



**Annual Report to the Public**  
**Education Service Center, Region 20**  
**Head Start Program**  
**September 1, 2009 – August 31, 2010**

<b>1.</b>	<b>Amount of Head Start Operational Funds Received</b>	<b>\$2,079,974</b>
	<b>Cost of Living Allowance (COLA) Funds Received</b>	<b>\$45,412</b>
	<b>Amount of Training &amp; Technical Assistance Funds Received</b>	<b>\$31,272</b>
	<b>One-Time Funds Received</b>	<b>\$32,761</b>
	<b>Amount of ARRA Funds Received:</b>	<b>\$184,520</b>
	<b>Amount of Non-Federal Share Received:</b>	<b>\$550,000</b>
<b>2.</b>	<b>Budgetary Expenditures of Head Start Funds</b>	
	Salaries & Benefits	\$1,785,668
	Contracted Services	\$221,039
	General Supplies	\$159,770
	Other Operating Expenses	\$63,806
	Capital Outlay	\$57,060
	Indirect Costs	\$86,597

<b>Proposed Head Start Budget for 2010 – 2011:</b>	<b>\$2,216,737</b>
Salaries & Benefits	\$1,802,926
Contracted Services	\$56,500
General Supplies	\$71,083
Other Operating Expenses	\$206,668
Indirect Costs	\$79,560

*Other operating expenses includes building use, communications, employee & non-employee travel, food costs for adults & child snacks, and miscellaneous operating costs.*

- 3. ACF Funded Head Start Enrollment:** 387
- Total Number of Children Served:** 469
- Average Monthly Enrollment:** 100%
- Percentage of Eligible Children Served:** 98%

**4. Most Recent Federal Review Results:**

“Based on the monitoring review conducted 1/27/2008 – 2/1/2008, we wish to acknowledge that ESC-20 had no areas of non-compliance in the following areas: health, safe environments, mental health, disabilities, family & community, transportation, education, fiscal and program design & management.” “The grantee did not design and implement a nutrition program which met the nutritional needs of each child - - - particularly children at risk for obesity - - - and was high in nutrients and low in fat, sugar and salt.”

A corrective Action Plan was submitted on June 25, 2008.

“From 8/27/2008 to 8/28/2008, the Administration for Children & Families (ACF) conducted an on-site monitoring follow-up review of the ESC-20 Head Start program to determine whether the previously identified findings had been corrected. We wish to thank the Policy Council, staff, and parents of your program for their cooperation and assistance during the review. This Head Start Review Report has been issued to Mr. Frederick Maples, Board Chairperson, as legal notice to your agency of the results of the on-site program review.”

“Based on the information gathered during our review, we have closed the previously identified findings. Accordingly, no corrective action is required at this time.”

## Most Recent Fiscal Review Results:

“We have audited the accompanying financial statements of the governmental activities, the business- type activities, each major fund, and the aggregate remaining fund information of Education Service Center, Region 20 (the Center) as of and for the year ended August 31, 2009, which collectively comprise the Center’s basic financial statements as listed in the table of contents.”

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.”

In our opinion, the financial statements referred to above present fairly, in all material aspects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Center as of August 31, 2009, and the respective changes in financial position, and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.”

“In accordance with *Government Auditing Standards*, we have also issued our report dated December 16, 2009, on our consideration of the Center’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters.”

*Thompson, Williams, Biediger, Kastor & Young, L. C., Certified Public Accountants*

The fiscal audit for the 2009 – 10 school year is currently being conducted. Results of the audit are expected in late December. When results are available they will be added to this report for public notice.

5. **Percentage of Enrolled Children That Received Medical Exams:** 97%

**Percentage of Enrolled Children That Received Dental Exams:** 97%

6. **Parent Involvement Activities:**

- **Read With Me** – Children take home a weekly tote bag with books, journals & writing materials to share reading with someone in their family. After the shared reading, the children draw a picture in their journal and parents write a story as dictated by the child. This literacy project is a favorite with families.

- **Read With Dad** - Children take home a weekly tote bag with books, journals & writing materials to share reading with a male figure in their life. After the shared reading, the children draw a picture in their journal and male figure writes a story as dictated by the child. This literacy project has increased male involvement.
- **Five-A-Day Parade** – Parents and children make costumes that represent their favorite fruit or vegetable. The food service staff conducts a food related lesson with the children and they have the opportunity to taste a variety of fruits and vegetables. Lastly, the children wear their costumes as they parade through the school for all to celebrate healthy eating.
- **Milk & Cookie Nite** – Parents and children enjoy an evening of reading books together while snacking on milk and cookies. At the end of the evening, children are able to select their favorite book to take home. This literacy project is enjoyed by families.
- **Parenting Education** – Throughout the school year, parents have the opportunity to attend a variety of parenting education topics as selected by the majority of families.
- **Parent Training** - The program offers a variety of training topics to parents, to include: Child Abuse & Violence Prevention, Discipline Management, Emergency Awareness, Child Development & Learning Styles, I am Moving I am Learning with a Healthy Smile, Nutrition Budgeting & Snacks, Financial Money Management Skills, Healthy Relationships, and Employment Success.
- **Volunteering in the Classroom** – Parents and community members are encouraged to volunteer in the classroom. They are first cleared through the Criminal History Inquiry process and attend volunteer training.
- **Parent Committee Meetings** – Parents have the opportunity to attend Parent Committee meetings five times per school year to discuss local issues and attend a parent education topic. This activity supports program governance.
- **Policy Council Meetings** – Parents are encouraged to participate in the monthly Policy Council meetings as a representative of their site. This program governance activity gives a voice to parents as they guide the direction of program design and decisions.

## 7. Agency Effort's to Prepare Children for Kindergarten:

- **Curriculum Alignment** – Curriculum used in the classrooms adhere to both the Head Start Child Outcomes and the Texas Pre-Kindergarten Curriculum Guidelines

to ensure proper alignment to school district expectations. This alignment ensures that the children are exposed to appropriate skills which will prepare them for Kindergarten.

- **Integrated School District Model** – Children are dually enrolled in Head Start and Pre-Kindergarten which affords them all the benefits from both programs. The children are on the same school campus where they will attend Kindergarten. They are familiar with staff, buildings, and the general environment. Parents are also more a part of the school system since they have spent the last one or two years in Head Start integrated into the school environment.