

GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

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DATE OF MEETING: September 25, 2018

TITLE: Approval of Personnel Changes

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**BACKGROUND:**

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of September 17, 2018.

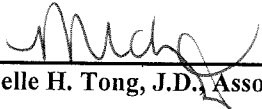
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**RECOMMENDATION:**

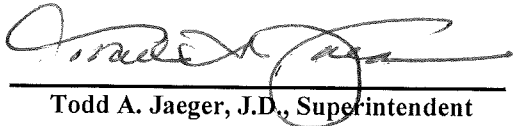
It is the recommendation of the Administration that the personnel changes be approved as presented.

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**INITIATED BY:**

  
Michelle H. Tong, J.D., Associate to the Superintendent

Date: September 17, 2018

  
Todd A. Jaeger, J.D., Superintendent

9/25/2018

**GOVERNING BOARD MEETING  
PERSONNEL CHANGES**

**EXHIBIT - 2**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Cox	Lu	EL Band Teacher	CT	Holaway Elementary	Additional Position	MA	N/A	
Hayden	Cynthia	Academic Intervention Tch	CT	Holaway Elementary	Extension	BA	N/A	
Munoz	Joseph	EL Orchestra Teacher	CT	Nash Elementary	Additional Position	DOC	N/A	
Perez-Abreu	Susana	HS Foreign Lang. Teacher	CT	Amphi High School	Increase FTE	MA	N/A	
Russell	Cynthia	EL Band Teacher	CT	Walker Elementary	Increase FTE	EDS	N/A	
Becerra	Manuel	Bus Driver	CL	Transportation	Increase FTE	I	N/A	
Durrant	Julie	FS Attendant I	CL	Copper Creek Elementary	Increase FTE	A	N/A	
Gamez	Rosario	Custodian I	CL	Rio Vista Elementary	Transfer	D	N/A	
Gardoni	Beatrice	Transportation Attendant	CL	Transportation	Increase FTE	B	N/A	
Johnston	Richard	Transportation Attendant	CL	Transportation	Increase FTE	B	N/A	
Mata	Vanessa	Special Ed Teaching Asst	CL	Rio Vista Elementary	Promotion	E	\$ .22 per hour	
Meredith	Pamela	Special Ed Teaching Asst	CL	Ironwood Ridge High	Increase FTE	E	N/A	
Mitchell	Kimberly	School Admin Assistant	CL	Amphi Middle School	Promotion	H	\$ .91 per hour	
Paredes	Marina	Student Serv Coord Asst I	CL	Wetmore Center	Increase FTE	D	N/A	
Sauls	Chonice	Campus Monitor	CL	Innovation Academy	Transfer	A	N/A	
Simpson	Curtis	Routing Coord - Trans	CL	Transportation	Transfer	I	N/A	
Valdespino	Cassandra	Spch/Lang Pathology Asst	CL	Wetmore Center	Increase FTE	J	N/A	
Villagran	Daniella	FS Attendant I	CL	Copper Creek Elementary	Increase FTE	A	N/A	
Bishop	Jordan	AVID Tutor	ADDM	La Cima Middle School	Additional Position			\$15.00 per hour
Conroy	Kassidy	AVID Tutor	ADDM	La Cima Middle School	Additional Position			\$15.00 per hour

