



JUDSON INDEPENDENT SCHOOL DISTRICT

Meeting Date: July 31, 2025

Submitted By: Dr. Lacey Gosch
Title: Assistant Superintendent

Agenda Item: Consider and take action regarding approving Family Service Association Agreement for the 2025-2026 school year.

CONSENT ITEM

RECOMMENDATION:

To approve the 2025-2026 Agreement with Family Service Association to provide counseling services for Judson ISD students and families.

IMPACT/RATIONALE:

Family Service Association will provide contract services for our wraparound center program to assist our Judson ISD students that are age 4 and 5 and their families. Services include wraparound center, school-based child mental wellness services including, classroom consultation, teacher consultation, individual student intervention, and parent/family consultation. Judson ISD has worked with the Family Service Association for the past several years under the San Antonio Mental Wellness Collaborative. The Family Service Association is no longer part of the collaborative, but has provided exceptional services for our most serious behavior issues among our 4 and 5 year old students. This agreement will allow Judson ISD to partner with Family Service Association of San Antonio for students and families who are experiencing a gap or delay in services due to extensive waiting lists, lack of available services or out of pocket expenses. Costs for the program for the 2025-2026 year are not to exceed \$131,239.00 and will be paid fully by the American Rescue Plan Act Grant. Funds has been set aside in the grant to cover expenses for the program and wil require not additional district local contribuion of funds. All costs for services will be paid out of the American Rescue Plan Act Grant.

BOARD ACTION REQUESTED:

Approval/Disapproval

Judson Independent School District
Proposal Regarding Mental Health Services to be provided by
Family Service Association of San Antonio, Inc.

This proposal is to be considered between Judson Independent School District (JISD) and Family Service Association of San Antonio, Inc. (Family Service), hereinafter referred to Family Service.

WITNESSETH:

WHEREAS, Family Service would agree to deliver services for JISD as outlined;

NOW, THEREFORE, the parties, if proposal is approved, would agree as follows:

ARTICLE 1: SCOPE OF PROJECT

Family Service will provide, oversee, administer, and carry out all activities and services outlined in the service description attached (APPENDIX A) in a manner satisfactory to JISD so long as the Early Childhood Well-Being Program, hereinafter referred to as the Program, is funded.

ARTICLE 2: KEY PERSONNEL

All program work under this proposal will be performed under the general guidance and technical direction of the Early Childhood Well-Being Program Director with activities performed by program staff to include graduate interns. Family Service and the agency's leadership team will provide ongoing guidance and supervision for the Director and staff. Any other changes or amendments to this proposal will be in writing and signed into agreement by both parties.

ARTICLE 3: DELIVERY OF PERFORMANCE SCHEDULE

Family Service would perform the services offered under this proposal listed in Appendix A which also lists responsibilities for JISD and Family Service. The period of performance under this proposal is specified as August 1, 2025, through May 29, 2026 or ending at any time that funding for the Program is terminated. Subject to continued support from JISD, and funding to Family Service for corresponding program staffing, any finalized agreement will automatically renew each school year unless one party notifies the other, in writing, of termination of said agreement or of modifications needed.

ARTICLE 4: FISCAL ADMINISTRATION

Payment for Services

Payments will be invoiced on a monthly basis by ECWB by the 10th work day of each month following the provision of services for the months of August thru May of each school year utilizing the line item budget provided below. Reimbursement will be invoiced for the minimum of 40 hours of service per full time clinician and pro-rated for any part-time clinicians to include all activities related to child mental wellness services including, classroom consultation, teacher consultation, individual student intervention, parent/family consultation, school meetings related

to the referred students, and related services and travel time, and essential related administrative activities (documentation, data entry, and case consultation/staffing). Details for all activities will be provided with each invoice delineating student name, campus, teacher, parent, dates, times, service/activity type, and service provider. Invoice for reimbursement will be in the amount of \$13,123.90 per month for 10 months or a total annual amount not to exceed \$131,239.

\$	96,562	Annual salaries: \$64374.67 per full time clinician x 1.5 Clinicians
\$	31,865	fringe benefits
\$	2,812	Mileage reimbursement: (driving between campuses)
\$	131,239	TOTAL COSTS

ARTICLE 5: LIABILITY

Family Service and JISD mutually agree that each party to this proposal is and will be acting as an independent entity in the performance of this work, and that each shall be solely responsible for the official acts or omissions of its employees or its agents in connection with the performance of this work and will not hold the other party responsible for personal injury, death, property damage, or other losses arising out of the official actions or omissions of those employees or agents. This provision is not intended to waive immunities or limits of liability to which JISD is entitled.

ARTICLE 6: ASSIGNMENT

Neither party shall assign or transfer any interest in this proposal if resulting in an agreement without the prior written approval of the other party.

ARTICLE 7: TERMINATION OF AGREEMENT

- A. If the proposal results in an agreement, this agreement may be terminated prior to the expiration of the period of performance by mutual written agreement of JISD and Family Service. Written notice of agreement termination must be given with a 30-day notice.
- B. Notwithstanding section (A) above, JISD may terminate this agreement by giving ten days written notice to Family Service.

ARTICLE 8: REMEDIES

Violation of breach of agreement terms by JISD or Family Service shall be grounds for termination of the agreement. This agreement shall be considered as specifying the exclusive remedy for any default, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

IN WITNESS WHEREOF, the parties hereto have executed the *Memorandum of Understanding*.

