

PARKROSE SCHOOL BOARD 2022-23 MONTHLY FINANCIAL STATEMENTS
6/30/2023 as of 8/17/23

| FUND | FUNCTION | OBJECT | LOCATION | Description | Budget | YTD Transactions | Encumbrance | Balance |
|------|----------|--------|----------|--|--------------------|---------------------|------------------|-----------------------|
| 100 | 2310 | 310 | 130 | BOARD OF EDUCATION - Additional Salary & Benefits | \$ - | \$ 2,560.92 | \$ - | \$ (2,560.92) (a) |
| 100 | 2310 | 319 | 130 | BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs | \$ 500.00 | \$ - | \$ - | \$ 500.00 |
| 100 | 2310 | 342 | 130 | BOARD OF EDUCATION - Travel, Out Of District | \$ 2,000.00 | \$ 2,512.42 | \$ - | \$ (512.42) (a) |
| 100 | 2310 | 353 | 130 | BOARD OF EDUCATION - Postage | \$ 2,500.00 | \$ - | \$ - | \$ 2,500.00 |
| 100 | 2310 | 354 | 130 | BOARD OF EDUCATION - Advertising | \$ 3,500.00 | \$ 28,024.24 | \$ - | \$ (24,524.24) (a) |
| 100 | 2310 | 355 | 130 | BOARD OF EDUCATION - Printing and Binding | \$ 250.00 | \$ - | \$ - | \$ 250.00 |
| 100 | 2310 | 384 | 130 | BOARD OF EDUCATION - Negotiation Services | \$ 5,500.00 | \$ - | \$ - | \$ 5,500.00 |
| 100 | 2310 | 388 | 130 | BOARD OF EDUCATION - Election Services | \$ 2,500.00 | \$ 1,560.83 | \$ - | \$ 939.17 (a) |
| 100 | 2310 | 410 | 130 | BOARD OF EDUCATION-Consumable Supplies & Materials | \$ 400.00 | \$ 2,693.54 | \$ 339.98 | \$ (2,633.52) (a,b) |
| 100 | 2310 | 461 | 130 | BOARD OF EDUCATION-Non-Consumable Supplies & Materials | \$ - | \$ - | \$ - | \$ - |
| 100 | 2310 | 641 | 130 | BOARD OF EDUCATION - Dues and Fees | \$ 9,300.00 | \$ 13,726.00 | \$ - | \$ (4,426.00) (a) |
| | | | | | \$26,450.00 | \$ 51,077.95 | \$ 339.98 | \$ (24,967.93) |

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders for known future expenses

| | |
|--|---------------------|
| EXPENSES PAID FOR LOCAL OPTION | \$ 27,673.69 |
| Budget overage | \$ (24,967.93) |
| Remaining if no Local Option Expenses had been paid | \$ 2,705.76 |

LISTING OF ALL EXPENSES PAID TO DATE FOR FY 2022-23 - BOARD OF EDUCATION
6/30/2023 as of 8/17/23

| Additional Salary & Benefits | | | | | | |
|---|-----------------------|---------------------------|----------------------------|-----------|--------|-------------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| 10/1/2022 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 742.46 | \$ - | Parkrose SD |
| 11/1/2022 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 352.56 | \$ - | Parkrose SD |
| 12/1/2022 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 258.91 | \$ - | Parkrose SD |
| 1/1/2023 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 211.29 | \$ - | Parkrose SD |
| 2/1/2023 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 189.82 | \$ - | Parkrose SD |
| 4/1/2023 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 334.33 | \$ - | Parkrose SD |
| 5/1/2023 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 222.35 | \$ - | Parkrose SD |
| 5/1/2023 | Student Board Members | 100.2310.0342.130.000.000 | Salaries for Student Staff | \$ 249.20 | \$ - | Parkrose SD |

| | |
|-------------------|---------------------|
| PER DIEM PAY OSEA | Berthe, Bemnet T |
| PER DIEM PAY OSEA | Napaa, Julius H |
| PER DIEM PAY OSEA | Phillips, Kennedy D |
| PER DIEM PAY OSEA | Santos, Justin M |

| | | |
|-------------------|------------------------------|--------------------|
| \$2,352.85 | Additional Salary | |
| \$5.55 | PERS - Employer Contribution | |
| \$6.00 | PERS - Employer Pickup | |
| \$179.95 | Social Security | |
| \$9.95 | Workers Compensation | |
| \$6.62 | Unemployment | |
| \$2,560.92 | | \$ 2,560.92 |