*	2017-2018 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Demotion	Voluntary demotion	CL	Classified
Extension	End date being extended	PR	Professional
Increase FTE	Increase in hours/contract	EL	Elementary
Promotion	Employee receiving a promotion to another position	MS	Middle School
Reassignment	Employee moving to another position at the direction of the administration	HS	High School
Status Change	Employee changing status (i.e. short term to career)		
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Sandate	Miquela	AVID Tutor	ADDM	La Cima Middle School	Additional Position		\$15.00 per hour	
Amedeo	Keri	School Support Team (CT)	ADCT	La Cima Middle School	Addendum		\$20.00 per hour	
Aragon	Jennifer	Certified Tutor	ADCT	Rillito Center	Addendum		\$30.00 per hour	
Aragon	Jennifer	Spec Olympics Head Coach	ADCT	Rillito Center	Addendum		\$1700.00	
Argentati	Kathrin	Essential Recruit Stipend	ADCT	Amphi High School	Addendum		\$3590.24	
Arnold	Monika	Technology Coach	EL	Harelson Elementary	Addendum		\$1550.00	
Arnold	Monika	Academic Assistant	ADCT	Harelson Elementary	Addendum		\$350.00	
Aros	Jessica	Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Barcanic	Michelle	Dept Head-Counseling	HS	ADCT	CDO High School	Addendum	\$3350.00	
Barnewolt	Samantha	HS Musical Asst Director	ADCT	CDO High School	Addendum		\$1696.00	
Bitter	Daniel	Band Director Add	HS	ADCT	CDO High School	Addendum	\$3050.00	
Boe	Bradley	Annual	HS	ADCT	Ironwood Ridge High	Addendum	\$1850.00	
Boknevit	Christopher	Links Crew Class	ADCT	Amphi High School	Added Duty		\$7816.52	
Bos	Stephanie	Swimming Head Coach	HS	ADCT	Amphi High School	Addendum	\$3000.00	
Brestel	Emily	Curriculum Development	ADCT	Wetmore Center	Addendum		\$25.00 per hour	
Brestel	Emily	Certified Staff Trainer	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Brower	Kristy	Performing Arts	MS	ADCT	Harelson Elementary	Addendum	\$1800.00	
Bruce	Kathryn	Student Council	EL	ADCT	Coronado K-8 School	Addendum	\$950.00	
Cannon	Robert	Drama	Addendum	HS	ADCT	CDO High School	Addendum	\$2250.00
Cannon	Robert	Annual	HS	ADCT	CDO High School	Addendum	\$1850.00	
Cannon	Robert	Dept Head-Fine Arts	HS	ADCT	CDO High School	Addendum	\$3350.00	
Cannon	Robert	HS Musical Director	ADCT	CDO High School	Addendum		\$2136.00	

*	2017-2018 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Demotion	Voluntary demotion	CL	Classified
Extension	End date being extended	PR	Professional
Increase FTE	Increase in hours/contract	EL	Elementary
Promotion	Employee receiving a promotion to another position	MS	Middle School
Reassignment	Employee moving to another position at the direction of the administration	HS	High School
Status Change	Employee changing status (i.e. short term to career)		
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LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Carreras	Sol	Certified Tutor	ADCT	La Cima Middle School	Addendum		\$30.00 per hour	
Chambers	Rebecca	Technology Coach HS	ADCT	Ironwood Ridge High	Addendum		\$1550.00	
Christman	Jill	Dept Head-Science HS	ADCT	CDO High School	Addendum		\$3350.00	
Cox	Lu	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Cummins	Jocelyn	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
DeBoucher	Cymry	Odyssey of the Mind HS	ADCT	CDO High School	Addendum		\$950.00	
Derksen	Melanie	Student Council EL	ADCT	Nash Elementary	Rescind		Addendum Only	
Dickinson	Kimberly	Spec Olympics Head Coach	ADCT	Rillito Center	Addendum		\$1700.00	
Dickson	Mary	Drama Addendum HS	ADCT	Ironwood Ridge High	Addendum		\$2250.00	
Dickson	Mary	HS Musical Director	ADCT	Ironwood Ridge High	Addendum		\$2136.00	
Dignum	Brandi	HS Musical Asst Director	ADCT	CDO High School	Addendum		\$1696.00	
Dignum	Brandi	Vocal Music Addendum HS	ADCT	CDO High School	Addendum		\$1950.00	
Duarte	Pamela	Spec Olympics Head Coach	ADCT	Rillito Center	Addendum		\$1700.00	
Duran	Monica	Spiritleading Asst Fall	ADCT	Amphi High School	Addendum		\$2250.00	
Easterling	Dee	Academic Assistant	ADCT	Coronado K-8 School	Addendum		\$700.00	
Engelhard	Erin	Academic Assistant	ADCT	Copper Creek Elementary	Addendum		\$350.00	
Estey	Clara	Dept Head-Foreign Lang HS	ADCT	Amphi High School	Addendum		\$3350.00	
Gauna	Sonya	Dept Head-Soc Studies HS	ADCT	CDO High School	Addendum		\$3350.00	
Gerard	Michelle	Dept Head-Physical Ed HS	ADCT	CDO High School	Addendum		\$3350.00	
Godlewski	Fabienna	Dept Head-Mathematics HS	ADCT	CDO High School	Addendum		\$3350.00	
Gordon-Johnson	Deborah	Dept Head-Support Program	ADCT	CDO High School	Addendum		\$3350.00	
Gradillas	Brittney	Curriculum Development	ADCT	Prince Elementary	Addendum		\$25.00 per hour	