Family Service - Family Service Association of San Antonio, Inc.

Mary E. Garr
President/CEO

Date: _____

Judson ISD Superintendent /Agency

Date: _____

APPENDIX A- Proposed Services and Activities

Family Service: Family Service Association of San Antonio, Inc. (Family Service) works to address the social determinants of health that directly impact where people live, learn, work and play. Our programs are committed to helping to improve the overall health of our community by working with community partners to effectively address social and economic instability, as well as provide valuable resources and support in homes, neighborhoods, schools and workplaces. Our programs include mental health and well-being counseling services, along with many other resources and services. These efforts demonstrate effectiveness in addressing community needs and improving outcomes for families in some of our most under-served communities.

Synopsis of Services: The Early Childhood Well-Being program is a comprehensive child mental health program that works with young children, their families, their teacher and caregivers, and other service providers to increase children's resilience, and reduce behavioral and mental health concerns. Services are provided in the community, in schools/centers, with home visits and/or office visits, and include school-related services and support.

Target Population: Children enrolled in the JISD's campuses, their parents, their teachers and related support staff. The Early Childhood Well-Being Program is a program of Family Service.

Service Description:

JISD will be responsible for the following:

1. JISD designated administrator in collaboration with campus principals and staff will work with Family Service staff to identify classrooms, parents, teachers and/or children to be identified for services to be provided under this proposal. They will also inform parents of Family Service presence and of any individual referrals to be made, securing consent forms and referral forms for specific students identified to be collected by JISD staff. JISD staff will work with Family Service staff to develop schedules for services.
2. JISD staff will work with Family Service staff to develop and implement selected activities within the parameters set in this proposal.
3. The JISD's designated administrator in collaboration with identified campus personnel will serve as the contact persons for the JISD to guide service planning and completion. Contact persons shall work with the Family Service manager and/or assigned staff to schedule training(s), gain access to classrooms, teachers, students and their parents and take care of all logistics to ensure project service implementation. Primary contacts will also ensure that requests for services are provided in advance with and provide 3 school days for response unless referral is identified as a crisis. Family Service will not duplicate any services being provided by any other party.
4. JISD staff will provide the space needed to provide the services and follow-up for teachers, support staff, children and parents. JISD will also assist with staffing adequately on a limited basis to allow Family Service staff to individually consult with teachers (e.g teacher conference times, etc).
5. JISD staff will provide access to campus space for training as requested or access to virtual systems to provide the training and assist in distributing training material.
6. Family Service project staff visiting campuses will be administered required criminal background checks and related screenings as required by JISD for all teachers or share verification of that information collected by Family Service.

7. JISD will provide or distribute required forms to teachers, parents and staff to authorize all services. Examples include invitations or memos to participate in training, parenting sessions, or the offering of selected services.
8. On a limited basis (as determined by Family Service staff), Family Service staff may share materials such as books or therapeutic toys with JISD for identified children and/or classrooms.
9. JISD will ensure timely requests for specific services or activities providing at least two three-day notice for any unplanned visits requested with the exception of crises for which Family Service staff can respond to within one work day. Any crises requiring emergency responders should be addressed by JISD and will not be the responsibility of Family Service staff.

Family Service will be responsible for the following:

Counseling and related behavioral recommendations, guidance, parenting, and optional consultation with parents and teachers will be provided as described below:

1. Individual counseling with optional group or family counseling available.
2. Optional classroom observations of students referred by JISD to assess and follow up.
3. Optional Parenting or parents support groups on an individual or group basis utilizing evidence-based material upon request by JISD staff and agreement by both parties.
4. Related consultation for parents with their request and authorization obtained by JISD staff to assist them with implementation of strategies to address a student's behavioral/mental health concerns and support families' specific parenting needs.
5. Work with JISD staff to develop and distribute school/classroom visit and service schedules planning the provision of services.
6. Optional – Specific parameters for the following will be delineated in advance between the JISD leadership staff and Family Service:
 - a. Training on specific classroom management and behavior management techniques and strategies for teachers, assistants and related personnel serving the target population with optional follow-up observation, coaching and training to support implementation of initial training.
 - b. Training, consultation, follow-up and coaching for any referred and interested parents of qualifying children. These services will be provided for the purpose of supporting parents in meeting their qualifying child's mental health needs.
 - c. Group and/or individualized training for parents on behavior management methods along with any appropriate related referrals determined by Family Service project staff.
 - d. Optional participation in related educational processes and activities for referred children as identified and requested by JISD staff (ARD mtgs, RtI/MTSS process, parent-teacher conferences, consultation with school counselors or behavioral specialists, etc)
 - e. Submit timely invoices to JISD by the 10th of each month for services/hours provided for the previous month to include service dates and student/teacher/campus identification.
7. Family Service will leave written recommendations for JISD staff after each classroom visit and consultation and collaboratively develop behavioral plans with JISD staff.
8. **Coordination of Services and related activity:** Any documentation resulting from services will be the property of Family Service and JISD will be provided with written summaries, schedules, overview of training material, and when requested and with parental authorization, any related intervention plans for specific children to participating teachers and support staff to assist them in implementing recommendations.