

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
December 8, 2014  
VAB – 7 pm  
MINUTES**

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Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tom Danielson, Tina Forsyth, Carol Lohman, Virgil Knowles

Secretary Karen Hill

Administrators Present: Charles Glaes, Stephen Goss, Keevin O'Neill, Adam Brush, Mike Barwegen, Ruth Hook, Matt VanDussen, Laura Kuhlman, Pat Moreno, Maureen Ouvry, Tonya Nash, Ric Beers

Guests Present: Steve Thomas, Deborah Harsha, Jim Murphy, Deb Miller, Mary Zemlick, Andrea Porter, Greg Mills, Emily Foster, Warren Lawrence

**I. SUPERINTENDENT'S REPORT**

- A. VHS Chamber Singers - Dustin Morris: The High School Chamber Singers started the meeting off with Holiday songs.

Supt. Glaes took a moment to thank Tom Danielson for 16 years as a Board Trustee. Mr. Danielson's term expires the end of December, and he did not run for re-election.

- B. Introduction of New Staff: New staff were introduced by their Principals.

1. Tasha Bowers - MS/HS
2. Emily Foster - MS
3. Greg Mills - HS
4. Andrea Porter - MS
5. Mary Zemlick - HS

- C. VCSF Annual Report - Warren Lawrence: Mr. Lawrence presented the Annual Report for the Vicksburg Community Schools Foundation.

- D. Legislative Update: Supt. Glaes reported that the Senate adopted the Early Warning Package. Mr. Glaes stated that Margaret O'Brien had assured him that funds would not be lost for education even though the House had passed the road plan.

- E. Important Dates: Supt. Glaes referred to calendar dates.

**II. INSTRUCTIONAL REPORT**

- A. Early/Middle College - Jim Murphy & Keevin O'Neill informed the Board about the new County initiative, Early-Middle College (EMC). EMC is an opportunity for Vicksburg (and all of Kalamazoo County) students to extend attendance through a 13<sup>th</sup> year and complete that grade with both a high school diploma and a Certificate/Associate's Degree paid for by the

State per-pupil foundation allowance.

### III. REPORTS AND PUBLIC INQUIRY

#### A. Business and Finance - Steve Goss

1. Monthly Budget Progress Report: Asst. Supt. Goss reviewed the budget progress report for November, 2014 showing total revenues of \$5,663,648; total expenditures of \$7,684,353; and deficiency of revenues over expenditures of -\$2,020,705.

B. Audience: No one wished to address the Board on a non-agenda item.

### IV. BOARD ACTION REQUIRED

A. Approval of Regular Meeting Minutes Dated November 10, 2014: A motion was made by Emmert and supported by Callen for approval of regular meeting minutes dated November 10, 2014.  
Motion carried unanimously.

B. Approval of the Following General Fund Invoices Totaling \$192,808.08 - ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for approval of the following general fund invoices totaling \$192,808.08.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. November 7, 2014 = \$122,676.87
2. November 10, 2014 = \$311.18
3. November 25, 2014 = \$69,820.03

C. Approval of Purchase Card Disbursements for October totaling \$127,931.04 - ROLL CALL VOTE: A motion was made by Danielson and supported by Forsyth for approval of purchase card disbursements for October totaling \$127,931.04.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

D. Approval of Kalamazoo County Early-Middle College Consortium Contract: A motion was made by Lohman and supported by Forsyth for approval of Kalamazoo County Early-Middle College Consortium Contract.

Motion carried unanimously.

E. Approval to Accept Student Enrollments through Section 105C of Public Act 94 for the Second Semester of the 2014-15 School Year: A motion was made by Schriemer and supported by Emmert for approval to accept student enrollments through Section 105C of Public Act 94 for the Second

Semester of the 2014-15 School Year.  
Motion carried unanimously.

F. Approval of the Following Trip Requests: A motion was made by Lohman and supported by Forsyth for approval of the following trip requests:  
Motion carried unanimously.

1. VHS Model United Nations Trips to:
  - a. University of Illinois from March 12-15, 2015. All costs to be paid by students and Model United Nations Club.
  - b. Northwestern University Model UN Conference, in Evanston, IL from April 9-12, 2015. All costs to be paid by students.
2. VHS Spanish Trip to Chicago, IL - Date to be Determined. All costs to be paid by students.

G. 1st Reading Approval of the Following New or Policy Revisions: A motion was made by Forsyth and supported by Callen for 1<sup>st</sup> reading approval of the following new or policy revisions.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. P1400 - Job Descriptions
2. P5112 - Entrance Age
3. P8142 Criminal History Record Check
4. P5517.01 - Bullying and Other Aggressive Behavior Toward Students

H. 2nd Reading Approval of the Following New or Policy Revisions - ROLL CALL VOTE: A motion was made by Emmert and supported by Callen for 2<sup>nd</sup> reading approval of the following new or policy revisions.

Ayes: Emmert, Callen, Schriemer, Danielson, Forsyth, Lohman, Knowles

Nays: None

Absent: None

Abstain: None

Motion carried unanimously.

1. P1630.01/3430.01/4430.01 - Family & Medical Leaves of Absence
2. P1662/3362/4362 - Anti-Harassment
3. P2431.01 - Managing Heat and Humidity in Interscholastic Athletic Programs
4. P4162 - Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers
5. P5517 - Anti Harassment
6. P6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

7. P6420 - Conflict of Interest - Legal Counsel, Advisors, or Consultants
  8. P6470 - Payment of Claims
  9. P6520 - Payroll Deductions
  10. P8120 - Iran Economic Sanctions Act Compliance
  11. P8390 - Animals on District Property
  12. P9160 - Public Attendance at School Events
- I. Approval of FMLA Request for Kellie Lindeman for 12 Weeks Beginning Approximately January 5, 2015. A motion was made by Forsyth and supported by Lohman for approval of FMLA request for Kellie Lindeman for 12 weeks beginning approximately January 5, 2015.  
Motion carried unanimously.

There being no further business to come before the Board, President Knowles adjourned the Board at 9:05 pm.

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President Virgil Knowles  
January 12, 2015

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Secretary Karen Hill