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Green Jr.	Jonathan	Facilitator Sped EL	ADCT	Painted Sky Elementary	Addendum		\$750.00	
Guymon	Kate	School Support Team (CT)	ADCT	La Cima Middle School	Addendum		\$20.00 per hour	
Guymon	Kate	Technology Coach MS	ADCT	La Cima Middle School	Rescind		Addendum Only	
Hamrick	Stephanie	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Harriman	Victoria	Curriculum Development	ADCT	Prince Elementary	Addendum		\$25.00 per hour	
Hayden	Cynthia	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Hayes	Jeremy	Technology Coach MS	ADCT	Coronado K-8 School	Addendum		\$1550.00	
Hayes	Jeremy	Annual MS	ADCT	Coronado K-8 School	Addendum		\$1500.00	
Herman	Susan	Student Council EL	ADCT	Harelson Elementary	Addendum		\$475.00	
Herron	Candace	Facilitator Sped EL	ADCT	Wilson K-8 School	Addendum		\$750.00	
Hill	Vanessa	Academic Assistant	ADCT	Rio Vista Elementary	Addendum		\$700.00	
Hill	Vanessa	Odyssey Of The Mind EL	ADCT	Rio Vista Elementary	Addendum		\$950.00	
Hinz	Crystal	Academic Assistant	ADCT	Copper Creek Elementary	Addendum		\$700.00	
Hodge	Mark	Band Director Add HS	ADCT	Ironwood Ridge High	Addendum		\$3050.00	
Houser	Jennifer	Admin Asst Addendum EL	ADCT	Painted Sky Elementary	Addendum		\$2000.00	
Johnson	Marian	Spec Olympics Head Coach	ADCT	Rillito Center	Addendum		\$1700.00	
Katinas	Julie	Essential Recruit Stipend	ADCT	Amphi Middle School	Addendum		\$4000.00	
Keene	Bonnie	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
King	Nicole	Facilitator Sped EL	ADCT	Coronado K-8 School	Addendum		\$750.00	
Kipley	Kayla	Spiritleading Head Winter	ADCT	Amphi High School	Addendum		\$2450.00	
Knepper	Damon	Orchestra Addendum HS	ADCT	Ironwood Ridge High	Addendum		\$1950.00	
Knepper	Damon	Percussion Coach HS	ADCT	Ironwood Ridge High	Addendum		\$1250.00	

