05 PM.

3. Discussion and possible action to form a Budget Committee, pursuant to Board Policy BDB(Local), for the review of the 2018-2019 budget and preparation of the 2019-2020 budget.

Item start time: 6:05 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Mrs. Prado made a motion:

I make a motion to approve the formation of a budget committee with the appointment of the following members of the board under the provision of board policy BDB(Local) that we appoint Mrs. Mandy Martinez as a member, Mr. Gilbert Rodriguez as chairman, and myself Mrs. Prado as a member of the committee.

Mr. Flores second, and the Board of Trustees voted 4/1/1. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez			X
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Mr. Rodriguez, Budget Chairman set the first Budget Committee Meeting for Tuesday, February 19, 2019 from 10:00 am – 3:00 pm, and directed that the meeting be posted and encouraged the Superintendent not to be overly concerned with recording or livestreaming these meetings.

Item end time: 6:19 PM.

14 Minutes

4. Discussion and possible action to direct the Superintendent to contract with Moak-Casey, TASBO or other suitable Consultant in the education finance field to provide support services to the Budget Committee and Administration.

Item start time: 6:19 PM.

Connie Prado, Board President, and Kevin O'Hanlon, Legal Counsel, were called to present and answer questions related to this item.

Mr. Rodriguez made the following motion:

I motion that we take on the contract the rep that from Moak-Casey to assist the Budget Committee going forward.

Mr. Ibarra Pena seconded, and the Board of Trustees voted 4/2 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 6:30 PM.

11 Minutes

Section end time: 6:30 PM.

## **PRESENTATION**

Section start time: 6:30 PM.

Mrs. Prado stated for the record:

I am waiving the 2 minute discussion on items A, B, and C. As you know, Lone Star Governance requires us to do 2 minutes on each item but because this is a very lengthy presentation and I'm sure there's gonna be a lot of discussion and questions I am waiving the 2 minutes on A, B, and C.

1. Review, Discuss, and Consider the following items developed by administration as directed by the Board of Trustees
  - A. Plan to potentially re-open Athens Elementary as a regular campus, including bilingual students, for the 2019-2020 school year

Item start time: 6:30 PM.

Denise Orosco, Director of Accountability and Assessments, Ruperto Becerra, Director of Facilities, James Schumann, Chief of Staff, Dr. Alexandro Flores, Superintendent of Schools, and Jesse Berlanga, Director of Transportation, were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

That the presentation for Athens as presented by the Superintendent and his staff be forwarded to the budget committee along with the recommendations from from the board that we've come up here with and forward that as well to the budget committee. We certainly don't want to make any final decisions here tonight, we've enlisted the help of anther resource that I'm excited about so my motion would be to that we forward the Superintendent's presentation for Athens to the budget committee as is as presented and the I'm trying to find the wording, the recommendations, that we've come up with.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 7:42 PM.

1 Hour and 12 Minutes

- B. Plan to potentially re-open Kazen Middle School as a regular campus, including an Academy of Choice, for the 2019-2020 school year

Item start time: 7:42 PM.

Denise Orosco, Director of Accountability and Assessments, Ruperto Becerra, Director of Facilities, James Schumann, Chief of Staff, Jesse Berlanga, Director of Transportation, and Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

To forward the Superintendent plan as presented to the budget committee along with the recommendations from the Board to the budget committee as well for consideration.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

Mr. Rodriguez made an amended motion:

To forward the Superintendent's plan as presented to the budget committee along with the recommendations from the board that includes that includes the estimated cost numbers

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 8:27 PM.

45 Minutes

- C. Plan to potentially re-open West Campus High School for the 2019-2020 school year starting with the current 8th-grade class at Shepard Middle School

Item start time: 8:27 PM.

Denise Orosco, Director of Accountability and Assessments, Ruperto Becerra, Director of Facilities, James Schumann, Chief of Staff, Jesse Berlanga, Director of Transportation, and Alexandro Flores, Superintendent of Schools, were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

I make I make I would like to make a motion that we forward the Superintendent's presentation on West Campus High School as is. I would also like to forward the recommendation along with the estimated cost that we've come up with to the budget committee as well. The amount was \$2, 560, 050. 00.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 8:55 PM.

28 Minutes

Section end time: 8:55 PM.

## **DISCUSSION AND POSSIBLE ACTION**

Section start time: 8: 55 PM.

1. Discussion and possible action to review of the Memorandum of Understanding with the Edgewood ISD regarding Alternative School students

Item start time: 8:55 PM.