| TRAVEL - OUT OF DISTRICT | | | | | | |
|---------------------------------|----------------|---------------------------|--|--------------------|--------|-----------------------------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| 7/1/2022 | 070122-PERDIEM | 100.2310.0342.130.000.000 | Per Diem for Eva-Jeanette R for Conference / Tng | \$ 93.00 | \$ - | Parkrose SD |
| 7/1/2022 | 7/1/22 REIMB | 100.2310.0342.130.000.000 | Reimb Brenda R for Conf / Tng | \$ 190.00 | \$ - | Parkrose SD |
| 7/1/2022 | 7/1/22 REIMB | 100.2310.0342.130.000.000 | Reimb Joshua S for Conf / Tng | \$ 191.25 | \$ - | Parkrose SD |
| 7/1/2022 | 7/1/22 REIMB | 100.2310.0342.130.000.000 | Reimb Sonja M for Conf / Tng | \$ 192.50 | \$ - | Parkrose SD |
| 7/1/2022 | 7/1/22 REIMB-1 | 100.2310.0342.130.000.000 | Reimb Eva-Jeanette R for Conf / Tng | \$ 191.25 | \$ - | Parkrose SD |
| 7/7/2022 | 7/7/22-PERDIEM | 100.2310.0342.130.000.000 | Per Diem for Brenda R for Conference / Tng | \$ 130.00 | \$ - | Parkrose SD |
| 7/7/2022 | 7/7/22-PERDIEM | 100.2310.0342.130.000.000 | Per Diem for Eva-Jeanette R for Conference / Tng | \$ 55.00 | \$ - | Parkrose SD |
| 9/1/22 | 130448 | 100.2310.0342.130.000.000 | Hotel Fees | \$ 1,436.82 | \$ - | Riverhouse on the Deschutes |
| 12/1/22 | 111022 - Reimb | 100.2310.0342.130.000.000 | Travel Reimb - K Phillips | \$ 4.20 | \$ - | Parkrose SD |
| 12/1/22 | 111722 - Reimb | 100.2310.0342.130.000.000 | Travel Reimb - E Durant | \$ 28.40 | \$ - | Parkrose SD |
| | | | | \$ 2,512.42 | | |

| Postage | | | | | | |
|----------------|------------|---------------------------|-----------|-------------|--------|--------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| | | 100.2310.0353.130.000.000 | | \$ - | \$ - | |
| | | | | \$ - | \$ - | |
| | | | | \$ - | | |

| ADVERTISING | | | | | | |
|--------------------|------------|---------------------------|--------------------------------------|---------------------|--------|--------------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| 7/1/2022 | 230069 | 100.2310.0354.130.000.000 | FlashAlert Newswire yearly cost | \$ 140.00 | \$ - | FlashAlert |
| 11/1/2022 | 230446 | 100.2310.0354.130.000.000 | Print Source - Local Option Printing | \$ 680.00 | \$ - | Print Source |
| 12/1/22 | 230528 | 100.2310.0354.130.000.000 | Print Source - Local Option Printing | \$ 15,101.48 | \$ - | Print Source |
| 12/1/22 | 230529 | 100.2310.0354.130.000.000 | Print Source - Local Option Printing | \$ 1,221.71 | \$ - | Print Source |
| 12/1/22 | 230530 | 100.2310.0354.130.000.000 | Print Source - Local Option Printing | \$ 1,163.46 | \$ - | Print Source |
| 1/1/23 | 230613 | 100.2310.0354.130.000.000 | Print Source - Local Option Printing | \$ 2,005.48 | \$ - | Print Source |
| 1/1/23 | 230446 | 100.2310.0354.130.000.000 | Office Supplies | \$ 260.00 | \$ - | Office Depot |
| 4/1/23 | 230863 | 100.2310.0354.130.000.000 | Print Source - Local Option Printing | \$ 7,452.11 | \$ - | Print Source |
| | | | | \$ 28,024.24 | | |

| PRINTING & BINDING | | | | | | |
|-------------------------------|------------|---------------------------|-----------|-------------|--------|--------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| | | 100.2310.0355.130.000.000 | | \$ - | \$ - | |
| | | 100.2310.0355.130.000.000 | | \$ - | \$ - | |
| | | | | \$ - | | |

| Election Services | | | | | | |
|--------------------------|------------|---------------------------|---------------|--------------------|--------|------------------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| 4/1/2023 | 230854 | 100.2310.0388.130.000.000 | Election Fees | \$ 1,560.83 | \$ - | Multnomah County |
| | | 100.2310.0355.130.000.000 | | \$ - | \$ - | |
| | | | | \$ 1,560.83 | | |