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Koster	Keith	School Support Team (CT)	ADCT	La Cima Middle School	Addendum		\$20.00 per hour	
Kuhn	Brandon	Golf HS	ADCT	Amphi High School	Addendum		\$1300.00	
La Joy	Elisa	Student Council	EL	Painted Sky Elementary	Addendum		\$950.00	
Langley	Shannon	Academic Assistant	ADCT	Donaldson Elementary	Addendum		\$700.00	
Larriva	Amanda	Technology Coach	EL	Rio Vista Elementary	Addendum		\$1550.00	
Lepore	Andrew	Vocal Music Addendum	HS ADCT	Ironwood Ridge High	Addendum		\$1950.00	
Lepore	Andrew	HS Musical Asst Director	ADCT	Ironwood Ridge High	Addendum		\$1696.00	
Lewis	Loralee	Technology Coach	EL	Copper Creek Elementary	Addendum		\$1550.00	
Lipich	Brandi	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
LoVerde	Emily	Student Council	EL	Copper Creek Elementary	Addendum		\$475.00	
Marlatt	Lauren	Student Council	MS	Coronado K-8 School	Addendum		\$1350.00	
Maxon	Shannon	Certified Tutor	ADCT	Donaldson Elementary	Addendum		\$30.00 per hour	
Maxon	Shannon	Academic Assistant	ADCT	Donaldson Elementary	Rescind		Addendum Only	
Maxwell	Bernice	Psychologist	ADCT	Wetmore Center	Added Duty		\$13087.53	
McCann-Smith	Sarina	Dept Head-Foreign Lang	HSADCT	CDO High School	Addendum		\$3350.00	
McGowan	Alissa	Student Government	HS ADCT	Ironwood Ridge High	Addendum		\$1750.00	
Mendivil	Jorge	Football Head Coach	HS ADCT	Amphi High School	Addendum		\$3800.00	
Merendo	Erin	Special Ed Resource Tchr	ADCT	Ironwood Ridge High	Added Duty		\$6729.94	
Molera	Amber	Academic Assistant	ADCT	Rio Vista Elementary	Addendum		\$700.00	
Molera	Amber	Student Council	EL	Rio Vista Elementary	Addendum		\$950.00	
Morgan	Kiarah	Spec Olympics Head Coach	ADCT	Rillito Center	Addendum		\$1700.00	
Nystedt	Sarah	Student Council	EL	Harelson Elementary	Addendum		\$475.00	

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Nystedt	Sarah	Academic Assistant	ADCT	Harelson Elementary	Addendum		\$700.00	
Ohlmaier	Hillary	Academic Assistant	ADCT	Copper Creek Elementary	Addendum		\$350.00	
Patchin	Patricia	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Pauley	Deanna	Academic Assistant	ADCT	Copper Creek Elementary	Addendum		\$350.00	
Peterson	Jane	Academic Assistant	ADCT	Walker Elementary	Addendum		\$700.00	
Piancino	Amanda	Curriculum Development	ADCT	Prince Elementary	Addendum		\$25.00 per hour	
Pierce	Julie	Curriculum Development	ADCT	Prince Elementary	Addendum		\$25.00 per hour	
Pike	Jennifer	Odyssey Of The Mind MS	ADCT	Coronado K-8 School	Addendum		\$950.00	
Pincus	Mark	HS Musical Asst Director	ADCT	Ironwood Ridge High	Addendum		\$1696.00	
Pingry	Bonnie	School Support Team (CT)	ADCT	Holaway Elementary	Addendum		\$20.00 per hour	
Porteous	M	Newspaper MS	ADCT	Coronado K-8 School	Addendum		\$1200.00	
Powers	Karlie	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Pye	Andragayle	Certified Tutor	ADCT	La Cima Middle School	Addendum		\$30.00 per hour	
Quevedo	Shelley	Nat'l Jr Honor Society	ADCT	Coronado K-8 School	Addendum		\$750.00	
Quigley	Erin	Ath Trainer Asst Fall	ADCT	Amphi High School	Addendum		\$1850.00	
Radtke	Heidi	Technology Coach EL	ADCT	Painted Sky Elementary	Addendum		\$1550.00	
Rathbun	Caitlin	Curriculum Development	ADCT	Prince Elementary	Addendum		\$25.00 per hour	
Reavis	Pamela	Certified Tutor	ADCT	Ironwood Ridge High	Addendum		\$30.00 per hour	
Reynolds	Holly	Dept Head-English HS	ADCT	CDO High School	Addendum		\$3350.00	
Reynolds	Leighann	Volleyball Head Fall HS	ADCT	Amphi High School	Addendum		\$3000.00	
Richardson	Karissa	Academic Assistant	ADCT	Harelson Elementary	Addendum		\$350.00	
Roe	Tori	School Support Team (CT)	ADCT	La Cima Middle School	Addendum		\$20.00 per hour	