Gary Long, Safety and Security Coordinator, was called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

I'd like to make a motion that we move to terminate the MOU with Edgewood ISD.

Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve.

Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez	X		
Mr. Ybarra Jr.	X		
Mr. Flores	X		
Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores	X		

Item end time: 9:02 PM.

7 Minutes

2. Discussion and possible action to review the Olivares facility lease

Item start time: 9:02 PM.

James Schumann, Chief of Staff, Connie Prado, Board President and Dr. Alexandro Flores, Superintendent of Schools were called to present and answer questions related to this item.

Mr. Rodriguez made a motion:

Per legal counsel I move that we terminate the lease at Olivares.

Mr. Flores seconded, and the Board of Trustees voted 4/3 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Mrs. Martinez		X	
Mr. Ybarra Jr.		X	
Mr. Flores	X		

Ms. Ibarra Pena	X		
Mrs. Prado	X		
Mr. Rodriguez	X		
Mrs. Flores		X	

Item end time: 9:25 PM.

23 Minutes

Section end time: 9:25 PM.

**CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

*The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:*

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion with the Superintendent regarding personnel management.

Section start time: 9:25 PM.

Section end time: 10:26 PM.

61 Minutes

**ADJOURNMENT**

Mr. Rodriguez moved to adjourn the meeting, Mr. Ybarra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:26 PM.

**ATTEST**

\_\_\_\_\_  
Connie Prado, Board President

\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*





# Board of Trustees Time Management Log

## Board Meeting: February 13, 2019

### Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:03 PM	6:05 PM	2 Min.	Other
Total section time: 2 Min.				
Discussion and Possible Action – 14 Minutes				
Item #3	6:05 PM	6:19 PM	14 Min.	Other
Item #4	6:19 PM	6:30 PM	11 Min.	Other
Presentations/Reports – 14 Minutes				
Item #1	6:30 PM	8:55 PM	145 Min.	Other
Total section time: 145 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	8:55 PM	9:02 PM	7 Min.	Other
Item #2	9:02 PM	9:25 PM	23 Min.	Other
DPA Total section time: 55 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	9:25 PM	10:26 PM	61 Min.	N/A
Total section time: 61 Min.				
Adjournment	10:26 PM	10:26 PM	0 Min.	Other

Total Meeting Time: 263 Minutes

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring			
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring			
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>	Voting			
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>	Other	202 Min.	100%	
<b>Total Vision-focused Minutes</b>		0	0%	
<b>Total Minutes</b>		202	100%	

Total Meeting 4 hours and 23 minutes = 263 minutes  
 263 - 61 closed session = 202 Total Tracker Minutes



## February 13, 2019 Staff Tracker

Title	Average Hours Preparing	Average Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	4	4.5	8	\$120.19	\$1,983.14
Senior Staff Members					
Ramiro Nava	2	4.5	6	\$75.46	\$943.25
Bettinae Kaiser	8	4.5	6	\$79.02	\$1,461.87
James Schumann	16	4.5	8	\$80.02	\$2,280.57
Florinda Castillo	0	0	0	\$55.52	\$0.00
Scott Laleman	4	4.5	6	\$54.24	\$786.48
Denise Orosco	3	4.5	6	\$53.66	\$724.41
Monica Lopez	4	0	6	\$55.88	\$558.80
Lee Hernandez	0	0	0	\$66.09	\$0.00
Yvonne Hernandez	0	0	0	\$65.84	\$0.00
Chad Doucet	14	0	6	\$45.62	\$912.40
Ruperto Becerra	32	4.5	6	\$49.40	\$2,099.50
Other Staff					
Michelle Martinez	4	4.5	6	\$38.74	\$561.73
Juanita Garcia				\$27.41	\$0.00
Ruby Rosario	45			\$21.65	\$974.25
Angela Perales	6			\$18.78	\$112.68
Cristina Moreno				\$30.40	\$0.00

Jenaette French				\$22.44	\$0.00
Clarita Trevino				\$48.12	\$0.00
Stephanie Mendoza				\$37.92	\$0.00
Herman Macal	30			\$25.73	\$771.90
Ron Estrada	30			\$26.09	\$782.70
Edward Coronado	30			\$30.04	\$901.20
Diana Sanchez	10			\$30.75	\$307.50
Jose Massiate	1			\$20.71	\$20.71
Chris Alvarado	1			\$20.68	\$20.68
	244	36	64	\$1,200.40	\$16,203.77