| SUPPLIES & MATERIALS | | | | | | |
|---------------------------------|----------------|---------------------------|--|--------------------|--------|---------------------------------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| 7/1/2022 | 230068 | 100.2310.0410.130.000.000 | Name Plate for new board member & wireless mouse for Andrea | \$ 39.98 | \$ - | Office Depot Business Solutions |
| 9/1/2022 | 230077 | 100.2310.0410.130.000.000 | Name Plate for new board member | \$ 39.98 | \$ - | Office Depot Business Solutions |
| 9/1/2022 | 230077 | 100.2310.0410.130.000.000 | Office Supplies | \$ 12.10 | \$ - | Office Depot Business Solutions |
| 10/1/2022 | 230068 | 100.2310.0410.130.000.000 | Supplies | \$ 19.98 | \$ - | Amazon |
| 10/1/2022 | 230068 | 100.2310.0410.130.000.000 | Supplies | \$ 111.93 | \$ - | ODP Business Solution |
| 10/1/2022 | 230068 | 100.2310.0410.130.000.000 | Levy Printing | \$ 160.00 | \$ - | MESD Printing & Graphics |
| 11/1/2022 | Direct Voucher | 100.2310.0410.130.000.000 | Board Retreat Catering | \$ 693.50 | \$ - | Compass Group |
| 12/1/2022 | Direct Voucher | 100.2310.0410.130.000.000 | Michael Dinner - GABA - discuss the Levy | \$ 49.45 | \$ - | Bistro Grill |
| 1/1/2023 | 230272 | 100.2310.0410.130.000.000 | Name plates for 4 students | \$ 79.96 | \$ - | Office Depot Business Solutions |
| 4/1/2023 | 230274 | 100.2310.0410.130.000.000 | Meals , Late reg fee for M.L, J.S. and student board members | \$ 803.75 | \$ - | OR School Board Assoc |
| 6/1/2023 | DV 392293 | 100.2310.0410.130.000.000 | Board items for Graduation | \$ 262.00 | \$ - | Honors Graduation LLC |
| 6/1/2023 | 423418494510 | 100.2310.0410.130.000.000 | Candy for coffee cups | \$ 113.48 | \$ - | Safeway |
| 6/1/2023 | 63566 | 100.2310.0410.130.000.000 | Wrapping paper for coffee cups | \$ 15.00 | \$ - | Dollar Tree |
| 6/1/2023 | 93660/010966 | 100.2310.0410.130.000.000 | Wrapping paper for coffee cups | \$ 12.50 | \$ - | Dollar Tree |
| 6/1/2023 | C002347 | 100.2310.0410.130.000.000 | VISA purchases | \$ 279.93 | \$ - | US Bank |
| | | | | \$ 2,693.54 | | |

| NON-CONSUMABLE SUPPLIES | | | | | | |
|--------------------------------|------------|---------------------------|-----------|-------------|--------|--------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| | | 100.2310.0461.130.000.000 | | \$ - | \$ - | |
| | | | | \$ - | \$ - | |
| | | | | \$ - | | |

| DUES AND FEES | | | | | | |
|----------------------|------------|---------------------------|--|---------------------|--------|-----------------------|
| Date | PO / REQ # | Account | Line Memo | Debit | Credit | Vendor |
| 7/1/2022 | 230073 | 100.2310.0641.130.000.000 | District Membership to OSBA | \$ 5,952.75 | \$ - | OR School Board Assoc |
| 7/1/2022 | 230073 | 100.2310.0641.130.000.000 | Board Book Tier I Fee | \$ 2,500.00 | \$ - | OR School Board Assoc |
| 7/1/2022 | 230073 | 100.2310.0641.130.000.000 | Policy Update Subscription | \$ 500.00 | \$ - | OR School Board Assoc |
| 7/1/2022 | 230076 | 100.2310.0641.130.000.000 | Summer Board Conf Cost (Sonja) | \$ 600.00 | \$ - | OR School Board Assoc |
| 9/1/2022 | 230076 | 100.2310.0641.130.000.000 | Summer Board Conf Fees | \$ 2,268.00 | \$ - | OR School Board Assoc |
| 10/1/2022 | 230076 | 100.2310.0641.130.000.000 | Credit received | \$ (26.00) | \$ - | OR School Board Assoc |
| 11/1/2022 | 230431 | 100.2310.0641.130.000.000 | Legal Assistance Trust | \$ 800.00 | \$ - | OR School Board Assoc |
| 1/1/2023 | 230431 | 100.2310.0641.130.000.000 | Legal Assistance Trust - VOIDED Double Payment | \$ (800.00) | \$ - | OR School Board Assoc |
| 4/1/2023 | 230274 | 100.2310.0641.130.000.000 | OSBA Conference board members | \$ 1,931.25 | \$ - | OR School Board Assoc |
| | | | | \$ 13,726.00 | | |

| | |
|---------------------------------------|---------------------|
| TOTAL EXPENSES TO DATE | \$ 51,077.95 |
| EXPENSES PAID FOR LOCAL OPTION | \$ 27,673.69 |

LIST OF OUTSTANDING ENCUMBRANCES FOR FY 2022-23

6/30/2023 as of 8/17/23

| Entry | Date | Account | Amount | Req. No. | PO No. | Vendor | Description |
|---------------------------|-----------|---------------------------|------------------|----------|--------|---------------------------------|--------------------------------------|
| | 7/1/2022 | 100.2310.0410.130.000.000 | \$ 39.98 | 93 | 230077 | Office Depot Business Solutions | Name Plate for board member and pens |
| | 10/1/2022 | 100.2310.0410.130.000.000 | \$ 300.00 | 400 | 230345 | Clackamas ESD | Business Cards |
| Total Encumbrances | | | \$ 339.98 | | | | |