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Rose	Stileda	Intersch Act Mgr Fall	ADCT	Amphi High School	Addendum		\$1425.00	
Rouille	Doreen	Newspaper Addendum	HS ADCT	Ironwood Ridge High	Addendum		\$1850.00	
Ruiz	Judith	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Russell	Cynthia	Academic Assistant	ADCT	Walker Elementary	Addendum		\$700.00	
Russell	Cynthia	EL Band Teacher	ADCT	Walker Elementary	Added Duty		\$4897.35	
Sadowl	Cyra	Technology Coach	MS ADCT	La Cima Middle School	Addendum		\$1550.00	
Sandoval	Gary	Football Asst Coach	HS ADCT	Amphi High School	Addendum		\$2500.00	
Scheffel	Liesl	Odyssey Of The Mind	EL ADCT	Coronado K-8 School	Addendum		\$950.00	
Shaheen	John	Flags Coach - I	HS ADCT	Ironwood Ridge High	Addendum		\$1250.00	
Sieminski	Angela	Admin Asst Addendum	EL ADCT	Harelson Elementary	Addendum		\$2000.00	
Snider	Tenaya	Student Government	HS ADCT	CDO High School	Addendum		\$1750.00	
Spencer	Joanne	Essential Recruit Stipend	ADCT	Harelson Elementary	Addendum		\$3668.29	
Springetti	Margaret	Academic Assistant	ADCT	Harelson Elementary	Addendum		\$700.00	
Street	Lee	Technology Coach	HS ADCT	CDO High School	Addendum		\$1550.00	
Sullivan	Patricia	Academic Assistant	ADCT	Rio Vista Elementary	Addendum		\$700.00	
Tagawa	Toru	Orchestra Addendum	HS ADCT	CDO High School	Addendum		\$1950.00	
Tagawa	Toru	HS Musical Asst Director	ADCT	CDO High School	Addendum		\$1696.00	
Tarbet	Jeremy	Dept Head-CTE	HS ADCT	CDO High School	Addendum		\$3350.00	
Thomas	Kelley	Certified Tutor	ADCT	Coronado K-8 School	Addendum		*\$30.00 per hour	
Thomas	Kelley	Certified Tutor	ADCT	Coronado K-8 School	Addendum		\$30.00 per hour	
Thomas	Shauna	Odyssey Of The Mind	EL ADCT	Harelson Elementary	Addendum		\$475.00	
Thornburg	Ryan	Golf	HS ADCT	Amphi High School	Addendum		\$1300.00	

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Upmann	Adam	Math Counts MS	ADCT	Coronado K-8 School	Addendum		\$950.00	
Urrea	Tianna	Certified Tutor	ADCT	Keeling Elementary	Addendum		\$30.00 per hour	
Walden	Sandra	Admin Asst Addendum EL	ADCT	Copper Creek Elementary	Addendum		\$2000.00	
Walden	Sandra	Academic Assistant	ADCT	Copper Creek Elementary	Addendum		\$350.00	
Watson	David	Football Asst Coach HS	ADCT	Amphi High School	Addendum		\$2500.00	
Weaver	Colette	Essential Recruit Stipend	ADCT	Amphi High School	Correction		\$4800.00	
Weber	Erin	Swimming Head Coach HS	ADCT	Amphi High School	Addendum		\$3000.00	
Wick	Elizabeth	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Wilkins	Holly	Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Willis	John	Intersch Act Mgr Fall	ADCT	Amphi High School	Addendum		\$1425.00	
Willis	John	Athletic Equipmnt Tech HS	ADCT	Amphi High School	Addendum		\$1850.00	
Wilson	Amy	Facilitator Sped EL	ADCT	Keeling Elementary	Addendum		\$750.00	
Wilson	Sara	Odyssey Of The Mind EL	ADCT	Painted Sky Elementary	Addendum		\$950.00	
Wojdyla	Cheryl	Summer Camp Coach	ADCT	Ironwood Ridge High	Addendum		\$15.00 per hour	
Woodard	Nicholas	MS Physical Ed Teacher	ADCT	La Cima Middle School	Added Duty		\$7760.78	
Yawitz	Dennis	Student Council EL	ADCT	Copper Creek Elementary	Addendum		\$475.00	
Yewell	Robyn	Odyssey Of The Mind EL	ADCT	Harelson Elementary	Addendum		\$475.00	
Noa	Kimberly	Instructional Aide -Bldg	ADCL	Keeling Elementary	Added Duty		\$10.50 per hour	
Pearcy	Cynthia	Clerk II	ADCL	Federal/State Programs	Addendum		\$10.67 per hour	

*	2017-2018 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Demotion	Voluntary demotion	CL	Classified
Extension	End date being extended	PR	Professional
Increase FTE	Increase in hours/contract	EL	Elementary
Promotion	Employee receiving a promotion to another position	MS	Middle School
Reassignment	Employee moving to another position at the direction of the administration	HS	High School
Status Change	Employee changing status (i.e. short term to career)		
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		

Job Code 15AA  
Non-exempt/Addn  
September 2018

**AVID Tutor  
(Advancement via Individual Determination)**

**QUALIFICATIONS**

**A. REQUIRED**

- High School diploma or GED **and**;
- Enrolled in or graduate of an accredited college or university
- Must be at least 18 years of age

**B. DESIRED**

- Prior tutoring experience
- Strong Math and English background as evidenced by college transcript
- 2.5 college/university GPA

**SUMMARY**

Under direct supervision of the principal, AVID coordinator, and/or teacher, AVID Tutors assist identified students in academic subjects in order to develop higher standards of academic achievement among students to increase post-secondary educational opportunities upon high school graduation. AVID Tutors assist in the preparation of instructional materials and perform other related duties as assigned.

Reports to: School Principal

**ESSENTIAL FUNCTIONS**

- Take an active role in developing the academic and personal strengths of AVID students
- Serve as a positive role model/mentor to students
- Set an example of personal excellence and high expectations for AVID students to follow
- Determine from student notes and discussions, the concepts that need to be taught or retaught
- Evaluate student binders, including calendars, class and textbook notes, etc.
- Become familiar with the materials in the AVID Curriculum Libraries
- Become familiar with the textbooks and materials used by AVID students
- Conduct tutorial sessions in all subject areas individually or in small groups
- Assist in the development and preparation of AVID instructional materials for tutorial sessions
- Review the performance and work of students in tutorial
- Conduct mini-lessons in the process of writing in all subject areas, study skills, and other aspects of college preparation
- Work with students in any phase of the writing process, such as brainstorming, clustering, revision, and editing
- Communicate frequently and honestly with the AVID coordinator/teacher regarding student progress and areas of concern

- Exhibit patience, courtesy and tact when dealing with others
- Promote and support District-wide educational advancement in 21<sup>st</sup> Century Skills
- Integrate knowledge and skills that are relevant to the 21<sup>st</sup> Century.
- Perform related duties as assigned

### **MENTAL AND PHYSICAL REQUIREMENTS**

- Ability to see, hear and speak at normal range, with or without reasonable accommodations
- Ability to read, write and comprehend
- Ability to analyze and problem solve
- Ability to concentrate for extended periods of time
- Ability to remain seated for extended periods of time
- Ability to reach, stoop and occasionally carry up to 20 pounds
- Ability to operate digital office and classroom equipment
- Ability to use mature judgment, initiative and creativity
- Ability to work cooperatively with teachers